



STATE OF INDIANA

INDIANA COMMISSION ON
HISPANIC/LATINO AFFAIRS
Mitchell E Daniels, Jr., Governor

ICHLA

**Indiana Commission on Hispanic/Latino Affairs
Commission Meeting Minutes
Thursday, June 25th, 2009
3:00pm – 4:30pm
Conference Center Room 12
Indiana Government Center South
Indianapolis, IN**

Commissioners Present:

Teddy Flores, House Lay Member, East Chicago
Freddie Thon, House Lay Member, South Bend
Angel Rivera, Senate Lay Member, Indianapolis (Vice Chair)
Christian Gallo, Senate Lay Member, Lafayette (Secretary)
Guadalupe 'Herb' Hernandez, Senate Lay Member, Fort Wayne (Chair)
Alfredo Gonzalez, Governor Appointee
Andrea Bueno, Designee, Lt. Governor's Office
Tina Little, Designee, Department of Corrections (Treasurer)
Andrea Perez, Designee, Department of Health
Janie Duke, Designee, Department of Education
Brenda Summers, Proxy, Department of Workforce Development
Michelle Stein-Ordonez, Designee, Family and Social Services Agency

Commissioners Not Present:

Rep. Mara Candelaria-Reardon
Rep. Rich McClain
Senator Carlin Yoder
Senator Frank Mrvan
Pat Rios, House Lay Member, Indianapolis
Lisa Kusiak, House Lay Member, Muenster
Richard Espinosa, Senate Lay Member, Fort Wayne
Tony Kirkland, Indiana Civil Rights Commission

Visitors Present:

Josh Richardson, Dept of Workforce Development

Staff Present:

Pat Sanchez, Executive Director
Judy York, Administrative Assistant

I. Call to Order:

Chair Hernandez called the meeting to order. Quorum was established at 3:10 with roll call. Secretary Gallo announced that those present were 11 voting members and 1 proxy. Thon addressed attendance. Hernandez explained that according to our by-laws those not in attendance more than 60% of the meetings will be asked to be removed by their appointing body. Hernandez offered that, with approval of the Commission, a letter be sent to the appointing authority responsible for the two Commissioners currently in jeopardy and ask for additional appointees. The Commission agreed.

II. Commission Business

A. Approval of Minutes May 09

Sanchez noted a change in the quorum for the May meeting minutes due to one person failing to sign in but the person voted which proved they were present. The recorded last quorum was 13 voting members and 2 proxies. The correction should be to 14 voting members and 2 proxies.

Hernandez asked for a motion to approve the May minutes as noted. Thon made the motion to accept the minutes. Gallo seconded. The motion carried by unanimous vote.

III. Reports

A. Chair Report

Hernandez reported that he met with the Executive Committee today. They reviewed sponsorships, the financial report, the marketing plan, and the implementation of specific actions by the Commission for 2009/2010. They also discussed the possibility of having the retreat in September or October as well as the issues of Commissioner attendance at commission sponsored events and required ethics training.

B. Executive Director's Report/Budget Report

Sanchez reported that the primary focus has been on promoting the INShape Indiana Black & Minority Health Fair that will be held from July 16 through July 19. Public service radio announcements have been made through the collaboration of the Department of Health and the Department of Family and Social Services. Sanchez also attended the de la Familia event as well as the Latino Women's conference to promote the event. The response from the community has been great. Newspaper advertising for the Black & Minority Health event has been handled by Department of Health. The Commission may need to help in the cost of a full page ad that will be placed in area newspapers just before the event.

Sanchez asked that Commission members also sign up for a time during the four days of the event. Sanchez also invited ICHLA partners to share the space. Sanchez reported that health related items, 211 magnets, and posters in Spanish have been donated. Last year the Health Fair had 1,000 participants attend and the expectation this year is that there will be 1,000 people each day.

Upcoming conferences:

Two conferences coming up will be NCLR and USHCC. Sanchez announced that she will attend the National Council of La Raza in Chicago, July 25 through July 28. There will be no cost to the Commission since she can attend as a volunteer and she will pay the expense of the hotel. Her focus will be on education and health resources. Sanchez also announced that there will be a meeting on the July 13 census. Please let us know about people that you want involved in this meeting. The purpose is to meet with key people who know these areas and can identify issues that went well during the first round of census. There were not enough Latinos hired in specific target areas. More Latinos are encouraged to apply.

Regarding Hispanic Heritage Month, Sanchez has made initial contacts. Commissioner Angel Rivera suggested Legislative Day be added to the Hispanic Heritage Month program. The event is still in the development stage. We hope to move this to an outdoor event. Due to time constraints, she asked that the Commissioners contact her if there are further suggestions.

Discussion was held on various ideas that were done in past years and suggestions were made for the current event. Bueno suggested defining what Hispanic means by presenting the countries, its culture, and its connection to Indiana.

Hernandez recommended that the Commissioners discuss the Hispanic Heritage event via emails so the event can be finalized within the next couple of weeks.

C. Financial Report

Treasurer Little referred attendees to the current budget in their packet. Little mentioned the four sponsorships that were approved and disbursed in May. It was noted that the rest of the approved sponsors will be reflected in the new budget for 2009-2010 year.

IV. Old Business

A. Guidelines for ICHLA Sponsorship

Hernandez referred to the ICHLA sponsorship guidelines paperwork that was distributed to the Commissioners. He explained that anyone who asks for sponsor money will be given these guide lines. The ICHLA sponsorship will not be publicized but will be made available. Hernandez read through the guidelines and stated that the requests for support can be no longer than one fiscal year and the event must have clear objective outcomes. Hernandez recommended that the guidelines be reviewed and voted on at the July meeting.

B. Health Fair

Stein-Ordonez asked about the brochure for the Minority Health Fair. She was concerned about whether there would be time to have it printed in both Spanish and English for the Health Fair and suggested that if not it would be ready for the Hispanic Heritage Month. Rivera made a motion that the Commission fund the printing of the Hispanic Health brochure at a cost of \$500 and also agreed that the brochure be done in Spanish. Thon seconded. All in favor, motion carried unanimously.

C. Hispanic Heritage Month

Sanchez stated that the event begins on Wednesday, September 16. At Rivera's suggestion, there would be a legislative day for students and parents. Sanchez also spoke about partnering with groups for assistance and media coverage. Hernandez asked Sanchez for an agenda to outline what has been done in the past along with a time she wants to meet for the July meeting.

Hernandez discussed a report from 1973 that was issued by Gov. Bowen when the Hispanic Commission began. Hernandez suggested that each commissioner should have a copy. He also suggested that something similar be created highlighting the current Commissioners along with their photo and background. Bueno suggested a piece on those who have been recognized by ICHLA in the past. Sanchez mentioned providing a list of former recipients of awards. There was a brief discussion regarding how nominations for ICHLA awards are determined. Sanchez remarked that the suggestions given on the events were good.

D. Marketing

Hernandez asked Commissioners to review the marketing plan for the next meeting so that revisions or corrections can be made, if needed.

E. Implementation of Specific Actions 2009/2010

Hernandez reported that the Executive Committee met to determine what actions, at the minimum, the Commission should be doing for the coming year. Areas looked at are the reports that need to be done and issues that are important to each Commissioner's community. Hernandez gave examples of issues that people in the Ft. Wayne area have expressed concern to him.

F. 2009 Retreat

Hernandez suggested a retreat in September or October rather than December, 2009. He also proposed another retreat in the Spring – March or April, 2010 time frame. The retreat would be held in Indianapolis from 9 a.m. to 3 p.m. Hernandez requested topics from the Commissioners that he can include in the agenda. The goal is to focus on one or two issues.

Hernandez offered several dates for the retreat: Saturday, September 19; Saturday, September 26; or Saturday, October 3. September 19 is the

preferred date since that day is also a Hispanic Heritage event planned for Saturday evening. By show of hands, six Commissioners indicated they would be able to make the Sept. 19 meeting; seven Commissioners could attend the September 26 meeting; and seven indicated they could attend the October 3 meeting.

Sanchez suggested that she send an email to all the Commissioners with the proposed dates for the retreat so that everyone has a chance to check their schedules and respond.

V. New Business:

A. Commissioners Attendance at Commission Sponsored Events

Hernandez noted that when the Commission sponsors an event, the Commissioners should be there. If Commissioners are representing an organization or committee, they should also be present.

B. Ethics and Sexual Harassment Required Training

Hernandez recommended that everyone needs to take the Ethics and Sexual Harassment training. The officers have already completed it. Sanchez will check with Personnel about the schedule of training.

C. Town Hall forums

Hernandez wanted to make sure that those Commissioners that represent the different parts of the state will schedule meetings with Sanchez and key people from the area such as legislatures and representatives. It is important to set up a breakfast, lunch, or dinner meeting to explain the Indiana Commission's mission and issues that are relevant to their Hispanic/Latino constituents.

Hernandez adjourned the meeting at 4:30 pm.