

NOTICE OF MEETING AND AGENDA

November 12, 2025, 10:00 a.m. Eastern Time

Indiana Archives and Records Administration

Meeting Location: Conference Room F, Cardinal Hall

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. ROLL CALL

III. DATE OF NEXT MEETING – March 25, 2026

IV. APPROVAL OF MINUTES – September 24, 2025

V. DIRECTOR'S REPORT – Chandler Lighty, Executive Director

VI. OLD BUSINESS

1. Administrative Rule 60 IAC 5

VII. RECORDS RETENTION AND DISPOSITION SCHEDULES (Action needed)

1. County / Local: General (GEN)
2. County / Local: Assessing Officials (AS)
3. County / Local: County Auditor (AU)
4. County / Local: County Treasurer (TR)
5. Department of Revenue / Agencywide
6. Department of Revenue / Audit
7. Department of Revenue / Bankruptcy
8. Department of Revenue / Corporate
9. Department of Revenue / Finance
10. Department of Revenue / Individual Income Tax
11. Department of Revenue / Inheritance
12. Department of Revenue / Investigations
13. Department of Revenue / Motor Carrier Services
14. Department of Revenue / Processing Operations
15. Department of Revenue / Special Tax
16. Department of Revenue / Tax Administration

17. Department of Revenue / Taxpayer Advocate
18. Department of Revenue / Taxpayer Contact
19. Office of Technology / Agencywide
20. Department of Natural Resources / Division of Water

VIII. NEW BUSINESS (Action needed)

1. Deactivation of OCPR Policy 22-01

IX. MEETING ADJOURNMENT