

# NOTICE OF MEETING AND AGENDA

**March 26, 2025, 10:00 a.m. Eastern Time**

**Indiana Archives and Records Administration**

**Meeting Location:** Conference Room 12, Cardinal Hall

## MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. DATE OF NEXT MEETING – April 30, 2025 at 10:00 a.m.**

### **IV. APPROVAL OF MINUTES**

### **V. DIRECTOR'S REPORT – Chandler Lighty, Executive Director**

### **VI. OLD BUSINESS**

1. Election of Officers

### **VII. RECORDS RETENTION AND DISPOSITION SCHEDULES (Action needed)**

1. County / Local: Cities & Towns (CT)
2. County / Local: Public-Private Agreement Operators (PPA)
3. Department of Homeland Security / Fire and Building Safety
4. State Fair Commission / Agencywide

### **VIII. NEW BUSINESS**

1. None.

### **IX. MEETING ADJOURNMENT**