

INDIANA GIRLS' SCHOOL

BOX 1 – CONSTRUCTION (MISC.)

- #1 Correspondence with Architect Robert Frost Daggett, 1919-1930
- #2 Administration & Medical Care Facility, 1978
- #3 Automatic Telephone (Bids), 1930-1931 (**See “S” Map Cabinet, Drawer 13**)
- #4 Boiler (Chain Grate Stoker Bid), 1927 (**See “S” Map Cabinet, Drawer 13**)
- #5 Boiler Repair, 1919
- #6 Boiler Room Accident Inquiry, December 1907
- #7 Brick Barn (Specifications), Undated
- #8 Brine Lines (Bids), 1931
- #9 Caulking (Bids), 1932
- #10 Cement Sidewalks (Specifications), 1932
- #11 Chapel & Recreation Buildings (Mechanical Installations), 1938
- #12 Chapel & Recreation Buildings (Specifications), 1938
- #13 Chapel Dedication, 1939
- #14 Chimney Repair (Specifications, Bids, & Contracts), 1931, 1950
- #15 City Water Hookup, 1963
- #16 Electrical Contracts, 1946 (**See “S” Map Cabinet, Drawer 13**)
- #17 Financial Statement for Bidders (No Specified Project), 1937
- #18 Fly Screens (Correspondence, Orders, Invoices), 1914-1915
- #19 Hospital (Specifications), 1919
- #20 Hospital (Specifications), 1926
- #21 Hospital (Remodeling), July 1952
- #22 Ice Storage Addition (Specifications, Bids, & Contract), August 1917
- #23 Kitchen & Laundry Ventilating Equipment (Specifications), 1936

BOX 2 – CONSTRUCTION (MISC.)

- #1 Machine Shop, Carpenter Shop, & Canning Plant (Bids), July 1932
- #2 Machine Shop, Carpenter Shop, & Canning Plant (Bids), July 1932
- #3 Machine Shop, Carpenter Shop, & Canning Plant (Specifications), July 1932
- #4 Machine Shop Tools Proposal, 1909
- #5 New IN Girls' School Plans & Expenses, 1903-1907
- #6 Pipe Tunnel (Specifications), 1917
- #7 Post War Construction Projects, 1941
- #8 Power Plant (Specifications), 1909
- #9 Power Plant Reconstruction & Lighting (Correspondence), 1909-1910
- #10 Power Plant Reconstruction & Lighting (Proposals), 1909-1910
- #11 Pumping Equipment (Bids), 1916 (**See “S” Map Cabinet, Drawer 13**)
- #12 Refrigerating Plant (Specifications, Proposals, & Agreements), 1908
- #13 Repointing Various Buildings (Specifications), 1932
- #14 Roof Repairs & Sheet Metal Repairs (Specifications), Undated
- #15 Sanitary Sewer Service, 1970-1971

Accession 2010225

- #16 School (Correspondence), 1947
- #17 School Building (Specifications), December 1, 1949
- #18 School Building (Specifications), December 1, 1949
- #19 School Building (Specifications), December 21, 1949

BOX 3 – CONSTRUCTION (MISC.)

- #1 Service Tunnel (Bids), 1930
- #2 Service Tunnel (Bids), 1930
- #3 Service Tunnel (Specifications), 1928-1930 (**See “S” Map Cabinet, Drawer 13**)
- #5 Sewage Treatment Plant (Contracts & Invoices), 1916
- #6 Sewage Treatment Plant (Specifications, Bids, & Correspondence), 1931
- #7 Sewage Treatment Plant (Construction Report & Maintenance Rules), 1931
- #8 Sewage Treatment Plant (Estimated Cost), 1931
- #9 Steam Heating System (Specifications), October 1913
- #10 Water Softener (Specifications & Bids), 1927 & 1933
- #11 Water System (Blueprint), Undated
- #12 Water Well , Piping & Pump House including Moving & Installing Present Pumping Equipment (Specifications), 1950
- #13 Well & Pump (Correspondence), 1962
- #14 Works Progress Administration Construction Projects, 1939-1940

BOX 4 – CONSTRUCTION (COTTAGES)

- #1 Frame Cottage & Entrance Gateway to Grounds (Specifications), 1908
- #2 Brick Cottage Heating & Plumbing (Specifications & Proposal), Oct. 1913
- #3 Brick Cottage (Specifications, Proposals, & Bids), October 1913
- #4 Brick Cottage Lighting & Wiring, (Specifications & Contract), Nov. 1913
- #5 Brick Cottage Miscellaneous Bids, 1913-1914
- #6 Two Story & Basement Cottage Heating & Ventilating, Plumbing, Electrical (Notice to Contractors), September 1917
- #7 Two Story & Basement Cottage (Bids), 1917
- #8 Two Story & Basement Cottage (Expenditures), 1917-1918
- #9 Two Story & Basement Cottage Electrical Work (Specifications), Sept. 1917
- #10 Two Story & Basement Cottage Heating, General Construction (Specifications), September 1917
- #11 Two Story & Basement Cottage Plumbing (Specifications), September 1917
- #12 Cottages 1, 2, 3, 5, 6, & 7 Repairs (Specifications), August 1923 (**See “S” Map Cabinet, Drawer 13**)
- #13 Employees’ Cottage (Specifications), August 1929
- #14 Cottage 6 Remodeling Cost, 1943
- #15 Cottages 4, 5, 6, 7 & Employee Bungalow (Electrical Contract), 1946
- #16 Cottage 4 Rehabilitation, 1945-1947 (**See “S” Map Cabinet, Drawer 13**)
- #17 Cottage 1 & 8 (Contracts), 1947
- #18 Cottage 8 Security Equipment (Specifications), 1964
- #19 Cottage 9 Wiring & Remodeling (Correspondence), 1947 (**See “S” Map Cabinet, Drawer 13**)

Accession 2010225

- #20 Cottages 3, 4, 5, 6, 7, & (Brick pointing, caulking, and exterior painting), 1948-1949
- #21 Employees' Cottage, Employees' Bungalow, White Cottage, & South Farm House Repairs, 1949
- #22 Cottage 7 Repairs, 1950
- #23 Chief Engineer & Power House Employee's Residence (Specifications), 1949

BOX 5 – CONSTRUCTION (COTTAGES)

- #1 3 Cottages, Phase I, Correspondence, 1966
- #2 3 Cottages, Phase I, Contract #1, Demolition, December 1967
- #3 3 Cottages, Phase I, Contract #2, General Construction, November 1967
- #4 3 Cottages, Phase I, Contract #3, Plumbing, Heating, Ventilating, & AC, November 1967
- #5 3 Cottages, Phase I, Contract #4, Electrical, November 1967
- #6 3 Cottages, Phase I, Contract #6, Paving, December 1967
- #7 3 Cottages, Phase I, Contract #7, Kitchen Equipment Specifications, November 1967 **(See “S” Map Cabinet, Drawer 13)**

BOX 6 – CONSTRUCTION (COTTAGES)

- #1 Cottage 8 (Specifications, Proposals, & Contracts), 1908
- #2 Cottage 8 (Bids), 1908
- #3 Cottage 8 (Specifications for Remodeling), August 21, 1921
- #4 Cottage 8 (Specifications for Remodeling), May 23, 1922 **(See “S” Map Cabinet, Drawer 13)**
- #5 Cottage 8 (Bids for Remodeling), 1922
- #6 Cottage 8 (Door Repairs), 1951

Also have blueprint for New Tunnel in “S” Map Cabinet, Drawer 13, July 1936.

BOX 7 – MISCELLANEOUS

- #1 Academic & Vocational Education Depts., Undated
- #2 Acceptable Clothing, 1966
- #3 Admittance Procedures, Undated
- #4 Air Raid Instructions, 1943
- #5 American Legion Auxiliary, 1940's
- #6 American Legion Auxiliary, 1950's-1960's
- #7 Bacteriological Examination of Public & Semi-Public Water, 1949-1952
- #8 Bacteriological Examination of Public & Semi-Public Water, 1963-1965
- #9 Beauty Parlor Schedule, 1941-1942
- #10 Board of Health, 1948-1964
- #11 Brochures, Undated
- #12 Campus Cookbook, Undated
- #13 Campus Council Minutes, 1953
- #14 Campus Teen Talk Newsletter, 1964-1965
- #15 Campus Trees, 1945
- #16 Canteen, 1946-1962

Accession 2010225

- #17 Classification Committee, 1964-1966
- #18 Classification Rules, 1942
- #19 Cleaning & Sanitizing Instructions, Undated

BOX 8 – MISCELLANEOUS

- #1 Commencement, 1930's-1940's, 1961, 1964
- #2 Commitments, 1909-1913
- #3 Dale Carnegie Course, 1962-1963
- #4 Data Processing Committee, 1965
- #5 Delinquent Child Definition, Undated
- #6 Dental Department, 1964
- #7 Dental Department Bylaws, May 1968
- #8 DePauw Internship Program, 1962
- #9 DePauw Internship Program, 1963
- #10 Discipline Rules/Guidelines, 1963, 1966, List of Girls Spanked, 1900
- #11 Editorial, 1966
- #12 Education & Correction Conference, 1957 & 1961
- #13 Educational Facilities (Report for Legislature), 1963
- #14 Electric Fan Distribution, 1947
- #15 Electric Outlets, Undated
- #16 Entertainment, 1940's – 1960's
- #17 Eugenics
- #18 Forms (Misc.)
- #19 Forms (Misc.) **** Forms used for parole are in Box 16, Folder 11.**
- #20 Forms (Misc.)

BOX 9 – MISCELLANEOUS

- #1 Garden Club of IN at IN Girls' School, 1952
- #2 Girls in School 3 or 4+ Years, Abt. 1931, 1933
- #3 Girls of Age in 1931-1937, 1939-1940, 1942-1946
- #4 Girls' School Report, Undated
- #5 Girls Who Had Visitors, 1946-1949
- #6 Girls Who Think Their Fathers Were in World War II, 1940
- #7 Governor's Commission on Unemployment Relief, 1936-1941
- #8 Group Therapy Session Notes, 1965
- #9 History of Girls' School
- #10 Homeless Girls, 1902
- #11 Hoosier Democratic Club, 1933-1939
- #12 IN Girls' School Newspaper, 1951, 1961-1962
- #13 Indiana University Dental Clinic, 1965
- #14 Indiana University Hospitals & James Whitcomb Riley Hospital for Children Application, Undated
- #15 Indiana Youth Authority Law, 1969

Accession 2010225

- #16 Inmate List, 1944-1945, 1961
- #17 Inmate Mail Policy, 1913
- #18 Inmate Pregnancies While Still a Ward of School, 1904-1931
- #19 Inmates' Correspondence List, November 1940
- #20 Inmates Going Home for Christmas, 1941
- #21 Inmates in School in 1937 Who Were Received 1930-1937
- #22 Institution Credits & Transfers
- #23 Institutional Engineers, 1961
- #24 IQ Scores, 1965
- #25 Laws, Rulings/Opinions, 1923-1953
- #26 Laws, Rulings/Opinions, 1954-1980
- #27 Legal Notices, 1920's-1930's
- #28 Legislative Bills Affecting State Institutions, 1940-1941
- #29 Legislative Sub-Committee Report, Sept. 1965
- #30 Livestock Registration, 1922 & 1940

Box 10 – MISCELLANEOUS

- #1 Medical Bills from Indiana University, 1951
- #2 Medical Bills from Indiana University, September 1952
- #3 Medical Bills from Indiana University, October 1952
- #4 Menus, 1964?
- #5 Newspaper Clippings (**See "S" Map Cabinet, Drawer 13**)
- #6 Open House, 1939, 1940's–1960's
- #7 Organizational Chart, Undated
- #8 Orientation, 1960's
- #9 Outside Performances, 1951
- #10 Parent/Visitor Information, Undated
- #11 Philosophy of Department of Correction, 1967
- #12 Pre-Commitment/Presentence Investigation Report Outline, After 1959
- #13 Programs/Invitations, 1966
- #14 Psychological Testing Program, 1926-1932
- #15 Psychological Tests Invoices
- #16 Psychologists (Functions of), 1964
- #17 Psychologist's Schedule, 1965
- #18 Quotas by County
- #19 Recreation, 1940's
- #20 Religious Training, 1940-1941, 1950-1951, 1965
- #21 Reward Money for Apprehension of Escapees, 1920's – 1930's

BOX 11 – MISCELLANEOUS

- #1 Rules & Regulations for Inmates, 1907-1961
- #2 Rules & Regulations for Staff, 1943-1946
- #3 Rules for Family of Inmate, Undated

Accession 2010225

- #4 Sanitary Engineer's Report, 1964
- #5 Schedules/Duties of Staff, Undated
- #6 School – Araminta Kern, 1951?
- #7 School – Eliza Hendricks' Biography, 1950
- #8 School – Eliza Hendricks' Cornerstone Ceremony, 1950
- #9 School – Eliza Hendricks' Dedication, 1951
- #10 School – Data, 1925, 1941, & 1960's
- #11 School – Education Report, undated
- #12 School Schedules, 1965-1966
- #13 Sex Education Program, 1967
- #14 Sterilization, 1923
- #15 Superintendents of the IN Girls' School, 1907-1949
- #16 Superintendents of State Institutions, 1928, 1935, 1949 the IN Girls' School, 1961
- #18 Treatment Staff Meetings, 1964-1965
- #19 United War & Community Fund Pledges, 1942-1943
- #20 Vocational Rehabilitation, 1960's
- #21 War Bonds, 1944, 1964
- #22 Work Study Program, 1968

BOX 12 – EVANSVILLE STATE HOSPITAL (Concerns Patients Moved to Girls' School after Fire in February 1943)

- #1 Attorney General's Opinion Regarding Using IN Girls' School Inmates to Assist Patients
- #2 Costs for Caring for Evansville State Hospital Patients
- #3 Financial Claims
- #4 General Correspondence
- #5 Indiana Girls' School Inmates Employed to Assist with Evansville State Hospital Patients
- #6 Log Book February 10, 1943 to March 5, 1943
- #7 Procedures for Visits or Furloughs
- #8 Red Cross Assistance
- #9 Correspondence Regarding Specific Evansville State Hospital Patients
- #10 **Evansville State Hospital Patients Transferred to IN Girls' School After Fire and Subsequent Transfers to Other State Institutions**

BOX 13 – PAROLE

- #1 Parole Board Meetings, 1925
- #2 Parole Board Meetings, 1926
- #3 Parole Board Meetings, 1927
- #4 Parole Board Meetings, 1928
- #5 Parole Board Meetings, 1929
- #6 Parole Board Meetings, 1930
- #7 Parole Board Meetings, 1931
- #8 Parole Board Meetings, 1932
- #9 Parole Board Meetings, 1933

- #10 Parole Board Meetings, 1934
- #11 Parole Board Meetings, 1935
- #12 Parole Board Meetings, 1936
- #13 Parole Board Meetings, 1937
- #14 Parole Board Meetings, 1938
- #15 Parole Board Meetings, 1939
- #16 Parole Board Meetings, 1940
- #17 Parole Board Meetings, 1941
- #18 Parole Board Meetings, 1942
- #19 Parole Board Meetings, 1943
- #20 Parole Board Meetings, 1944
- #21 Parole Board Meetings, 1945

BOX 14 - PAROLE

- #1 Parole Board Meetings, 1946
- #2 Parole Board Meetings, 1947
- #3 Parole Board Meetings, 1948
- #4 Parole Board Meetings, 1950-1954
- #5 Parole Board Meetings, 1959
- #6 Parole Board Meetings, 1960
- #7 Parole Board Meetings, 1961
- #8 Parole Board Meetings, 1962
- #9 Parole Board Meetings, 1963
- #10 Parole Board Meetings, 1964
- #11 Parole Board Meetings, 1965

BOX 15 – PAROLE

- #1 Parole Board Meetings, 1966
- #2 Parole Board Meetings, 1967
- #3 Parole Board Meetings, 1968
- #4 Parole Board Meetings, 1969
- #5 Parole Board Meetings, 1970
- #6 Parole Board Meetings, 1971

Also see finding aid titled *INDIANA GIRLS' SCHOOL BOOKS/LEDGERS/DIARIES/NOTEBOOKS/MAPS/PHOTOS.*

BOX 16 – PAROLE (MISC.)

- #1 AWOL Inmates, 1932, 1966
- #2 Employees Contacting Parolees Ruling
- #3 Escaped & Returned Fugitives, 1932, 1934-1944
- #4 Fugitives from Parole, June 1945

Accession 2010225

- #5 Girls on Parole, 1942 & 1945
- #6 Girls' Staybacks from Conduct Books, April 1961
- #7 Indiana Youth Authority Parole Personnel Administrative Bulletin, Nov. 1969
- #8 Indiana Youth Authority Parole Personnel Procedure Bulletins, Nov. - Dec. 1969
- #9 Parole bulletins from Dept. of Correction, 1950's
- #10 Parole Correspondence/Memos, 1950's
- #11 Parole Forms
- #12 Parole General Information, Undated
- #13 Parole Officer Articles, Undated
- #14 Parole Officer Duties, 1963
- #15 Parole Placement Agreements, 1969 & 1971
- #16 Parole Placement Rules, 1959 & Other Undated Years
- #17 Parole Rules/Laws, 1907, 1943, 1944
- #18 Parole Work, Oct. 1914-Oct. 1926
- #19 Parole Work, Oct. 1927-June 1938
- #20 Parole Work, June 1938-Dec. 1944
- #21 Parole Work, Jan. 1944-Jan. 1947
- #22 Parolee Employment, 1961
- #23 Parolee Money, 1961
- #24 Parolees from Vanderburgh Co., 1952
- #25 Parolees' Bus Schedule to Home/Foster Home, 1966
- #26 Preparole Data Report, Undated
- #27 Probation Officers Recommended Supervisory Procedures, 1966
- #28 Rules Adopted by Board of Trustees Relative to Girls Out on Parole, 1914-1953

BOX 17 – INVENTORY

- #1 Cooking Class Report, 1924-1925, Jan. 1942
- #2 Inventory – Cottages/School/Chapel/Carpenter Shop/Farm/Hospital, 1915
- #3 Inventory – Cottages/School/Chapel/Carpenter Shop/Farm/Hospital, 1915
- #4 Inventory – Cottages/School/Chapel/Carpenter Shop/Farm/Hospital, 1916
- #5 Inventory – Cottages/School/Chapel/Carpenter Shop/Farm/Hospital, 1916
- #6 Inventory – Cottages/School/Chapel/Carpenter Shop/Farm/Hospital, 1917
- #7 Inventory, 1965
- #8 Inventory, Undated

BOX 18 – FINANCIAL

- #1 Accident Settlement, 1948-1949
- #2 Auditor's Rulings/Correspondence, 1959-1961
- #3 Bank Statements (Inmates' Fund), 1956
- #4 Bids & Receipts for Miscellaneous Repairs, 1963-1964
- #5 Budget - (Biennial), 1953-1954, 1955-1956
- #6 Budget – Biennial Information, 1951-1953, 1953-1955, & Schedules for Expenditures, 1948-1951

Accession 2010225

- #7 Budget – Biennial Information 1965, Fiscal Year 1964-1965
- #8 Budget – Fiscal Year 1951
- #9 Budget – Fiscal Year 1952-1953
- #10 Budget – Personal Services & Other Operating Expenses, 1952-1953
- #11 Budget Requests, 1980-1981
- #12 Budget Requests (Master Plan), 1981-1982
- #13 Budget Worksheets, Undated
- #14 Correspondence from Chief Clerk's Office/Special Disbursing Accounts, 1951-1953
- #15 Correspondence with the Direction of Budget, 1945-1946
- #16 Correspondence with the Direction of Budget, 1947
- #17 Correspondence with the Director of Budget, 1948
- #18 Correspondence with the Director of Budget, 1949-1954
- #19 Correspondence with the Director of Budget, 1960's
- #20 Correspondence with Business Administrator, 1960's

BOX 19 - FINANCIAL

- #1 Demurrage Charges
- #2 Expenditures Estimates for Fiscal Years 1942-1943, 1943-1944, 1944-1945, 1945-1946
- #3 Expenditures Estimates for Fiscal Years 1947-1948, 1948-1949
- #4 Financial Ledger, 1903-1907
- #5 Financial Reports, 1909-1911
- #6 Financial Reports, 1928-1931
- #7 Fiscal Year Letters, 1940-1941
- #8 Forms – Business Office
- #9 Invoices, 1910, 1924, 1940's (samples)
- #10 Needs and Wants, 1945
- #11 Projects Requests, 1946-1953
- #12 Projects Requests, 1946-1953
- #13 Request for Allotment, 1951
- #14 Requisition Books (3), 1910 ****Has samples of items requested glued to the page.**
- #15 Requisitions and Receipts, 1900-1949 (samples)
- #16 Requisitions and Receipts, 1950's-1960's (samples)

Also see finding aid titled *INDIANA GIRLS' SCHOOL BOOKS/LEDGERS/DIARIES/NOTEBOOKS/MAPS/PHOTOS.*

BOX 20 - FINANCIAL

- #1 Salaries, 1930's-1940's
- #2 Salaries, 1950's
- #3 Salaries, 1960's
- #4 Sale of Generators, June 1948
- #5 State Board of Accounts – Field Examiners' Report, 1939-1941, 1942-1943, 1945
- #6 State Board of Accounts Reports, 1914, 1918, 1925-1926

Accession 2010225

- #7 Summary of Expenditures, 1950
- #8 Surety Bonds – Notary Public, 1908, 1910, 1911, 1915, 1926, 1930
- #9 Traveling Expenses, 1964

BOX 21 – CORRESPONDENCE (General)

- #1 Correspondence (general), 1910-1919
- #2 Correspondence (general), 1920's
- #3 Correspondence (general), 1930-1935
- #4 Correspondence (general), 1936-1939
- #5 Correspondence (general), 1940
- #6 Correspondence (general), 1941
- #7 Correspondence (general), 1942
- #8 Correspondence (general), 1943
- #9 Correspondence (general), 1944
- #10 Correspondence (general), 1945
- #11 Correspondence (general), 1946
- #12 Correspondence (general), 1947
- #13 Correspondence (general), 1948
- #14 Correspondence (general), 1949
- #15 Correspondence (general), 1950's
- #16 Correspondence (general), 1961
- #17 Correspondence (general), 1962+

BOX 22 – CORRESPONDENCE (Specific)

- #1 Director of Classification, Dec. 1965-June 1966
- #2 Donations, 1940's
- #3 Donations, 1950
- #4 Donations, 1951-1953
- #5 Legislators, 1942-1943
- #6 Inquiries About Girls Who Were Never Inmates, 1912-1915
- #7 To/From Governor, 1929-1935
- #8 To/From Inmates (only uses married name), 1915-1920
- #9 To/From Inmates (only uses married name), 1915-1920
- #10 Tour Requests, 1950-1951
- #11 Requests for Placement in Girls' School
- #12 Requests for Placement in Girls' School

Also see finding aid titled *INDIANA GIRLS' SCHOOL BOOKS/LEDGERS/DIARIES/NOTEBOOKS/MAPS/PHOTOS*. The Superintendent's Letter Books contains copies of letters sent mostly to inmates.

BOX 23 – PERSONNEL

- #1 Employment, 1937
- #2 Employment, 1937
- #3 Employment, 1938
- #4 Employment, 1938
- #5 Employment, 1939
- #6 Employment, 1939
- #7 Employment, 1940
- #8 Employment, 1940
- #9 Employment, 1941
- #10 Employment, 1941
- #11 Employment, 1942
- #12 Employment, 1943
- #13 Employment, 1944
- #14 Employment, 1945-1947
- #15 Employment, 1960's

BOX 24 – PERSONNEL

- #1 Classification Correspondence, 1930's-1960's
- #2 Employee Service Record Cards, 1961-1963
- #3 Job Classification Questionnaire, 1941 & 1949
- #4 Employee Accidents, 1945-1946
- #5 Employees, 1935, 1936, 1939, 1964
- #6 Meals, December 1967-July 1968
- #7 Memos, 1944-1962
- #8 Payroll, August 1937 – January 1941
- #9 Personnel Report, Undated
- #10 Staff Meetings, 1946, 1961

Also see finding aid titled *INDIANA GIRLS' SCHOOL BOOKS/LEDGERS/DIARIES/NOTEBOOK/MAPS/PHOTOS.*

BOX 25 - REPORTS

- #1 Accident Report, 1943-1949
- #2 Attendance Report
- #3 Beauty Shop Report, 1951
- #4 Board of Trustees Report, 1945 & 1951
- #5 Cannery Report, 1951
- #6 Canteen Report, 1950-1951
- #7 Condemnation Reports, July 1914, April 1920, 1949
- #8 Counselor's Monthly Report, Oct. 1957-June 1961
- #9 Daily Population Report, 1966

Accession 2010225

- #10 Dental Reports, 1941, 1944, 1951, 1961
- #11 Discipline Report, 1941-1942, 1945, July 1947
- #12 Discipline Report, March-Dec. 1948
- #13 Discipline Report, Jan. 1949-Jan. 1950
- #14 Discipline Report, 1966
- #15 Dressmaker's Report, Oct. 1919-Sept. 1921, Dec. 1924

BOX 26 - REPORTS

- #1 Farm Report, 1954-1956
- #2 Farm Report, 1963-1964
- #3 Farmer's Daily Report, 1949
- #4 Front Gate Report, March-May 1965
- #5 Housekeeper's Daily Report, 1912-1957 **** This folder is empty. Refer to the other side of the Director's Daily Report in boxes 27-40.**
- #6 Industries, Oct. 1919-June 1921, 1923
- #7 Industries, Oct. 1929-Sept. 1930
- #8 Meal Books, 1915
- #9 Morbidity Report, Sept. 1930

BOX 27 – REPORTS/DIRECTOR'S DAILY REPORT

- #1 Painter/Handyman Report, 1939
- #2 Reports, Oct. 1918-Sept. 1919
- #3 School Reports (Daily), 1948 Misc. Months
- #4 School Reports (Daily), 1949 Misc. Months
- #5 School Reports (Daily), 1950 Misc. Months
- #6 School Reports, 1951 & 1965
- #7 Statistical Report, 1923-1927
- #8 Store Room Wastage, Oct. 1919-June 1921, May 1929-Aug. 1930
- #9 Travel Reports, 1907, 1915, 1917
- #10 Visiting Agent's Report, 1914-1915, 1920

The Director's Daily Report is a report for each cottage listing the names of girls who were received or who left and the reason. It also lists girls under special discipline including the offense, nature of discipline, and duration.

- #11 Director's Daily Report, Oct. 1-15, 1913
- #12 Director's Daily Report, Oct. 16-31, 1913
- #13 Director's Daily Report, Nov. 1-15, 1913

BOX 28 – DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, Nov. 16-30, 1913
- #2 Director's Daily Report, Dec. 1-15, 1913

- #3 Director's Daily Report, Dec. 16-31, 1913
- #4 Director's Daily Report, Jan. 1-15, 1914
- #5 Director's Daily Report, Jan. 16-31, 1914
- #6 Director's Daily Report, Dec. 1-15, 1915
- #7 Director's Daily Report, Dec. 16-31, 1915

BOX 29 – DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, Jan. 1-15, 1917
- #2 Director's Daily Report, Jan. 16-31, 1917
- #3 Director's Daily Report, Feb. 1-15, 1917
- #4 Director's Daily Report, Feb. 16-28, 1917
- #5 Director's Daily Report, March 1-15, 1917
- #6 Director's Daily Report, March 16-31, 1917
- #7 Director's Daily Report, April 1-15, 1917
- #8 Director's Daily Report, April 16-30, 1917

BOX 30 – DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, May 1-15, 1917
- #2 Director's Daily Report, May 16-31, 1917
- #3 Director's Daily Report, June 1-15, 1917
- #4 Director's Daily Report, June 16-30, 1917
- #5 Director's Daily Report, July 1-15, 1917
- #6 Director's Daily Report, July 16-31, 1917
- #7 Director's Daily Report, Aug. 1-15, 1917
- #8 Director's Daily Report, Aug. 16-31, 1917

BOX 31 – DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, Sept. 1-15, 1917
- #2 Director's Daily Report, Sept. 16-30, 1917
- #3 Director's Daily Report, Oct. 1-15, 1917
- #4 Director's Daily Report, Oct. 16-31, 1917
- #5 Director's Daily Report, Nov. 1-15, 1917
- #6 Director's Daily Report, Nov. 16-30, 1917
- #7 Director's Daily Report, Dec. 1-15, 1917
- #8 Director's Daily Report, Dec. 16-31, 1917

BOX 32 – DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, Jan. 1-15, 1918
- #2 Director's Daily Report, Jan. 16-31, 1918
- #3 Director's Daily Report, Feb. 1-15, 1918
- #4 Director's Daily Report, Feb. 16-28, 1918

BOX 33 - DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, Jan. 1-15, 1927
- #2 Director's Daily Report, Jan. 16-31, 1927
- #3 Director's Daily Report, Feb. 1-15, 1927
- #4 Director's Daily Report, Feb. 16-28, 1927
- #5 Director's Daily Report, March 1-15, 1927

BOX 34 – DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, March 16-31, 1927
- #2 Director's Daily Report, April 1-15, 1927
- #3 Director's Daily Report, April 16-30, 1927
- #4 Director's Daily Report, May 1-15, 1927
- #5 Director's Daily Report, May 16-31, 1927

BOX 35 – DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, June 1-15, 1927
- #2 Director's Daily Report, June 16-30, 1927
- #3 Director's Daily Report, July 1-15, 1927
- #4 Director's Daily Report, July 16-31, 1927
- #5 Director's Daily Report, Aug. 1-15, 1927

BOX 36 – DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, Aug. 16-31, 1927
- #2 Director's Daily Report, Sept. 1-15, 1927
- #3 Director's Daily Report, Sept. 16-30, 1927
- #4 Director's Daily Report, June 25, 1931
- #5 Director's Daily Report, May 7-11, 1956
- #6 Director's Daily Report, Jan. 1-15, 1957
- #7 Director's daily Report, Jan. 16-31, 1957

BOX 37 – DIRECTOR'S DAILY REPORT

- #1 Director's Daily Report, Feb. 1-15, 1957
- #2 Director's Daily Report, Feb. 16-28, 1957
- #3 Director's Daily Report, March 1-15, 1957
- #4 Director's Daily Report, March 16-31, 1957
- #5 Director's Daily Report, April 1-15, 1957
- #6 Director's Daily Report, April 16-30, 1957

BOX 38 – DIRECTOR’S DAILY REPORT

- #1 Director’s Daily Report, June 1-7, 1957
- #2 Director’s Daily Report, June 18-30, 1957
- #3 Director’s Daily Report, July 3-15, 1957
- #4 Director’s Daily Report, July 16-31, 1957
- #5 Director’s Daily Report, Aug. 1-15, 1957
- #6 Director’s Daily Report, Aug. 16-30, 1957

BOX 39 – DIRECTOR’S DAILY REPORT

- #1 Director’s Daily Report, Sept. 1-15, 1957
- #2 Director’s Daily Report, Sept. 16-30, 1957
- #3 Director’s Daily Report, Oct. 1-15, 1957
- #4 Director’s Daily Report, Oct. 16-31, 1957
- #5 Director’s Daily Report, Nov. 1-15, 1957

BOX 40 - DIRECTOR’S DAILY REPORT

- #1 Director’s Daily Report, Nov. 16-30, 1957
- #2 Director’s Daily Report, Dec. 1-15, 1957
- #3 Director’s Daily Report, Dec. 16-31, 1957

BOX 41 – SUPERVISOR’S DAILY REPORT

The Supervisor’s Daily Report is a summary of each Director’s Daily Report and includes a list of all girls who were received and who left. From 1913-1954 it also includes a summary listing girls under special discipline including the offense, nature of discipline, and duration. The reports for 1957 do not list girls under special discipline.

- #1 Supervisor’s Daily Report, Jan.-April 1913
- #2 Supervisor’s Daily Report, May-Aug. 1913
- #3 Supervisor’s Daily Report, Sept.-Dec. 1913
- #4 Supervisor’s Daily Report, Jan.-April 1914
- #5 Supervisor’s Daily Report, May-Sept. 1914
- #6 Supervisor’s Daily Report, Oct. 1-31, 1914
- #7 Supervisor’s Daily Report, Nov. 1, 1914-April 15, 1915

BOX 42 – SUPERVISOR’S DAILY REPORT

- #1 Supervisor’s Daily Report, May-Aug. 1915
- #2 Supervisor’s Daily Report, Oct.-Dec. 1916
- #3 Supervisor’s Daily Report, Jan.-Feb. 1917

Accession 2010225

- #4 Supervisor's Daily Report, March-April 1917
- #5 Supervisor's Daily Report, May-July 1917
- #6 Supervisor's Daily Report, Aug. 1917
- #7 Supervisor's Daily Report, Sept. 1922
- #8 Supervisor's Daily Report, Oct.-Dec. 1927

BOX 43 – SUPERVISOR'S DAILY REPORT

- #1 Supervisor's Daily Report, Jan.-Feb. 1928
- #2 Supervisor's Daily Report, March-June 1928
- #3 Supervisor's Daily Report, July-Sept. 1928
- #4 Supervisor's Daily Report, Feb.-March 1954
- #5 Supervisor's Daily Report, Jan.-April 1957
- #6 Supervisor's Daily Report, June-July 1957 (Some days are missing).
- #7 Supervisor's Daily Report, Aug.-Oct. 1957
- #8 Supervisor's Daily Report, Nov.-Dec. 1957

BOX 44 – INDIANA CORRECTIONAL ASSOCIATION

- #1 Miscellaneous, 1964-1965
- #2 Miscellaneous, 1965
- #3 Miscellaneous, 1967
- #4 Miscellaneous, 1968
- #5 Miscellaneous, 1969
- #6 Miscellaneous, 1969
- #7 Miscellaneous, 1969
- #8 Constitution & By-Laws, 1966-1971
- #8 Newsletter Form, Undated

BOX 45 – INDIANA CORRECTIONAL ASSOCIATION

- #1 Treasury, 1960-1964
- #2 Treasury, 1968
- #3 Treasury, 1969
- #4 Ledger, 1962-1968

BOX 46 – PHYSICIAN & NURSE'S REPORT TO SUPERINTENDENT

- #1 Nurse's Report to Supt., Nov. 1926
- #2 Nurse's Report to Supt., May 1956
- #3 Nurse's Report to Supt., Jan.-March 1957
- #4 Nurse's Report to Supt., April, June-July 1957
- #5 Nurse's Report to Supt., Aug. –Sept. 1957
- #6 Nurse's Report to Supt., Oct.-Nov. 1957
- #7 Nurse's Report to Supt., Dec. 1957

Accession 2010225

- #8 Physician's Report to Supt., Jan. 1912 & Oct. 1914
- #9 Physician's Report to Supt., 1931, 1934, 1951, 1952, 1956 (assorted months)
- #10 Physician's Report to Supt., Jan.-April, June-Dec. 1957

BOX 47 – SUPERINTENDENT'S MONTHLY REPORT

Gives movement of the population including names. Also contains general happenings, physician's report listing names, and changes among the officers. It may also include the industries report, farm and poultry report, earnings, and requests to the Board of Trustees.

- #1 Supt.'s Monthly Report, 1912
- #2 Supt.'s Monthly Report, 1913
- #3 Supt.'s Monthly Report, 1914
- #4 Supt.'s Monthly Report, 1915
- #5 Supt.'s Monthly Report, 1916
- #6 Supt.'s Monthly Report, 1917
- #7 Supt.'s Monthly Report, 1918
- #8 Supt.'s Monthly Report, 1920
- #9 Supt.'s Monthly Report, 1921
- #10 Supt.'s Monthly Report, 1922

BOX 48 – SUPERINTENDENT'S MONTHLY REPORT

- #1 Supt.'s Monthly Report, 1923
- #2 Supt.'s Monthly Report, 1924
- #3 Supt.'s Monthly Report, 1925
- #4 Supt.'s Monthly Report, 1926
- #5 Supt.'s Monthly Report, 1927
- #6 Supt.'s Monthly Report, 1928
- #7 Supt.'s Monthly Report, 1929
- #8 Supt.'s Monthly Report, 1930

BOX 49 – SUPERINTENDENT'S MONTHLY REPORT

- #1 Supt.'s Monthly Report, 1931
- #2 Supt.'s Monthly Report, 1932
- #3 Supt.'s Monthly Report, 1933
- #4 Supt.'s Monthly Report, 1934
- #5 Supt.'s Monthly Report, 1935
- #6 Supt.'s Monthly Report, 1936
- #7 Supt.'s Monthly Report, 1938
- #8 Supt.'s Monthly Report, 1939

BOX 50 – SUPERINTENDENT'S MONTHLY REPORT

- #1 Supt.'s Monthly Report, 1940
- #2 Supt.'s Monthly Report, 1941
- #3 Supt.'s Monthly Report, 1942
- #4 Supt.'s Monthly Report, 1943
- #5 Supt.'s Monthly Report, 1944
- #6 Supt.'s Monthly Report, 1945
- #7 Supt.'s Monthly Report, 1946
- #8 Supt.'s Monthly Report, 1947

BOX 51 – SUPERINTENDENT’S MONTHLY REPORT

- #1 Supt.'s Monthly Report, 1948
- #2 Supt.'s Monthly Report, 1949
- #3 Supt.'s Monthly Report, 1950
- #4 Supt.'s Monthly Report, 1951
- #5 Supt.'s Monthly Report, 1952
- #6 Supt.'s Monthly Report, 1953
- #7 Supt.'s Monthly Report, 1954
- #8 Supt.'s Monthly Report, 1955
- #9 Supt.'s Monthly Report, 1956
- #10 Supt.'s Monthly Report, 1957

BOX 52 – LAND

- #1 Abstract of Title, Land Acquisitions
- #2 Abstract of Title, Land Acquisitions

ADDITIONAL INFORMATION CAN BE FOUND IN BOX 1, FOLDER 9 IN THE DOC COLLECTION, STATE OWNED PROPERTY. This folder contains plot plans and a value sheet. A structure sheet in this folder lists structures under the jurisdiction of the Girls’ School, the location of each building, type of structure, approximate age, description, approximate size, condition, and comments.

Also see finding aid for the Annuals Reports and for Books/Ledgers/Diaries/Notebooks/Maps/Photos.