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COUNCIL OF DEFENSE

1917-1918

February 28, 1982

COUNCIL OF DEFENSE

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COUNCIL OF DEFENSE

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ADMINISTRATIVE HISTORY

COUNCIL OF DEFENSE

1917-1918

The Council of National Defense, through its chairman, the Secretary of War, requested the Governor of Indiana to create a State Council of Defense to cooperate with federal authorities to bring to Hoosiers a clearer perception of causes leading up to the war, to arouse their patriotic spirit and to coordinate their activities in war work. Since the General Assembly had adjourned, a conference including leaders of both political parties was held to discuss the formation of a state organization.

Governor Goodrich did on or about May 19, 1917 create the Indiana State Council of Defense. The State Council of Defense membership included James P. Goodrich, Governor, as honorary president; William H. Hayes, an attorney, as chairman, and Frank Wampler as secretary. Twenty additional members were appointed with various occupations and backgrounds, including Charles W. Fairbanks, an attorney as chairman of the Public Policy Committee and Thomas Taggart, chairman of the Council's Advisory Committee. On March 20, 1918 Michael E. Foley was appointed chairman and John V. Wilson was appointed secretary.¹ All council members and staff worked as volunteers without salaries.

Governor Goodrich described the function of the State Council of Defense as follows: "to cooperate with each other and the federal government in organizing and directing the resources of the state in men and materials to make them effective for national use and to recommend changes in state laws which may become expedient."² Other responsibilities administered by the Council included: (1) recruiting men for the army and navy, (2) securing labor for the war effort at home, (3) coordinating all civic and social activities, (4) working to instill a patriotic spirit in all the people, (5) educating the general public as to the magnitude of the war effort, (6) encouraging increased production of food, coal, and other needed materials, (7) stressing elimination of waste and conservation of food and fuel, (8) helping solicit funds for voluntary war relief measures and (9) to be of assistance in the distribution and selling of Liberty Bonds. To carry out these functions twenty-five committees were established.

On December 19, 1917 the Finance Committee, at the Governor's request, sent letters to state banks asking for subscriptions to a fund of \$100,000 for use by the State Council of Defense. Over forty banks responded favorably covering the \$100,000 loan requested.

The State Council of Defense met once a week at the State House. The Council's procedures called for discussion of pertinent matters at these meetings but did not require each committee to report at each meeting. It was not necessary that all committee chairmen be present. The average attendance at these meetings was between eight and fourteen committeemen.

The Council of Defense was reluctant to call a special legislative session or to ask that specific laws be enacted to accomplish their goals since they felt

¹ Yearbook 1917, pp. 839-841

² Ibid., p. 839

this area should be a function of the federal government. They did not hesitate to pass resolutions to see that their recommendations were carried out although the primary aim of the Council was voluntary cooperation of labor, management, and the general public. With this goal in mind, the Council appealed to the patriotic spirit of the public and the need for their cooperation in winning the war.

The Council, as one of its initial tasks, asked for and secured nominations from the judges of the circuit courts in the state, for members to form a County Council of Defense in each county, to consist of seven members, one of whom was to be a woman and another a representative of labor. These County Councils were organized along the same lines adopted by the state Council.

The standing committees of the Council of Defense were: (1) Survey and Organization of Manpower, (2) Education, (3) Labor, (4) Food Supply and Conservation, (5) Public Morals, (6) Legal, (7) Transportation, (8) Scientific Research, (9) Sanitation and Medicine, (10) Merchants Economy Committee, (11) Publicity, (12) Finance, (13) Training Camp Activities and Recreation, (14) Military Affairs, (15) Women, (16) Coal, (17) Protection, (18) Shipping, (19) Public Policy, (20) Coordination of Societies, (21) Industrial Survey and Preparedness, (22) Communication, (23) Employers' Cooperation Committee, (24) Four Minute Men Committee and, (25) the Advisory Committee. In addition, there were several special committees including the Highway Transport Committee, Dairy Committee, Fraternal Orders Committee, Committee on Industrial Training for War Emergency, Wheat Committee, and the Americanization Committee.

The Survey and Organization of Manpower Committee's main function was the management of the United States Boys' Working Reserve, a unit created by the Department of Labor. "The purpose of the Reserve was to create a reserve of labor for farm and other work from which may be drawn workers not ordinarily available between the ages of sixteen and twenty-one to meet any emergency or shortage in labor."³ The Committee was engaged in recruiting boys between sixteen and twenty-one years of age, placing them in good homes, seeing that they were treated fairly, and that they received fair wages. They also established local camps. The Governors of all states were requested to make public proclamations setting aside the week of July 16-21, 1917 as a special enrollment week for boys. On July 12, 1917 a resolution was passed with the following aims: (1) the Finance Committee would arrange funds for preliminary expenses of the Boys Working Reserve in Indiana (2) financial aid should be provided by the federal government for National Mobilization Camps in which boys would be given three weeks intensive training to make them physically and mentally prepared for their present work and to be soldiers in the future, and (3) a copy of the resolution was to be sent to the National Council of Defense. By August 22, 1917 all counties in the state had been organized but many were short of filling their quotas. This shortage was due to misinformation or no information at all. As a result, Dr. Ellis, a Committee member, was asked to compile a textbook on the Boys' Working Reserve to explain its purpose. This textbook was to be presented in Washington, D.C. pointing out the book could be used in schools to intensify the interest of students. As a further incentive, any boy who did outstanding work would receive a bronze badge of honor. On September 19, 1917 the Committee chairman asked that a paid speaker be sent to all high schools in cities with a population of 10,000 or more to instruct and organize boys in the Reserve. The chairman suggested that one paid speaker could accomplish more in two months than three volunteers could do in six months. His suggestion was approved by the Council. On February 27, 1918 it was brought to the Council's attention that 10,000 boys from age sixteen to twenty would be needed to work on Indiana farms.

³ Proceedings of the Indiana Council of Defense, Volume I, pp. 148-149

All school authorities, farmers, and farm dealers were asked to cooperate in organizing emergency classes for training boys in the rudiments of agriculture. Within one month, over 9,000 were enrolled to attend classes and help farmers. On March 23, 1918 the Associated Press reported that Indiana led the entire nation with a total enrollment of 12,599 boys. During the month of June 1918 an instructional camp at Purdue was opened giving members of the Boys' Working Reserve ten days of intensive training. At the end of training the boys were placed on farms. By October 1918 the Boys' Working Reserve of Indiana was one of the most successful in the nation with a total enrollment of 22,500 members. In November, 1918 the U.S. Boys' Working Reserve was taken over by the Department of Labor keeping the Reserve active throughout the year. All expenses of the Reserve were paid by the Department of Labor. An office in the State House was provided to continue recruitment and placement of boys after that date.

The Education Committee requested colleges to include courses of study concerning the war, to secure public speakers from universities to make patriotic talks, to secure schools to train young men as telegraphers for the army, and to provide assistance to the Boys Working Reserve.

The Labor Committee made certain time was not wasted on the job during the war, helped fill gaps in labor caused by men called to war, assisted with the Boys' Working Reserve, and instilled patriotism in laboring men which resulted in fewer days absence from work and higher productivity.

The Food Supply and Conservation Committee (later known as the Food Committee) was to make every person as near self-sufficient as possible by producing their own food, ascertain what food supplies were needed to be grown, where markets could be found for any surplus food, encourage home grown vegetables, set aside market space for exclusive use of home growers, make efforts to stop waste and "price fixing" by local farmers in order to stabilize food prices, and to start campaigns directed at the housewife to conserve food at home.

The Four Minute Men were organized to help with Liberty Loan and Red Cross drives. They were to speak for four minutes at movie theaters on the question of national defense. Prepared questions and answers were sent from Washington, D.C. to help these local men answer questions directed at them from the public.

The Public Morals Committee investigated moral conditions at Fort Benjamin Harrison. They helped to make certain that liquor and vice laws were vigorously enforced. The Committee suggested that the city pass an ordinance to prohibit the use of taxi cabs, jitney busses and other vehicles for immoral purposes. The mayor approved the ordinance in order to assist the vice squad.

The Legal Committee consisted of six lawyers. It prepared a booklet of instructions on legal matters for soldiers and sailors. The booklet pointed out the proper method of handling legal affairs and told the men how to protect their property and family interests with the least delay.

The Transportation Committee's primary goal was to make highway transportation more efficient and to help relieve pressure on the overloaded railroad system. The Committee encouraged the use of more trucks on the highways and asked for completion of the main highway between Indianapolis and Louisville because of its military value. The road was to connect Fort Harrison with Camp Taylor in Jeffersonville.

The Scientific Research Committee prepared an exhaustive report regarding the highway system of Indiana with special emphasis on the road from Indianapolis to Louisville. Despite their emphasis on the improvement of the highway and railroad system, they also did a special study on daylight savings time and appointed a special sub-committee on inventions whose task was to investigate all inventions submitted that might be useful in the war effort. Their effectiveness was limited when compared with other states like California (which had a budget of \$40,000 for their Scientific Research Committee) because all of the work was done on a voluntary basis.

The Sanitation and Medicine Committee appointed the board that was responsible for examining applicants for the Medical Reserve Corps of the United States Army. The Committee also inspected medical facilities at Fort Benjamin Harrison and recommended that the Indiana State Board of Health help with control of venereal disease at Fort Harrison and adjacent cities.

The Merchants Economy Committee promoted economy in buying and selling of goods. It asked both merchants and customers to cooperate in efforts to bring about that economy.

The Publicity Committee helped with Liberty Loan and Red Cross drives, spent a great deal of time and effort with recruiting for the Boy's Working Reserve, sent out news bulletins, determined what type of copy was to be sent to local newspapers, organized a special committee to ascertain what films would be appropriate for public viewing, and enlisted the help of owners and managers to show war films on a non-profit basis in their theaters.

The Finance Committee was to raise funds for the State Council of Defense by securing loans from local banks and to give complete accounting of expenditures during Liberty Loan drives. The chairman of the State Council of Defense coordinated efforts of the Committees, Usually Finance, Publicity, Education and Four Minute Men, to assist with the Liberty Loan Campaigns. The state Council worked closely with the county chairmen who helped reach the most difficult rural areas. In these areas public meetings were held, advertising was used in local newspapers and official bulletin boards and individual solicitations were used in the Liberty Loan Campaigns. The Second Liberty Loan drive was planned by the Finance Committee.

The Training Camp Activities and Recreation Committee provided recreational facilities at camps and in the local community in order to raise the morale of the United States Army.

The Military Affairs Committee was charged with the responsibility of organizing the state militia, known as the Liberty Guards, to take the place of the National Guard. This state militia was to become part of the U.S. Army at any time the federal authorities thought that necessary.

The Women's Committee had various sub-committees which enrolled women to help in the war effort. The majority of these committees were simply a reflection of a men's committee with women doing the same type of work but dealing exclusively with women. In particular, the women's committees worked closely with the state Council's Speaker's Bureau, Food, Education, and Labor Committees. The Women's Committee set up a sub-committee, the Fourteen Minute Women, that provided speakers in each county. They spoke on a variety of topics concerning the war. The women also formed sub-committees whose main function was to foster high morale in the soldiers in the army. For example, the Foster Mother Movement was a plan where

Indiana women would write to soldiers overseas including newspaper clippings of interesting events taking place in Indiana. The Committee made efforts to involve women in the war effort in other ways as well. For non-working women, priority was given to those in need of income. The women engaged in such activities as making army shirts and knitting socks for soldiers.

The Coal Committee was charged with coal production and distribution and was one of the most important of the committees. Coal production and distribution was so vital to the war effort that this Committee appointed two sub-committees: (1) coal production and (2) coal investigation. In general, these committees helped foster cooperation between miners and railroads, helped settle disputes between labor and management, and appealed to owners' and miners' patriotism so as to hold down the number and severity of labor disputes. These efforts were made so that mines would be producing at full capacity without loss of valuable production time. The Coal Committee worked closely with the Labor Committee, the Transportation Committee, and the Public Service Commission in order to achieve its goals.

The Protection Committee's sole responsibility was to combat pro-German and pacifist arguments. To achieve this goal the Committee used all types of publicity and local organizations to arouse loyalty and active participation in the war effort.

The remainder of the committees did very little during the existence of the Council of Defense. Usually, their participation consisted of reporting that "all was well" in their area of responsibility but not describing their activities before the Council.

In addition to the regular committees, several special committees were formed. They included the Highway Transport Committee, the Dairy Committee, the Fraternal Orders Committee, the Committee on Industrial Training for War Emergency, the Wheat Committee, and the Americanization Committee. The Highway Transport Committee worked closely with the Transportation Committee to see that trucks coming to Indiana would not return empty but with a full load of groceries, dry goods, etc. They realized making highway transportation more efficient would help take pressure off the overloaded railroad system. The Dairy Committee was formed because many dairy farmers were thinking of selling their cows for beef to realize huge profits. Fearing a severe milk shortage the Committee worked to secure cooperation among dairy farmers, distributors and consumers to help establish fair prices for dairy products. They were aided by extension workers at Purdue University who made special drives to keep production of dairy products stable. The Fraternal Orders Committee worked to coordinate and organize leaders of fraternal organizations mobilizing about 500,000 members to help at the local level in the war effort. The Committee on Industrial Training for War Emergency sought to provide special training for labor, especially machinists. Of \$18 billion set aside for war production only \$7 billion was spent due to lack of trained workers. The Committee ascertained that men could best be trained at special job training sites in the factories. The Wheat Committee kept farmers up-to-date on government regulations concerning grading and pricing of wheat. They worked to establish a fair price range on wheat. They pointed out there was a minimum price fixed by the government but no maximum price had been established. They also worked closely with the Transportation Committee arranging for transportation of wheat which had become a major problem. The Americanization Committee worked through local Chambers of Commerce, private organizations, and educational forces to help foreign-born citizens become more aware of why the United States entered the war.

On November 14, 1918 the State Council of Defense recommended all unnecessary committees stop work and that no more meetings be held unless a special call was made by the chairman or the secretary. It was felt certain classes of construction should continue. All limitations were lifted on preservation of foodstuffs, drainage, and highway projects. Most restrictions on "new construction" were removed by the federal government. By November 26, 1918 the Council was reduced to the Secretary and an assistant. All activity was suspended or taken over by the federal government. Most of the furniture, typewriters etc. were sold and after current bills were paid the state made a profit of \$10,000. On November 30, 1918 the Council stopped all activities but with the proviso that the organization be maintained until the Governor ordered dissolution by general proclamation.

An Act of 1919, Chapter 32 approved February 28, 1919 legalized "the action of the Governor of the State in borrowing money to finance the activities of the Indiana State Council of Defense, and legalizing acknowledgements of indebtedness issued as evidence of said loan and appropriating the sum of \$105,000 for the repayment of said loan and declaring an emergency." During its seventeen months of existence the Council spent approximately \$82,000. Indiana spent considerably less money than a majority of the other states. The Council did an outstanding job with comparatively little expense to the citizens of Indiana.

NATIONAL WAR SAVINGS COMMITTEE

The National War Savings Committee, under the Secretary of the Treasury, was created to promote thrift. The National Committee worked with each state director. By order of the National Committee each state was assigned a quota for sale of war savings stamps and war partnerships (this effort was not connected with the Liberty Loan drives). For example, Marion County's quota of war savings stamps for the year 1918 was \$6.25 million. The National Committee made it mandatory for the state to appoint a Committee to determine the unsold quota of each township or other sub-division of each city in Indiana. To assist the state director in this effort, the state Council of Defense on or about December 1917 appointed a state committee. The state committee consisted of eight at large members and thirteen district chairmen who worked closely with the county committees.

National War Savings Day was declared on June 28, 1918. War Savings stamps were on sale at 1,500 places, such as post offices, department stores, drug stores, grocery stores and other places of business. The National War Savings Committee had a goal of \$2 billion for 1918 in sale of thrift stamps. Indiana's quota was \$58,340,000 or \$20 for each man, woman, and child in the state.

The first selling campaign began on December 7, 1917 with only minimal results expected as no formal organization for this drive had been initiated. To insure Indiana's success in the coming campaigns, the Indiana Council of Defense worked with the state director in South Bend who: (1) sent letters with two thrift stamp pamphlets, one for younger and one for older school children, to 22,000 teachers--the pamphlets explained the need for money and how thrift stamps would help provide the needed money for the war effort, (2) replaced all county chairmen who were not doing a good job, (3) sent letters to businesses asking for their assistance and to act as agents for the War Savings Committee, and (4) through the Education Committee speakers were provided from university faculties during the summer of 1918 to tour the state giving talks about war savings stamps and war partnerships. Apparently, Indiana did not reach its quota but it did finish in the top ten states.

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2. Indiana Council of Defense, Women's Section Correspondence
3. Indiana Council of Defense, War Savings Committee Files
4. Indiana Council of Defense, Correspondence
5. Indiana Council of Defense, Liberty Loan Correspondence
6. Indiana Yearbook 1917 (Indiana Council of Defense)
7. Indiana Yearbook 1918 (Indiana Council of Defense)
8. Indiana Yearbook 1919 (Indiana Council of Defense)
9. Acts of the General Assembly 1919, Chapter 32.

COUNCIL OF DEFENSE

PROCEEDINGS; 1917-1918; 9 Volumes; Unrestricted Access; Indexed; No Finding Aid Required.

Bound volumes arranged chronologically from the fourth meeting (June 20, 1917) to the seventy-seventh meeting (November 26, 1919). The series consists of transcripts of meetings with reports, correspondence, resolutions, bulletins, circulars, legal opinions and financial statements inserted into the proceedings transcript. Meetings five through seventy-seven each have a table of contents preceeding the record of the meeting. Information contained in the minutes includes but is not limited to: education, labor, publicity, food, coal production and distribution, military affairs, public health, finance, disloyal activities, agriculture, railroads, shipping and ship building, domestic and international war relief, liberty bond sales, citizen complaints, and labor disputes. The last volume in the series is an index. It consists of a single alphabetical sequence of names and subjects and yields volume and page references to the other volumes in the series. A note in volume one states that no record was kept of the first three meetings.

<u>VOLUME NO.</u>	<u>MEETING NO.</u>	<u>DATE</u>	<u>SHELF</u>
1	4-11	1917	A7966
2	12-20	1917	A7966
3	21-28	1917	A7966
4	29-36	1917-1918	A7967
5	37-44	1918	A7967
6	45-51	1918	A7967
7	52-63	1918	A7967
8	64-77	1918	A7967
X	INDEX	1917-1918	A7966

PROCEEDINGS

1917 - 1918

CORRESPONDENCE

1917 - 1918

COUNCIL OF DEFENSE

CORRESPONDENCE; 1917-1918; 136 Volumes; Unrestricted Access; Indexed; Finding Aid.

Bound volumes divided into 21 classifications and then subdivided into volumes and parts. The volumes consist of correspondence, minutes of various organizations, reports, publications, pamphlets, rosters of officials, publicity releases, bulletins, telegrams, petitions, newspaper clippings, forms, questionnaires, resolutions, directives, orders, posters, and receipts. The classification titles are: (1) administration (2) publicity (3) counties (4) National Council (5) State Councils of Defense (6) war conferences (7) finance (8) military (9) non-combatant service (10) Red Cross and other war work (11) protection (12) food (13) fuel, economy and conservation (14) labor (15) war industries, improvement and construction (16) highway transport (17) transportation, fire insurance and Chamber of Commerce (18) education (19) medical, moral and legal (20) organizations (21) Speaker's Bureau. Included in the series is an index volume, arranged alphabetically, that yields specific reference locations.

<u>CLASSIFICATION</u>	<u>VOLUME</u>	<u>TITLE</u>	<u>PART</u>	<u>TITLE</u>	<u>VOLUME</u>	<u>PART</u>	<u>SHELF</u>
Administration	Office Affairs	Advisory committees (Taggart)	02	12	A7945		
Protection	XXXX	Alien property	01	13	A7955		
Organizations	XXXX	American Protective League	01	01	A7961		
Protection	XXXX	Americanization	01	10	A7955		
Protection	XXXX	Americanization-answer to a letter of April 18, 1918	01	11	A7955		
Labor	XXXX	Answers to bulletins 104 & 171	01	02	A7958		
Non-combatant Service	XXXX	Applications	01	01	A7954		
Non-combatant Service	XXXX	Applications-shipyards	01	02	A7954		
Red Cross and War Work	XXXX	Armenian and Syrian relief	01	13	A7955		
Military	XXXX	Aviation	02	07	A7953		
Labor	XXXX	Boys' Working Reserve	02	04	A7958		
Publicity	XXXX	Bulletins	15	01	A7947		
National Council	XXXX	Bulletins	02	02	A7951		
Transportation	XXXX	Chamber of Commerce	01	07	A7961		
Administration	Official	Charities, Board of State	01	10	A7945		
Fuel and Conservation	XXXX	Chataugua	01	09	A7958		
Finance	XXXX	Chicago Federal Reserve Bank	01	12	A7953		
Labor	XXXX	Child labor law	01	04	A7958		
Fuel and Conservation	XXXX	Christmas gifts, campaign against	01	08	A7958		
Publicity	XXXX	Committee Reports	15	02	A7947		
National Council	XXXX	Committee on Public Information	02	04	A7951		
Administration	Office Affairs	Committees, lists of	02	11	A7945		
Administration	Office Affairs	Communications Committee	02	13	A7945		
Administration	Official	Congressmen and Senators	01	06	A7945		
Military	XXXX	Conscription	02	01	A7953		
Fuel and Conservation	XXXX	Conservation	01	03	A7957		
Fuel and Conservation	XXXX	Conservation of gasoline	01	05	A7957		
Organizations	XXXX	Coordination of societies	01	02	A7961		
Food	XXXX	Corn-frosted	02	10	A7957		

<u>CLASSIFICATION</u>	<u>VOLUME</u>	<u>TITLE</u>	<u>PART</u>	<u>TITLE</u>	<u>VOLUME</u>	<u>PART</u>	<u>SHELF</u>
War Conference	XXXX	County correspondence (A-L)	02	01	A7952		
War Conference	XXXX	County correspondence (M-W)	02	02	A7952		
Administration	Office Affairs	Departmental instructions	02	10	A7945		
Food	XXXX	Dog ordinance versus sheep	02	12	A7957		
Educational	XXXX	Duffy, Frank vs. Indianapolis	01	06	A7961		
		School Board					
Fuel and Conservation	XXXX	Economy	01	02	A7957		
Labor	XXXX	Employers Cooperation Committee	01	07	A7958		
Labor	XXXX	Employment Service, U.S.	02	02	A7958		
Military	XXXX	Enlistment	01	02	A7953		
Administration	Office Affairs	Eschbach, Jesse	02	19	A7945		
Food	XXXX	Ewes on Indiana farms	02	13	A7957		
Military	XXXX	Exemption	01	05	A7953		
Food	XXXX	Exemption of farm labor	01	13	A7956		
Protection	XXXX	Explosive inspector	01	14	A7955		
Protection	XXXX	Explosives-answers to county	01	15	A7955		
		agents (Bulletin 124)					
Administration	Official	Fair, State 1917-1918	01	13	A7945		
Food	XXXX	Farm, answers to Bulletin no. 80	01	03	A7956		
		information on farm conditions					
Food	XXXX	Farmer's service reserve	01	14	A7956		
Red Cross and War Work	XXXX	Fatherless children of France	01	12	A7955		
Food	XXXX	Fertilizers	01	06	A7956		
National Council	XXXX	Field division correspondence	01	03	A7951		
Administration	Office Affairs	Films, Divison of	02	14	A7945		
Finance	XXXX	Finance Committee	01	01	A7952		
Protection	XXXX	"Finished Mystery" Lyceum World	01	07	A7954		
Transportation	XXXX	Fire Insurance	01	05	A7961		
Transportation	XXXX	Fire insurance 10% surcharge	01	06	A7961		
Educational	XXXX	Fire prevention	01	08	A7961		
Administration	Official	Foley, M. E.	01	02	A7945		
Food	XXXX	Food Committee-unproductive land	01	04	A7956		
Food	XXXX	Food bulletins (Dr. Barnard) for	01	02	A7956		
		County Food Administration					
War Industries	XXXX	Fort Benjamin Harrison road	01	09	A7958		
Educational	XXXX	Four-minute men	01	11	A7961		
Administration	Office Affairs	Franking privileges	02	09	A7945		
Organizations	XXXX	Fraternal orders	01	03	A7961		
Red Cross and War Work	XXXX	French orphans	01	11	A7955		
Fuel and Conservation	XXXX	Fuel	01	01	A7957		
Food	XXXX	Garbage utilization	01	08	A7956		
Food	XXXX	Gardens	01	09	A7956		
Counties	XXXX	General (1-3)	01	01	A7947		
Counties	XXXX	General (4-8)	01	02	A7947		
Military	XXXX	General correspondence	01	01	A7953		
Protection	XXXX	General correspondence	01	01	A7955		
Labor	XXXX	General correspondence	01	01	A7958		
Highway Transport	XXXX	General correspondence	01	01	A7960		
Educational	XXXX	General correspondence	01	01	A7961		
Food	XXXX	General correspondence (sec. 1)	01	01	A7956		
Food	XXXX	General correspondence (sec. 2)	01	01	A7956		
National Council	XXXX	General correspondence 1917-1918	01	01	A7950		
National Council	XXXX	General correspondence 1981-1919	01	02	A7951		
Highway Transport	XXXX	General letters	01	02	A7960		
National Council	XXXX	General letters and circulars	02	01	A7951		
Educational	XXXX	German language	01	09	A7961		

<u>CLASSIFICATION</u>	<u>VOLUME</u>	<u>TITLE</u>	<u>PART</u>	<u>TITLE</u>	<u>VOLUME</u>	<u>PART</u>	<u>SHELF</u>
Labor	XXXX	Girls' Working Reserve	02		05		A7958
Administration	Official	Goodrich, Governor James P.	01		05		A7945
Organizations	XXXX	Hamilton, Fred H. Matter	01		04		A7961
Administration	Office Affairs	Hawkins, Colonel E. P.	02		18		A7945
Administration	Official	Hayes, William B.	01		01		A7945
Medical, Moral, Legal	XXXX	Health, Indiana State Board of	01		03		A7962
Educational	XXXX	High School Patriotic School	01		07		A7961
		League					
Administration	Official	Historical Commission	01		11		A7945
Administration	Official	Home Registration Bureau, U.S.	01		07		A7945
Protection	XXXX	Home defense	01		08		A7954
Labor	XXXX	Housing conditions	01		03		A7958
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War Industries	XXXX	Improvement and Construction	01		04		A7958
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		correspondence					
War Industries	XXXX	Improvement and construction an-	01		05		A7958
		swer to letter of July 16, 1918					
War Industries	XXXX	Improvement and construction -	01		06		A7958
		lumber					
Finance	XXXX	Income tax (answer to Bulletins)	01		03		A7952
Administration	Office Affairs	Indiana Bulletin correspondence	02		04		A7945
Food	XXXX	Indiana Grain Dealers Assoc.	02		07		A7957
Labor	XXXX	Industrial Survey and Prepared-	01		05		A7958
		ness Committee					
Labor	XXXX	Industrial training for war	01		06		A7958
Administration	Official	Judges of Indiana Circuit Courts	01		08		A7945
Organizations	XXXX	League to Enforce Peace	01		10		A7961
Protection	XXXX	Legal	01		03		A7954
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Medical, Moral, Legal	XXXX	answers to bulletins					
Medical, Moral, Legal	XXXX	Legislation, proposed state	01		10		A7961
Administration	Office Affairs	Leterheads, sample	02		07		A7945
Finance	XXXX	Liberty Loan Speakers Bureau	01		04		A7952
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Finance	XXXX	Liberty Loan, Fourth	01		08		A7953
Finance	XXXX	Liberty Loan, Second	01		06		A7953
Finance	XXXX	Liberty Loan, Third	01		07		A7953
Organizations	XXXX	Liberty chorus	01		11		A7961
Protection	XXXX	Liberty guards	01		09		A7954
Red Cross and War Work	XXXX	Library war council	01		16		A7955
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Military	XXXX	Local draft board-answers to	02		04		A7953
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Fuel and Conservation	XXXX	Logansport consolidation	01		07		A7958
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WOMEN'S SERVICE SECTION FILES

1917 - 1918

COUNCIL OF DEFENSE

WOMEN'S SERVICE SECTION FILES; 1917-1918; 43 Volumes; Unrestricted Access; Indexed; Finding Aid.

Bound volumes divided into 11 classifications and then divided into volumes and parts. The volumes consist of correspondence, minutes of organizations, reports, publications, pamphlets, rosters of officials, publicity releases, bulletins, telegrams, petitions, newspaper clippings, forms, questionnaires, resolutions, directives, orders, posters, and receipts. The classification titles are: (1) administration (2) counties (3) National Council of Defense (4) publicity (5) Red Cross and other war work (6) League for Women's Service (7) women in industry (8) education (9) child welfare (10) conservation and economy (11) miscellaneous. Included in this series is an index volume, arranged alphabetically, that yields specific reference locations.

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LIBERTY LOAN COMMITTEE CORRESPONDENCE

1917 - 1919

COUNCIL OF DEFENSE

LIBERTY LOAN COMMITTEE CORRESPONDENCE; 1917-1919; 68 Volumes; Unrestricted Access; Indexed; Finding Aid.

Bound volumes arranged by liberty loan drive and then further subdivided into sections and parts. Each liberty loan has three sections: general materials, publicity, and speaker's bureau. Information includes, but is not limited to: Chicago headquarters, bulletins, publicity, quotas, circulars, speaker's lists, Farmers for the Sale of Liberty Bonds in Indiana, war contracts, war savings, labor organizations, motion pictures, newspapers, War Exhibit Train, certificates of indebtedness and tax certificates. The series contents are indexed in the front of the first volume.

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Second Liberty Loan	XXXX	Chicago Headquarters	03	02	A7975		
Fourth Liberty Loan	XXXX	Chicago Headquarters	45	03	A7981		
Fifth Liberty Loan	XXXX	Chicago Headquarters	65	03	A7984		
Third Liberty Loan	XXXX	Chicago Headquarters: R. L. Kelly, Miscellaneous papers	07	03	A7976		

<u>CLASSIFICATION</u>	<u>VOLUME</u>	<u>TITLE</u>	<u>PART</u>	<u>TITLE</u>	<u>VOLUME</u>	<u>PART</u>	<u>SHELF</u>
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Fourth Liberty Loan	XXXX	Chicago Headquarters: Bulletins	29		06	A7979	
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		R. E. Wilsey					
Fourth Liberty Loan	XXXX	Chicago Headquarters: G.W. Cooke	40		03	A7981	
		George A. King, Ben McCutcheon					
Fifth Liberty Loan	XXXX	Chicago Headquarters: G.W. Cooke	51		05	A7982	
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		M. H. Ormsby					
Fifth Liberty Loan	XXXX	Chicago Headquarters: G.W. Cooke	60		02	A7983	
		Ben McCutcheon, M. H. Ormsby					
Third Liberty Loan	XXXX	Chicago Headquarters: George H.	18		04	A7977	
		Dunscomb, Ben McCutcheon,					
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		Schwelfpe					
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Third Liberty Loan	XXXX	Circular letters and telegrams	07		04	A7976	
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Third Liberty Loan	XXXX	Circulars	24		04	A7978	
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Third Liberty Loan	XXXX	Counties: Carroll - Delaware	10		11	A7976	
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Third Liberty Loan	XXXX	Counties: Madison - Parke	27	08	A7979		
Fourth Liberty Loan	XXXX	Counties: Madison - Putnam	48	07	A7981		
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Third Liberty Loan	XXXX	Counties: Marshall - Ohio	14	11	A7976		
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MISCELLANEOUS REPORTS AND CORRESPONDENCE

1917 - 1923

COUNCIL OF DEFENSE

MISCELLANEOUS REPORTS AND CORRESPONDENCE; 1917-1923; 16 Volumes; No Index; Finding Aid.

Bound volumes with no apparant arrangement pattern. Each volume is devoted to a specific subject and represents a collection of records from several sources outside of the Defense Council gathered by the Indiana State Library. The volume titles include: (1) Fiscal Records (2) Requisition and Order Blanks for Material from the Board of Public Printing, Postage and Supplies, 1918 (3) Indiana Committee on Food Production and Conservation: Report by W. Q. Fitch and Circulars Sent Out During the World War, 1917 (4) Navy Comforts Committee, D.A.R.: Report and Financial Record, 1917-1918 (5) U.S. Public Service Reserve and the U.S. Employment Service, 1919 (6) Office of the Director of the U.S. Public Service Reserve for Indiana, 1917-1919 (7) U.S. Fuel Administration: Federal Fuel Administrator for Indiana, 1917-1919 (8) Public Instruction Circulars Sent Out During the World War, 1917-1918 (9) Report of the Committee for Colleges, May 10, 1917 (10) Correspondence Reaching the Superintendent of Public Instruction, 1917-1919 (11) Department of Public Instruction During the War, 1917-1918 (12) Selective Service System in Indiana During the World War, 1923 (13) List of Prescribed Books Addressed to Librarians of Indiana, 1918 (14) Books for Soldiers, Volume 1 (15) Books for Soldiers, Volume 2 (16) U.S. Food Administration for Indiana: History of the Organization, Its Forms and Circulars, 1923.

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2	Requisition & order blanks for material from Board of Public Printing postage, supplies, etc., 1918.	A6855
3	Indiana Committee on Food Production and Conservation: Report by W.Q. Fitch & circulars sent out during the World War, 1917.	A7955
4	Navy Comforts Committee, D.A.R.: Report & Financial Record 1917-1918	A1389
5	U.S. Public Service Reserve & U.S. Employment Service. Compiled by Hays H. Buskirk 1919.	A7985
6	Papers from the office of the Director of the U.S. Public Service Reserve for Indiana 1917-1919.	A7985
7	U.S. Fuel Administratin: Federal Fuel Administrator for Indiana. papers, publications, reports, etc. 1917-1919.	A7985
8	Circulars sent out diring the World War 1917-1918.	A7985
9	Report of the Commiteee for Colleges. May 10, 1917.	A7985

10	Correspondence reaching the State Superintendent 1917-1919.	A7985
11	The Department of Public Instruction of Indiana during the War 1917-1918. Prepared by Horace Ellis, State Superintendent of Public Instruction 1919.	A7985
12	Selective Service System in Indiana during the World War 1923.	A7985
13	List of prescribed books addressed to Librarians of Indiana 1918.	A7985
14	Books for Soldiers in the World War, Volumes 1 and 2.	A7985
15	Books for Soldiers in the World War, Volumes 1 and 2.	A7985
16	U.S. Food Administration, Indiana Division. History of the Organization, forms, and circulars 1923.	A7985

COUNCIL OF DEFENSE

STATE AND COUNTY COUNCILS OF DEFENSE CONFERENCE PROCEEDINGS; 1917; 1 Volume;
Unrestricted Access; Indexed; Finding Aid

Bound volume containing the transcript of the proceedings of a
conference held July 12, 1917. The volume contains its own index.

The volume is located at A7985.

WAR SAVINGS COMMITTEE FILES

1917 - 1919

WAR SAVINGS COMMITTEE

WAR SAVINGS COMMITTEE CORRESPONDENCE; 1917-1919; 1 Volume and 4 cubic feet; Unrestricted Access; No Index; Finding Aid.

The volume is divided into 2 sections: (1) General and (2) Counties. The county section is further subdivided alphabetically by individual county. The individual folders are arranged alphabetically by subject, specific correspondent, county, and county denoting women's activities (county followed by name of county seat). The correspondence files consist of correspondence, reports, bulletins, news releases, telegrams, posters, circulars, photographs, financial statements and newspaper clippings related to the promotion of the concept of thrift in Indiana and to the sale of war savings stamps.

Folders showing name of county followed by population denote men's committees. Folders showing name of county followed by the name of the county seat denote women's committees.

The bound volume is located at A7984.

The unbound records are arranged as follows:

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A-miscellaneous	R6816
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Fifth Liberty Loan	XXXX	Honor Flags	52	09	A7982		
Fifth Liberty Loan	XXXX	Lists, quotas, statistics, etc.	52	10	A7982		
Fifth Liberty Loan	XXXX	General Material (Section 1)	53	10	A7982		
Fifth Liberty Loan	XXXX	Lists, quotas, statistics, etc.	53	10	A7982		
Fifth Liberty Loan	XXXX	General Materials (Section 1)	54	11	A7982		
Fifth Liberty Loan	XXXX	Miscellaneous papers	54	11	A7982		

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LIBERTY LOAN COMMITTEE CORRESPONDENCE

<u>CLASSIFICATION</u>	<u>VOLUME</u>	<u>TITLE</u>	<u>PART</u>	<u>TITLE</u>	<u>VOLUME</u>	<u>PART</u>	<u>SHELF</u>
Fifth Liberty Loan	XXXX	Speakers Bureau	54	12	A7982		
Fifth Liberty Loan	XXXX	Wade, Will H.	54	13	A7982		
Fifth Liberty Loan	XXXX	War History Records	54	14	A7982		
Fifth Liberty Loan	XXXX	Washington D.C.	54	15	A7982		
Fifth Liberty Loan	XXXX	Women's Committee	54	16	A7982		
Fifth Liberty Loan	XXXX	General Material (Section 1)	55	17	A7982		
Fifth Liberty Loan	XXXX	Counties: Adams - Clinton	55	17	A7982		
Fifth Liberty Loan	XXXX	General Material (Section 1)	56	17	A7982		
Fifth Liberty Loan	XXXX	Counties: Dearborn - Huntington	56	17	A7982		
Fifth Liberty Loan	XXXX	General Material (Section 1)	57	17	A7982		
Fifth Liberty Loan	XXXX	Counties: Jasper - Morgan	57	17	A7982		
Fifth Liberty Loan	XXXX	General Material (Section 1)	58	17	A7983		
Fifth Liberty Loan	XXXX	Counties: Newton - Steuben	58	17	A7983		
Fifth Liberty Loan	XXXX	General Material (Section 1)	59	17	A7983		
Fifth Liberty Loan	XXXX	Counties: Tippecanoe - Whitley	59	17	A7983		
Fifth Liberty Loan	XXXX	Publicity (Section 2)	60	01	A7983		
Fifth Liberty Loan	XXXX	Aviation	60	01	A7983		
Fifth Liberty Loan	XXXX	Chicago Headquarters: G.W. Cooke	60	02	A7983		
		Ben McCutcheon, M. H. Ormsby					
Fifth Liberty Loan	XXXX	Circulars	60	03	A7983		
Fifth Liberty Loan	XXXX	Farmers	60	04	A7983		
Fifth Liberty Loan	XXXX	Jackie Band	60	05	A7983		
Fifth Liberty Loan	XXXX	Labor Organizations	60	06	A7983		
Fifth Liberty Loan	XXXX	Publicity (Section 2)	61	07	A7983		
Fifth Liberty Loan	XXXX	Lists	61	07	A7983		
Fifth Liberty Loan	XXXX	Miscellaneous papers	61	08	A7983		
Fifth Liberty Loan	XXXX	Motion pictures	61	09	A7983		
Fifth Liberty Loan	XXXX	Newspaper publicity: Chicago	61	10	A7983		
		District, Indiana Division					
Fifth Liberty Loan	XXXX	Speakers Bureau	61	11	A7983		
Fifth Liberty Loan	XXXX	Tanks	61	12	A7983		
Fifth Liberty Loan	XXXX	Van Riper, Guernsey	61	13	A7983		
Fifth Liberty Loan	XXXX	Publicity (Section 2)	62	14	A7983		
Fifth Liberty Loan	XXXX	Counties: Adams - White	62	14	A7983		
Fifth Liberty Loan	XXXX	Speakers Bureau	63	XX	A7983		
Fifth Liberty Loan	XXXX	Speakers Bureau	64	XX	A7984		
Fifth Liberty Loan	XXXX	Speakers Bureau (Section 3)	65	03	A7984		
Fifth Liberty Loan	XXXX	Chicago Headquarters	65	03	A7984		
Fifth Liberty Loan	XXXX	Miscellaneous papers	65	04	A7984		
Fifth Liberty Loan	XXXX	Speakers Bureau (Section 3)	66	05	A7984		
Fifth Liberty Loan	XXXX	Counties: Adams - LaPorte	66	05	A7984		
Fifth Liberty Loan	XXXX	Speakers Bureau (Section 3)	67	05	A7984		
Fifth Liberty Loan	XXXX	Counties: Madison - Whitley	67	05	A7984		
All Liberty Loans	Miscellaneous	Catholics publicity in Catholic	68	01	A7984		
		churches of Indiana in Liberty					
		& Victory Loans by Victor J.					
		Brucker					
All Liberty Loans	Miscellaneous	Counties reports from counties	68	02	A7984		
All Liberty Loans	Miscellaneous	Eighth Federal Reserve District	68	03	A7984		
All Liberty Loans	Miscellaneous	Farmers Organization of the far-	68	04	A7984		
		mers for the sale of Liberty					
		Bonds in Indiana by W.Q. Fitch					

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LIBERTY LOAN COMMITTEE CORRESPONDENCE

<u>CLASSIFICATION</u>	<u>VOLUME</u>	<u>TITLE</u>	<u>PART</u>	<u>TITLE</u>	<u>VOLUME</u>	<u>PART</u>	<u>SHELF</u>
All Liberty Loans	Miscellaneous	Miscellaneous papers, accounts, statistics, etc.	68	05	A7984		
All Liberty Loans	Miscellaneous	Review of general business conditions throughout the Federal Reserve Dists during Aug, 1920	68	06	A7984		
All Liberty Loans	Miscellaneous	Todd, John P-Report as organizer during the loans	68	07	A7984		
All Liberty Loans	Miscellaneous	War contracts-amount let in Ind.	68	08	A7984		
All Liberty Loans	Miscellaneous	War savings	68	09	A7984		
All Liberty Loans	Miscellaneous	Women's Committee (includes reports for northern & southern counties by Josephine Herschell & Bessie F. Lavenstein)	68	10	A7984		
All Liberty Loans	Miscellaneous	Pictures of posters used by the Indiana Historical Commission in "War Purse"	68	11	A7984		

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PROCEEDINGS

<u>VOLUME NO.</u>	<u>MEETING NO.</u>	<u>DATE</u>	<u>SHELF</u>
1	4-11	1917	A7966
2	12-20	1917	A7966
3	21-28	1917	A7966
4	29-36	1917-1918	A7967
5	37-44	1918	A7967
6	45-51	1918	A7967
7	52-63	1918	A7967
8	64-77	1918	A7967
X	INDEX	1917-1918	A7966

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MISCELLANEOUS REPORTS AND CORRESPONDENCE

The records were gathered by the Indiana State Library from various sources, were bound, and were included with the records of the Council of Defense.

<u>VOLUME NO.</u>	<u>TITLE</u>	<u>SHELF</u>
1	Fiscal Records	A7065
2	Requisition & order blanks for material from Board of Public Printing postage, supplies, etc., 1918.	A6855
3	Indiana Committee on Food Production and Conservation: Report by W.Q. Fitch & circulars sent out during the World War, 1917.	A7955
4	Navy Comforts Committee, D.A.R.: Report & Financial Record 1917-1918	A1389
5	U.S. Public Service Reserve & U.S. Employment Service. Compiled by Hays H. Buskirk 1919.	A7985
6	Papers from the office of the Director of the U.S. Public Service Reserve for Indiana 1917-1919.	A7985
7	U.S. Fuel Administration: Federal Fuel Administrator for Indiana. papers, publications, reports, etc. 1917-1919.	A7985
8	Circulars sent out during the World War 1917-1918.	A7985
9	Report of the Committee for Colleges. May 10, 1917.	A7985
10	Correspondence reaching the State Superintendent 1917-1919.	A7985
11	The Department of Public Instruction of Indiana during the War 1917-1918. Prepared by Horace Ellis, State Superintendent of Public Instruction 1919.	A7985
12	Selective Service System in Indiana during the World War 1923.	A7985
13	List of prescribed books addressed to Librarians of Indiana 1918.	A7985
14	Books for Soldiers in the World War, Volumes 1 and 2.	A7985
15	Books for Soldiers in the World War, Volumes 1 and 2.	A7985
16	U.S. Food Administration, Indiana Division. History of the Organization, forms, and circulars 1923.	A7985