

# electronic records day

# 10.10.15

# 2015

SPONSORED BY THE COUNCIL OF STATE ARCHIVISTS

# CAUTION

# RECORDS AT RISK!

Electronic Records need special care to preserve the information contained in the variety of formats available for storage.

The Indiana Archives and Records Administration has established guidance to help maximize the preservation and access to digital information. For more information go to [www.in.gov/iara](http://www.in.gov/iara).

Indiana Archives and Records Administration



## Indiana Electronic Records Program

*Efficient and Effective Principles  
for Indiana Government*