MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (September 18, 2019 - 10:00 a.m. - Room 12)

III. APPROVAL OF MINUTES (July 24, 2019)

IV. DIRECTOR’S REPORT

V. NEW BUSINESS

1. Discussion of proposed IOT policy re: deletion of terminated employees H-drive
2. Deactivation of Indiana Prosecuting Attorneys Council retention schedule
3. Deactivation of County Prosecutor retention schedule
4. Discussion of confidential records – medical records

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)

1. Family and Social Service Administration, Early Childhood and Out-of-School Learning
2. Family and Social Service Administration, General Counsel
3. Family and Social Service Administration, Mental Health
4. Department of Health, Children With Special Health Care Needs

VII. OLD BUSINESS

1. Tammy Glickman – follow up on status of Re-adoption of rules under IC 4-22-2.5
2. Luke Britt – discussion of retention of subsequent revisions of prior versions of databases, registries and other types of records – Tabled to the next OCPR meeting due to Luke Britt being unable to attend

VIII. MEETING ADJOURNMENT