NOTICE OF MEETING AND AGENDA
March 20, 2019, 10:00 A.M.
Indiana Archives and Records Administration
Conference Room 12
Indiana Government Center South-First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (April 17, 2019-Room 12)

III. APPROVAL OF MINUTES (February 20, 2019)

IV. NEW BUSINESS
   1. Use of Records in the Indiana State Archives - proposed revision of OCPR policy 05-02
   2. Electronic Meetings Policy draft – proposed revision of OCPR policy 14-01

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
   1. Department of Agriculture, Agency wide schedule
   2. Finance Authority, Agency wide schedule
   3. Finance Authority, Recreational Development Commission
   4. Finance Authority, State Office Building Commission
   5. Finance Authority, State Revolving Loan Fund
   6. Department of Health, Center for Deaf and Hard of Hearing Education
   7. Department of Health, Indiana Lead & Healthy Homes
   8. Department of Health, Maternal and Child Health
   9. Department of Labor, Indiana Occupational Safety and Health Administration (IOSHA)

VII. OLD BUSINESS
   1. OCPR Vacancies

VIII. MEETING ADJOURNMENT