NOTICE OF MEETING AND AGENDA
August 19, 2015, 1:30 P.M.
Indiana Archives and Records Administration
Conference Room 10
Indiana Government Center South-First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (September 16, 2015)

III. APPROVAL OF MINUTES (June 17, 2015)

IV. OLD BUSINESS

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
   1. ARCHIVES AND RECORDS ADMINISTRATION
      Records Management
   2. DEPARTMENT OF HEALTH
      Acute Care
   3. DEPARTMENT OF HEALTH
      Chronic Disease Division - Breast and Cervical Cancer and Related Programs
   4. DEPARTMENT OF HEALTH
      Children’s Special Health Care
   5. DEPARTMENT OF HEALTH
      Chronic Disease Epidemiology
   6. DEPARTMENT OF HEALTH
      Environmental Public Health
   7. DEPARTMENT OF HEALTH
      Epidemiology Resource Center
   8. LIEUTENANT GOVERNOR’S OFFICE
      Community and Rural Affairs

VII. NEW BUSINESS
   1. State Archives Building – Architectural Consultant Comments
   2. Standard Size Color Scans Pricing
   3. Historic Records without Records Series

VIII. MEETING ADJOURNMENT