NOTICE OF MEETING AND AGENDA
January 21, 2015, 1:30 P.M.
Indiana Commission on Public Records
Conference Room 3
Indiana Government Center South-First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (February 18, 2015)

III. APPROVAL OF MINUTES (November 19, 2014)

IV. OLD BUSINESS

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)

1. PUBLIC ACCESS COUNSELOR
   Agencywide

2. PUBLIC-PRIVATE AGREEMENT (PPA)

3. ZONING, PLANNING, DEVELOPMENT AND ENFORCEMENT (LAND)

4. ASSESSING OFFICIAL (AS)

5. SPECIAL DISTRICTS (SD)

6. TOWNSHIP TRUSTEE (TT)

7. PUBLIC LIBRARIES (LIB)

8. COUNTY CORONER (CO)

9. COUNTY RECORDER (RE)

10. COUNTY AUDITOR (AU)

11. COUNTY TREASURER (TR)

12. CITIES AND TOWNS (CT)

13. COUNTY/LOCAL GENERAL RETENTION SCHEDULE (GEN)

14. NON-JUDICIAL COUNTY CLERK (CL)

VII. NEW BUSINESS

     Election of Officers

VIII. MEETING ADJOURNMENT