NOTICE OF MEETING AND AGENDA
August 20, 2014, 1:30 P.M.
Indiana Commission on Public Records
Conference Room 10
Indiana Government Center South-First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (September 17, 2014)

III. APPROVAL OF MINUTES (July 16, 2014)

IV. OLD BUSINESS

1. Indiana Administrative Code 60 IAC 1.1-1-1 (Tabled)

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)

1. GENERAL RETENTION SCHEDULE FOR ALL STATE AGENCIES

2. AUDITOR OF STATE

3. DEPARTMENT OF EDUCATION
   Educator Licensing and Development

4. DEPARTMENT OF EDUCATION
   Superintendent of Public Instruction

5. DEPARTMENT OF REVENUE
   Enforcement/Collection

6. COUNTY/LOCAL GENERAL RETENTION SCHEDULE (GEN)

7. NON-JUDICIAL COUNTY CLERK (CL)

8. TOWNSHIP TRUSTEE (TT)

VII. NEW BUSINESS

VIII. MEETING ADJOURNMENT