NOTICE OF MEETING AND AGENDA
December 19, 2012, 1:30 P.M.
Indiana Commission on Public Records
Conference Room 10
Indiana Government Center South-First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (January 16, 2013)

III. APPROVAL OF MINUTES (November 7, 2012)

IV. OLD BUSINESS

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
   1. DEPARTMENT OF REVENUE
      Returns Processing Center
   2. STATE DEPARTMENT OF HEALTH
      Long Term Care
   3. STATE DEPARTMENT OF HEALTH
      Medical Radiological Services

VII. NEW BUSINESS
    1. Regional Authorities – Destruction Approval
    2. GEN 10-2, County/Local Agency, Board or Commission Meeting Tapes
    3. Election of Officers

VIII. MEETING ADJOURNMENT