

PLEASE NOTE CHANGE OF LOCATION

NOTICE OF MEETING AND AGENDA

August 15, 2012, 1:30 P.M.
Indiana Commission on Public Records
Conference Room 10
Indiana Government Center South-First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (September 19, 2012)
- III. APPROVAL OF MINUTES (July 11, 2012)
- IV. OLD BUSINESS
 1. Electronic Records Policy #12-01
 2. E-Mail Retention Policy #05-01
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
 1. DEPARTMENT OF HEALTH
Maternal and Child Health
 2. DEPARTMENT OF HEALTH
Women, Infants and Children
 3. DEPARTMENT OF REVENUE
Compliance
 4. DEPARTMENT OF REVENUE
Sales and Withholding
 5. DEPARTMENT OF CHILD SERVICES
Child Welfare
- VII. NEW BUSINESS
- VIII. MEETING ADJOURNMENT