NOTICE OF MEETING AND AGENDA
March 21, 2012, 1:30 P.M.
Indiana Commission on Public Records
Room 401, Indiana State Library

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (April 18, 2012)

III. APPROVAL OF MINUTES (January 18, 2012)

IV. OLD BUSINESS

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)

1. DEPARTMENT OF REVENUE
   Compliance

2. DEPARTMENT OF REVENUE
   Collections

3. DEPARTMENT OF REVENUE
   Corporations

4. DEPARTMENT OF REVENUE
   Data Control

5. DEPARTMENT OF REVENUE
   Data Processing

6. DEPARTMENT OF REVENUE
   Individual Income

7. DEPARTMENT OF REVENUE
   Personnel

8. DEPARTMENT OF REVENUE
   Returns Processing

9. DEPARTMENT OF REVENUE
   Sales and Withholding

10. DEPARTMENT OF REVENUE
    Taxpayer Contact

11. DEPARTMENT OF TRANSPORTATION
    Land Acquisition

VII. NEW BUSINESS

VIII. MEETING ADJOURNMENT