



STATE OF INDIANA

MITCHELL E. DANIELS, JR., Governor

Jim Corridan, Director & State Archivist

INDIANA COMMISSION ON PUBLIC RECORDS

402 West Washington Street Room W472

Indianapolis Indiana 46204-2739

Telephone: (317) 232-3380

www.IN.gov/icpr

NOTICE OF MEETING AND AGENDA

December 7, 2011, 1:30 P.M.

Indiana Commission on Public Records

Room 401, Indiana State Library

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (January 18, 2012)
- III. APPROVAL OF MINUTES (October 26, 2011)
- IV. OLD BUSINESS
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
 1. DEPARTMENT OF CHILD SERVICES
Child Support
 2. DEPARTMENT OF WORKFORCE DEVELOPMENT
Adult Education
 3. COMMISSION ON PUBLIC RECORDS
Records Management Division
 4. COMMISSION ON PUBLIC RECORDS
Records Center
 5. COMMISSION ON PUBLIC RECORDS
County/Local General Retention Schedule (GEN)
- VII. NEW BUSINESS
- VIII. MEETING ADJOURNMENT