NOTICE OF MEETING AND AGENDA
June 23, 2010, 1:30 P.M.
Indiana Commission on Public Records
Room 401, Indiana State Library

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (July 21, 2010)

III. APPROVAL OF MINUTES (May 19, 2010)

IV. OLD BUSINESS
1. FSSA Request for Waiver from OCPR Policy No. 06-01
2. County Auditors’ Retention Schedule
3. Special Districts General Retention Schedule
4. State Department of Health, Medical Radiological Services Division Retention Schedule

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)

1. DEPARTMENT OF NATURAL RESOURCES……………………………………….05-11-10
   Director’s Office

2. DEPARTMENT OF ENVIRONMENTAL MANAGEMENT…………………………05-13-10
   All Divisions

3. DEPARTMENT OF ENVIRONMENTAL MANAGEMENT…………………………05-13-10
   Office of Land Quality

4. DEPARTMENT OF EDUCATION…………………………………………………05-17-10
   English Language Learners and Migrant Education

5. DEPARTMENT OF HOMELAND SECURITY……………………………………05-20-10
   All Divisions

6. STATE DEPARTMENT OF HEALTH…………………………………………….05-21-10
   Long Term Care

7. FAMILY AND SOCIAL SERVICES ADMINISTRATION………………………05-24-10
   DMHA-Management Information Systems

8. FAMILY AND SOCIAL SERVICES ADMINISTRATION………………………05-24-10
   Division of Mental Health and Addiction – Rate-Setting

9. FAMILY AND SOCIAL SERVICES ADMINISTRATION………………………05-25-10
   Office of Medicaid Policy and Planning

10. DEPARTMENT OF NATURAL RESOURCES……………………………………05-26-10
    Historic Preservation
11. ATTORNEY GENERAL’S OFFICE.................................................................05-28-10
   Consumer Protection

12. GENERAL RECORDS RETENTION AND DISPOSITION SCHEDULE FOR ALL
    STATE OF INDIANA ADMINISTRATIVE AGENCIES.................................06-15-10

VII. NEW BUSINESS
    1. PUBLIC LIBRARIES GENERAL RETENTION SCHEDULE

VIII. MEETING ADJOURNMENT