NOTICE OF MEETING AND AGENDA
February 24, 2010, 1:30 P.M.
Indiana Commission on Public Records
Room 401, Indiana State Library

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (March 17, 2010)

III. APPROVAL OF MINUTES (December 16, 2009)

IV. OLD BUSINESS
1. FSSA Request for Waiver from OCPR Policy No. 06-01
2. County/Local General Retention Schedule

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)

1. DEPARTMENT OF LABOR ................................................................. 01-19-10
   Commissioner’s Office

2. STATE DEPARTMENT OF HEALTH ........................................ 01-21-10
   Office of Legal Affairs

3. SECRETARY OF STATE ............................................................ 02-02-10
   Securities Division

4. STATE DEPARTMENT OF HEALTH ........................................ 02-01-10
   Indoor Air and Radiological Health

5. CRIMINAL JUSTICE INSTITUTE ............................................. 02-02-10
   All Divisions

6. STATE DEPARTMENT OF HEALTH ........................................ 01-22-10
   Medical Radiological Services Division

7. STATE DEPARTMENT OF HEALTH ........................................ 02-01-10
   Environmental Lab

VII. NEW BUSINESS

VIII. MEETING ADJOURNMENT