MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (November 18, 2009)

III. APPROVAL OF MINUTES (September 16, 2009)

IV. OLD BUSINESS
1. FSSA Request for Waiver from OCPR Policy No. 06-01
2. County/Local General Retention Schedule
3. Dept. of Revenue, Returns Processing Center Retention Schedule

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
1. LEGISLATIVE SERVICES AGENCY................................................................. 09-01-09
   State Tax and Financing Policy Commission
2. STATE FAIR COMMISSION.................................................................09-16-09
3. STATE DEPARTMENT OF HEALTH .....................................................09-17-09
   Health Care Regulatory Services
4. FAMILY AND SOCIAL SERVICES ADMINISTRATION .........................09-29-09
   Institutional Finance Division
5. FAMILY AND SOCIAL SERVICES ADMINISTRATION .........................09-29-09
   Division of Mental Health and Addiction-Main Schedule
6. FAMILY AND SOCIAL SERVICES ADMINISTRATION .........................09-29-09
   Division of Mental Health and Addiction-Legal Division
7. FAMILY AND SOCIAL SERVICES ADMINISTRATION .........................09-29-09
   Division of Mental Health and Addiction-Larue Carter Memorial Hospital
8. FAMILY AND SOCIAL SERVICES ADMINISTRATION .........................09-29-09
   Division of Mental Health and Addiction-Richmond State Hospital
9. DEPARTMENT OF VETERANS’ AFFAIRS.............................................10-06-09
    All Divisions
10. VETERANS’ HOME.................................................................10-01-09
    All Divisions
11. STATE DEPARTMENT OF HEALTH....................................................09-25-09
    Immunization Division
12. LAW ENFORCEMENT ACADEMY....................................................09-22-09

VII. NEW BUSINESS
1. Election of Vice Chairman of the Oversight Committee on Public Records
2. Fee for Silver to Silver Duplicator 16mm and 35 mm Film

VIII. MEETING ADJOURNMENT