NOTICE OF MEETING AND AGENDA
September 16, 2009, 1:30 P.M.
Indiana Commission on Public Records
Room E418, Indiana Government Center South

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (October 21, 2009)

III. APPROVAL OF MINUTES (August 19, 2009)

IV. OLD BUSINESS
1. FSSA Request for Waiver from OCPR Policy No. 06-01
2. County/Local General Retention Schedule
3. Department of Child Services, Child Welfare Division Retention Schedule
4. Dept. of Revenue, Returns Processing Center Retention Schedule

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
1. GOVERNOR’S OFFICE…………………………………………………………………………8-03-09
   Main Agency Schedule
2. GOVERNOR’S OFFICE………………………………………………………………………8-03-09
   Commission on Indiana’s Utility Future
3. GOVERNOR’S OFFICE………………………………………………………………………8-03-09
   Commission on Youth Employment
4. GOVERNOR’S OFFICE………………………………………………………………………8-03-09
   Governor’s Residence Commission
5. DEPARTMENT OF ENVIRONMENTAL MANAGEMENT…………………………8-10-09
   Office of Land Quality
6. DEPARTMENT OF CHILD SERVICES………………………………………8-25-09
   Child Welfare Division
7. PROFESSIONAL LICENSING AGENCY…………………………………8-28-09
8. STATE DEPARTMENT OF HEALTH…………………………………………………8-31-09
   Division of Public Health Statistics

VII. NEW BUSINESS
1. Election of Chairman of the Oversight Committee on Public Records

VIII. MEETING ADJOURNMENT