MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (June 17, 2009)

III. APPROVAL OF MINUTES (April 15, 2009)

IV. OLD BUSINESS
   1. FSSA Request for Waiver from OCPR Policy No. 06-01
   2. County/Local General Retention Schedule

V. DIRECTOR’S REPORT

VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
   1. DEPARTMENT OF CORRECTION ..................................................... 04-09-09
      Administrative Services
   2. DEPARTMENT OF CORRECTION ..................................................... 04-09-09
      All Correctional Facilities
   3. STATE DEPARTMENT OF HEALTH ................................................. 04-29-09
      Division of Drug Control
   4. STATE DEPARTMENT OF HEALTH ................................................. 04-29-09
      ERC-Surveillance Unit
   5. FAMILY AND SOCIAL SERVICES ADMINISTRATION ......................... 04-29-09
      Financial Management
   6. FAMILY AND SOCIAL SERVICES ADMINISTRATION ......................... 04-29-09
      Community Service Administration
   7. FAMILY AND SOCIAL SERVICES ADMINISTRATION ......................... 04-29-09
      DFC/Housing and Community Services
   8. ADJUTANT GENERAL’S OFFICE .................................................... 04-30-09
   9. BUREAU OF MOTOR VEHICLES ................................................. 05-06-09
      Vehicle Services and Fulfillment
  10. STATE DEPARTMENT OF HEALTH ............................................... 05-08-09
      Environmental Epidemiology
  11. STATE DEPARTMENT OF HEALTH ............................................... 05-08-09
      Environmental Epidemiology

VII. NEW BUSINESS
   1. Micrographics Fee Schedule

VIII. MEETING ADJOURNMENT