

NOTICE OF MEETING AND AGENDA

May 20, 2009, 1:30 P.M.

Indiana Commission on Public Records
Room E418, Indiana Government Center South

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (June 17, 2009)
- III. APPROVAL OF MINUTES (April 15, 2009)
- IV. OLD BUSINESS
 - 1. FSSA Request for Waiver from OCPR Policy No. 06-01
 - 2. County/Local General Retention Schedule
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
 - 1. DEPARTMENT OF CORRECTION.....04-09-09
Administrative Services
 - 2. DEPARTMENT OF CORRECTION04-09-09
All Correctional Facilities
 - 3. STATE DEPARTMENT OF HEALTH.....04-29-09
Division of Drug Control
 - 4. STATE DEPARTMENT OF HEALTH.....04-29-09
ERC-Surveillance Unit
 - 5. FAMILY AND SOCIAL SERVICES ADMINISTRATION.....04-29-09
Financial Management
 - 6. FAMILY AND SOCIAL SERVICES ADMINISTRATION.....04-29-09
Community Service Administration
 - 7. FAMILY AND SOCIAL SERVICES ADMINISTRATION.....04-29-09
DFC/Housing and Community Services
 - 8. ADJUTANT GENERAL'S OFFICE.....04-30-09
 - 9. BUREAU OF MOTOR VEHICLES.....05-06-09
Vehicle Services and Fulfillment
 - 10. STATE DEPARTMENT OF HEALTH.....05-08-09
Environmental Epidemiology
 - 11. STATE DEPARTMENT OF HEALTH.....05-08-09
Environmental Epidemiology
- VII. NEW BUSINESS
 - 1. Micrographics Fee Schedule
- VIII. MEETING ADJOURNMENT