NOTICE OF MEETING AND AGENDA

March 21, 2007, 1:30 P.M.

Indiana Commission on Public Records
Room E418, Indiana Government Center South

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER
II. DATE OF NEXT MEETING (April 18, 2007)
III. APPROVAL OF MINUTES (January 17, 2007)
IV. OLD BUSINESS
   1. RECORD SERIES CONSOLIDATION
V. DIRECTOR’S REPORT
VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
   1. COMMISSION ON PUBLIC RECORDS…………………………02-15-07
      Administration, Fiscal and Human Resources
   2. DEPARTMENT OF LABOR……………………………………...02-23-07
      Commissioner’s Office
   3. STATE DEPARTMENT OF HEALTH…………………………02-23-07
      HIV-STD Division
   4. STATE DEPARTMENT OF HEALTH…………………………02-28-07
      Sanitary Engineering
   5. FAMILY AND SOCIAL SERVICES ADMINISTRATION……..03-06-07
      Department of Human Services, Personnel Division
VII. NEW BUSINESS
VIII. MEETING ADJOURNMENT