NOTICE OF MEETING AND AGENDA

December 21, 2005, 1:30 P.M.

Indiana Commission on Public Records

Room E418, Indiana Government Center South

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (January 18, 2006)

III. APPROVAL OF MINUTES (November 16, 2005)

IV. OLD BUSINESS

1. PUBLICATION OF NONRULE POLICY DOCUMENTS

2. LEGISLATIVE UPDATES

V. DIRECTOR'S REPORT

VI. PUBLIC RECORDS REQUEST AND RECORDS RETENTION AND DISPOSITION (Action Needed)

1. TEACHERS’ RETIREMENT FUND..................................................11/04/05
   All Divisions

2. DEPARTMENT OF WORKFORCE DEVELOPMENT......................11/16/05
   U.I. Tax Section

3. INDIANA BOARD OF TAX REVIEW..........................................11/30/05

VII. NEW BUSINESS

1. COMPACT DISC/SCANNING PRICING

2. EMAIL RETENTION POLICY IMPLEMENTATION REVIEW COMMITTEE

VIII. MEETING ADJOURNMENT