NOTICE OF MEETING AND AGENDA

September 15th, 2004, 1:30 P.M.

Indiana Commission on Public Records

Room E418, Indiana Government Center South

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER
II. DATE OF NEXT MEETING (October 20, 2004)
III. APPROVAL OF MINUTES (July 21, 2004)
IV. OLD BUSINESS
   1. PUBLICATION OF NONRULE POLICY DOCUMENTS
   2. RECORDS CENTER
V. DIRECTOR’S REPORT
VI. PUBLIC RECORDS REQUEST AND RECORDS RETENTION AND DISPOSITION (Action Needed)
   1. STATE BUDGET AGENCY AND IDEM
      State Revolving Fund………………………………………………………….08/11/04
      Benefit Administration…………………………………………………………09/01/04
   2. DEPARTMENT OF WORKFORCE DEVELOPMENT
VII. NEW BUSINESS
VIII. MEETING ADJOURNMENT