AGENDA

January 21, 1:30 P.M.

Indiana Commission on Public Records

Room E418, Indiana Government Center South

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. DATE OF NEXT MEETING (February 18, 2004)

III. APPROVAL OF MINUTES (November 19, 2003)

IV. OLD BUSINESS
   1. PUBLICATION OF NONRULE POLICY DOCUMENTS
   2. COM (COMPUTER OUTPUT MICROFICHE)

V. DIRECTOR'S REPORT

VI. PUBLIC RECORDS REQUEST AND RECORDS RETENTION AND DISPOSITION (Action Needed)
   1. DEPARTMENT OF WORKFORCE DEVELOPMENT
      
      UI Tax and Benefits Payments Section.......................10/29/03

   2. INDIANA DEPARTMENT OF TRANSPORTATION
      
      Land Acquisition Division.................................10/29/03

VII. NEW BUSINESS
   1. ELECTION OF OFFICERS

VIII. MEETING ADJOURNMENT