

Indiana State Historic Records Advisory Board

Minutes – September 29, 2015

Indiana State Archives

Call to Order

Meeting called to order at 12:05 p.m. by State Coordinator Jim Corridan

Roll Call

Present: Jim Corridan, John Newman, Tom Krasean, Wes Wilson, Curt Witcher

Guests Present: Bobbi Fisher, and architectural design team members Tawny Nelb, Clete Kunce, Jason Larrison, Deb Kunce, and Patrick Kestner

Approval of Agenda

Motion to approve Agenda. Newman – Krasean. Motion Carried.

Next Meeting

Corridan said the next meeting will probably be in the first half of December before Dec. 15th.

John Newman suggested setting a primary date and alternate because the weather at that time is so uncertain.

Approval of Minutes

Minutes from June 18, 2015.

Motion to approve minutes of June 18, 2015. Newman – Witcher. Motion Carried minutes approved as amended.

State Coordinator's Report

1. New SHRAB Intern is Introduced

Corridan introduced the new SHRAB intern, Bobbi Fisher.

2. Update on the New Archives Building

Corridan reported that the location of the new Archives building has not yet been finalized. He is told that should be done by December.

3. Inventory

Corridan said there is @53,000 cu.ft. of unprocessed materials in the Record Center and he may be seeking approval for additional funding to hire processors to work on said materials over the next year. Annually, about 7,000 cu.ft. of materials are received at the Archives for processing. The goal is to have whatever has been inventoried uploaded by October 31, 2015, and have the catalog live (for the 1st time) in January of 2016. New indexes would follow and there is a way to track requests for public records through the new software.

4. Ancestry Day

Corridan is meeting with people at the State Fairgrounds to identify possible location for Ancestry Day in March or April of 2016.

5. Archivist Summit

Indiana hosted a summit of state archivists last week as part of a continuing process of a project being initiated by the Council of State Archivists to push for making electronic records more accessible and developing preservation strategies. This will be the third phase of the State Electronic Records Initiative (SERI).

One piece of the SERI program is taking a self-assessment of each state's e-records program. In 2012, Indiana's score ranked it 22nd among the states and territories; by 2015 we had moved to 17th in the nation, with no additional funding provided by the state.

6. Update on the NHPRC

Corridan gave an update on the National Archives granting arm, the NHPRC and said he is unsure of what will happen because of recent Congressional changes. Various groups are reaching out to a broader audience to try to get more groups on board in the push to preserve records.

7. Indiana SHRAB Grants

Corridan reported grant applications for next year will be available soon, due in November, with decisions made in early December. The grant cycle for Indiana is now on a calendar year grant cycle and he believes there is around \$15,000 available for 2016.

8. Architectural Design Team – 1:00 pm

The Board met with the team working on the design of the new State Archives building from One 10 Studio and related partners to discuss adjacencies and conceptual needs for the building.

Adjournment

The meeting was adjourned at 2:00 p.m. by State Coordinator Jim Corridan.