

Indiana State Historic Records Advisory Board

Minutes – June 13, 2014

Indiana State Archives

Call to Order

Meeting called to order at 1:00 p.m. by State Coordinator Jim Corridan

Roll Call

Present: Jim Corridan, John Newman, Tom Krasean, Curt Witcher, Phil Bantin

Guests Present: Ted Cotterill

Approval of Agenda

Motion to approve Agenda. Newman – Witcher. Motion Carried.

Approval of Minutes

Minutes from January 30, 2014.

Motion to approve minutes of January 30, 2014. Witcher – Newman. Motion Carried.

State Coordinator's Report

NHPRC SNAP Grant

Corridan explained that the program is being changed by the NHPRC. There will be a new category for state electronic records that will allow for collaborative projects.

Corridan added that Indiana currently receives one of the larger shares of NHPRC SHRAB funding.

The NHPRC is writing a report to the President of the United States regarding the situations and issues facing states archives.

State Archives Update

ICPR is completing an inventory of the Indiana State Archives physical collection. ICPR has existing inventories and databases, that don't mirror one another. The current project is a massive inventory down to the box or book level.

ICPR is indexing all Indiana Supreme and Appellate Court cases; 10 percent has been completed. 2,200 cubic feet of related records will be indexed in the next five months. All of this information will be incorporated into the revised Indiana Digital Archives.

ICPR has been working to complete an inventory of the state's permanent electronic records holdings. If the State Archives maintained 30 percent of the state's electronic records inventory, the volume would equal five petabytes – maintaining just 10 percent is still a massive quantity for us to handle.

Corridan reported that there has been potential progress on a new State Archives facility. The effort has received support from the Indiana Bicentennial Commission.

Indiana Digital Archives

ICPR continues to make progress on a replacement for the remotely-hosted Indiana Digital Archives. The new version will be hosted in Indiana, easing ICPR's ability to upload new collections and make other changes. Shortly after re-launch, we will upload the Indiana Supreme Court database. With support from Governor Pence, ICPR has been working to make more collections available to Hoosiers and researchers.

Old Business

Ancestry.com

The Indiana Commission on Public Records is close to entering a contract with Ancestry.com to digitize birth, death and marriage records. The contract will provide for ICPR to resolve some issues with ISDH-Vital Records microfilm and return an index with the digital images for each set of records.

Family Search

ICPR continues to explore digitization projects with Family Search , and after the conclusion of the Ancestry.com contract, Family Search will be the focus.

New Business

Ancestry Day

Indiana will host Ancestry Day in June, 2015. We expect approximately 1,200 attendees.

Biennial Budget

Budget formation for state agencies is beginning. Typically, an agency begins with its base budget and submits changes packages based on need. This year, ICPR will be submitting approximately ten changes packages.

SNAP Grant Review

The SHRAB received grant applications from the City of Fort Wayne, the City of Winchester, the Fayette County Recorder, the Historical Society of the US District Court for the Southern District of Indiana, the Huntington County Auditor, the Indiana Office of Technology, the Jennings County Recorder, LaGrange County GIS, the LaGrange County Health Department, the LaPorte County Recorder, the Miami County Recorder, the Penn Township Trustee, Shelby County, the Tippecanoe County Clerk, the Wabash County Board of Commissioners, and the West Lafayette Public Library.

Grants were reviewed and discussed. Curt Witcher recused himself from discussion and voting related to the City of Fort Wayne grant application. The SHRAB approved fully-funded grant issuance to the Historical Society of the US District Court for the Southern District of Indiana, the Indiana Office of Technology, the LaGrange County Health Department, and the Tippecanoe County Auditor. The SHRAB approve a partially-funded grant issuance to the either the Wabash County Board of Commissioners or as an alternate the City of Fort Wayne.

The SHRAB directed the ICPR to assist various applicants with projects that were not funded.

John Newman Member Item

The records of Franklin County Government which were stored in the Courthouse attic have been found to be contaminated. Many of the records were maintained in sacks for the past 60 years. The Indiana State Archives conservation staff is assisting with records processing. John Newman has been working to process the records.

Adjournment

A motion to adjourn was made by John Newman, seconded by Curt Witcher. The meeting was adjourned at 3:00 p.m.