

Indiana State Historic Records Advisory Board  
Minutes – August 2, 2012  
Indiana Government Center South, W472

**Call To Order**

Meeting Called to Order at 10:08 a.m. by State Coordinator Jim Corridan

**Roll Call**

Present: Jim Corridan, Tom Krasean, Stephen McShane, Curt Witcher, John Newman

Absent: Phil Bantin, Wes Wilson

Guests Present: Ted Cotterill

**Next Meeting**

Tentatively scheduled for September 27, 2012

**Approval of Minutes**

Motion to approve Minutes of March 29, 2012. Witcher - Krasean. Motion carried.

Motion to approve the addition of the 2012, 2013 SNAP Grant offering to the Agenda. McShane – Witcher. Motion carried.

**State Coordinator's Report**

**ICPR & State Archives Update**

**Corridan:** ICPR is having budget difficulties and is working through them. The Archives building now has a new roof though we periodically find bullets that have come through the roof of the State Records Center behind the Archives. The Friends of the State Archives continue to lobby for a new archives facility.

**Midwest DPOE Workshop**

**Corridan:** There is a DPOE "Train the Trainers" workshop at the end of August. It will be a four-day workshop. People from around the country will be involved.

**NARA & NHPRC Update**

**Corridan:** The NHPRC is having budget struggles. \$1M has been allocated for SNAP grants this year. CoSA is requesting an additional \$5M for projects. IMLS block grants will continue under the Paul Ryan budget but electronic records initiatives will not be funded. E-records initiatives are eligible for NHPRC funding, however.

**CoSA/NAGARA Annual Meeting Update**

**Corridan:** Interstate cooperation is up due to resource issues across governments.

**McShane:** Congratulations on being appointed the President of CoSA.

**Corridan:** Thank you. There is new direction for federal records with NARA and the White House. Greater attention has been placed on records management at the federal level. There is also going to be a national report completed that illustrates the condition of states archives around the country.

#### **Indiana Digital Archives Update**

**Corridan:** ICPR continues to add new records to the Digital Archives. We've received an LSTA grant from the Indiana State Library and will be releasing another grant offering that we'll discuss shortly.

#### **2012-2013 SHRAB Intern**

**Corridan:** The new SHRAB intern starts work next week. Her name is Kaelynn Hayes and she is a student at IUPUI. She previously worked at the State Museum and for the Chief Justice of the Indiana State Supreme Court. We're excited to have her.

#### **Indiana Archives Month**

**Corridan:** This year's Archives Month poster will focus on the War of 1812. We've requested submissions and have already investigated possible options from the State Archives and State Library.

#### **Old Business**

##### **Grant Categories for Current Year**

**Corridan:** The SHRAB has \$20k in matching funds for grants matched 1:1. Our application to the NHPRC is broadly worded to allow for scalability of assessments and digitization projects.

**Newman:** We could publish a list of previous/recommended projects. Are offices able to use dedicated funds for projects?

**Witcher:** Can organizations continue existing grant projects with these grants?

**Corridan:** Yes.

##### **2012-2013 Workshops**

**Corridan:** We will have two workshops over the next year. We should look into doing another SIA-partnered workshop.

**Newman:** Online "how to" preservation publications would be helpful. Conservation should continue to be a priority for the SHRAB workshops. Are we able to hold workshops in conjunction with clerks and recorders associations?

##### **2013-2014 SNAP Grant**

**Corridan:** We'll continue to have an intern, workshops, education and outreach.

**Newman:** The grant mentions having a "certified conservator." This may not be necessary.

**Witcher:** If not, we need a standard for approval.

**Newman:** The State Archives could approve conservators for the grants.

**Corridan:** Perhaps ICPR could do an assessment of all 92 counties.

**Newman:** I will volunteer for the SE Indiana counties. If we do this, we need to define the scope and create a list of standards so that assessments are uniformly carried out.

**Corridan:** We would do government records first, trying to identify where they are and in what condition. We'll look to apply for grants for a Statewide assessment by ICPR.

#### **GSU & Ancestry**

**Corridan:** GSU is working to gain access to all immigration records. They're starting with one county but may expand. Ancestry is working to determine how they can generate revenue from the publication.

#### **ADJOURNED**

The meeting was adjourned at 11:46 p.m. by State Coordinator, Jim Corridan.