

## **Indiana Horse Racing Commission Summer Internships**

The Indiana Horse Racing Commission is offering a Summer Internship position. Please see below for details:

### **Fair Circuit Summer Internship Position**

#### **Requirements:**

- Must be 21 or older.
- Communication—One must be able to communicate with all entities including Race Secretaries, Judges/Stewards, Veterinarians, and most of all Horsemen.
- Have the ability to work and travel independently.
- Have the ability and availability to travel extensively throughout the summer.
- Must be prompt, reliable, and have a strong commitment to the dates required.
- Ability to drive a half ton truck with large trailer- or can be trained to do so.
- Detail oriented and organized

#### **Duties:**

- Assistance in administering the Indiana Sired Fair Circuit Drug Testing Program at Indiana's County and State Fairs. This entails:
  - › Obtaining and maintaining an adequate number of drug testing supplies from the Indiana Horse Racing Commission test barn administrator at Hoosier Park
  - › Assisting each designated Indiana Sired Fair Circuit Veterinarian with completion of paperwork and collection of drug testing samples acquired at Indiana Sired Fair Circuit host sites.
  - › Maintain a chain of custody of drug testing samples collected at each site until delivery to the test barn at Hoosier Park.
  - › Obtaining payment invoices for services from each Indiana Sired Fair Circuit Veterinarians.
  - › Delivering drug testing samples to Indiana Horse Racing Commission Veterinarian safely and efficiently.
- Assisting with the Indiana Sired Fair Circuit Racing Program at Indiana's County and State Fairs. This entails:
  - › Collecting and transporting, to and from, saddle pads used for races at each Indiana Sired Fair Circuit host site.
  - › Maintaining proper sterile techniques within the test barn with laboratory samples at the county and state fair racing programs.
  - › Ensuring smooth transitions with sample collections, paperwork and rotating stalls in a fast paced work environment under potentially high stress situations.
  - › Maintaining point standings for horses competing in the Indiana Sired Fair Circuit, Indiana Sires Stakes and Indiana Sired Late Closers programs.
  - › Assisting with additional projects as assigned by the Director of Racing & Breed Development.

**If interested, please email resume to Rachel Klotz at:** [rklotz@hrc.in.gov](mailto:rklotz@hrc.in.gov)

**Pay:** \$11.48/Hour

**Hours:** Full Time. Approximately 37.5 hours a week, including some nights, weekends and holidays.