

Jay County Cemetery Commission  
President: Paul Pinkerton  
Vice President: Kenneth Bosworth  
Secretary/Treasurer: Roy Leverich

MAR 14 2004

INDIANA HISTORICAL  
BUREAU

Additional members: Rick Hambrock & Gordon Kesler

ANNUAL REPORT TO INDIANA HISTORICAL BUREAU

This third annual report is for the calendar year 2003. It was prepared by the Jay County Cemetery Commission's 2003 Secretary in compliance with IC 23-14-67-3.5. This report is being sent on Friday 12 March 2004 to: Indiana Historical Bureau, (Attn Pamala Bennett) 140 North Senate Avenue Indianapolis, Indiana 46204-2296. Our failure to comply with the 1 March deadline is due to a still developing agenda for 2004, the particulars, which are noted as of 12 March, in the last paragraph of this report. This report will also be presented to the Jay County Commissioners and the Jay County Council as required by IC 23-14-67-4.

This Cemetery Commission, at the direction of the Jay County Commissioners, was formed on Thursday 22 March 2001.

This paragraph begins coverage of the 2003 calendar year. Contents of this paragraph comply with subparagraph (b), items (1), (2) & (3) of the IC identified in the second sentence of this report. Officers of this five (5) member Commission, as displayed in the above letterhead, were nominated and voted for during our first meeting of the year held Thursday 9 January 2003. These positions are for one year. Nine public and no private meetings were conducted during calendar year 2003, all convening in the Jay County Genealogy Office 109 South Commerce Street, Suite E, Portland, Indiana. All meetings were announced in the local newspaper, The Commercial Review, which is published at 309 West Main Street in Portland, Indiana. Eight meetings were conducted by President Paul Pinkerton and one by Vice President Kenneth Glen Bosworth.

Our annual budget for 2003 was \$36,000.00. Expenditures were as follows:

1. \$7,195.00 paid to I & B of Berne, Indiana for completed work on Flesher Cemetery, Jefferson Township.
2. \$5,500.00 paid to Matt Campbell of Milton, Indiana for completed work on Finch Cemetery, Jefferson Township.
3. \$2,865.00 paid to Mark Davis of Hartford City, Indiana for completed work on Bost Cemetery, Jefferson Township.
4. \$4,800.00 to Gabbard Fence of Winchester, Indiana for fence construction at Bost Cemetery.
5. \$960.00 paid to Mark Davis of Hartford City, Indiana for stone cleaning at Winters Cemetery, Knox Township.
6. \$12,000.00 paid to Matt Campbell of Milton, Indiana for completed work on Mt. Pleasant Cemetery, Jefferson Township.
7. \$380.05 travel pay to Cemetery Commission members.

Total expenditures: \$33,700.05

Funds remaining: \$2,299.95. (This amount does not carry over to next year).

All members of this Cemetery Commission donate their time.

This paragraph depicts the Cemetery Commission's proposed activities for the year 2004 in accordance with subparagraph (b), item (4) of the IC identified in the second

sentence of this report. Solicitation-for-bid letters were sent to two cemetery restoration professionals targeting Union Cemetery in Jackson Township. A reply from both have been received. As weather permits other cemeteries will be evaluated for restoration potential. Our objective is the restoration of 4-5 cemeteries in 2004. Our budget for 2004 is identical to 2003; \$36,000.00.

As noted in the third paragraph, the letterhead shows members and positions for 2003. Elections for 2004 were held in January 2004 with the results as follows:

President: Paul Pinkerton

Vice President: Rick Hambrock

Secretary/Treasurer: Kenneth Bosworth

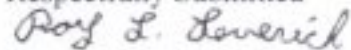
Additional members: Gordon Kessler & Roy Leverich

These positions are for one year but are subject to change.

(enclosures)

1. IC codes 23-24-75-3.5 & 23-14-67-4
2. Last budget status for 2003
3. First budget status for 2004
4. Minutes of our ninth (and final) meeting of 2003.

Respectfully Submitted



Roy L. Leverich

2003 Secretary/Treasurer

# BUDGET STATUS

JAY COUNTY

Period Ending Date: December 31, 2003

December 29, 2003  
11:02A '03

Fund 0101 GENERAL  
Department 544 JAY CO CEMETERY COMMISSION

Account	2002 Actual	2003 Appropriated Budget	Net Budget Amendments	2003 Total Amended Budget	Month-to-date Actual	2003 Year-to-date Actual	2003 Budget Balance
<b>LAST BUDGET STATUS OF 2003</b>							
Department 544 JAY CO CEMETERY COMMISSION							
Category 2 OFFICE SUPPLIES							
Expenses							
544-2000.11	0.00	1,000.00	-1,000.00	0.00	0.00	0.00	0.00
CEMETERY OFFICE SUPPLIES	0.00	1,000.00	-1,000.00	0.00	0.00	0.00	0.00
Expenses Total	0.00	1,000.00	-1,000.00	0.00	0.00	0.00	0.00
2 OFFICE SUPPLIES Acct Ctl Total							
Category 3 OTHER SERVICES & CHARGES							
Expenses							
544-3000.23	133.92	3,000.00	-1,661.01	1,318.99	0.00	318.99	1,000.00
CEMETERY TRAVEL EXPENSE	0.00	1,000.00	-1,000.00	0.00	0.00	0.00	0.00
544-3000.24	0.00	2,000.00	-1,800.00	200.00	0.00	0.00	200.00
CEMETERY TELEPHONE EXPENSE							
544-3000.32	22,355.00	29,000.00	7,700.00	36,700.00	16,557.50	35,120.00	1,580.00
CEMETERY ADVERTISING							
544-3000.75	0.00	0.00	9,300.00	9,300.00	0.00	9,300.00	0.00
CEMETERY MAINTENANCE OF STONE							
544-3000.85	22,488.92	35,000.00	12,518.99	47,518.99	16,557.50	44,738.99	2,780.00
OTHER OPERATING EXPENSE							
Expenses Total	22,488.92	35,000.00	12,518.99	47,518.99	16,557.50	44,738.99	2,780.00
3 OTHER SERVICES & CHARGES Acct Ctl Total							
JAY CO CEMETERY COMMISSION Dept Total	22,488.92	36,000.00	11,518.99	47,518.99	16,557.50	44,738.99	2,780.00

# BUDGET STATUS

JAY COUNTY

Period Ending Date: January 31, 2004

Account	2003 Actual	2004 Appropriated Budget	Net Budget Amendments	2004 Total Amended Budget	Month-to-date Actual	2004 Year-to-date Actual	2004 Budget Balance
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## FIRST BUDGET STATUS OF 2004

Fund 0101 GENERAL							
Department 044 JAY CO CEMETERY COMMISSION							
Category 2 OFFICE SUPPLIES							
Expenses							
544-2000.11							
CEMETERY OFFICE SUPPLIES	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
Expenses Total	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2 OFFICE SUPPLIES Acct Cat Total	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00

Category 3 OTHER SERVICES & CHARGES							
Expenses							
544-3000.23							
CEMETERY TRAVEL EXPENSE	318.99	3,000.00	386.88	3,386.88	386.88	386.88	3,000.00
544-3000.24							
CEMETERY TELEPHONE EXPENSE	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
544-3000.32							
CEMETERY ADVERTISING	0.00	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
544-3000.75							
CEMETERY MAINTENANCE OF STONE	35,120.00	29,000.00	100.00	29,100.00	0.00	0.00	29,100.00

544-3000.85							
OTHER OPERATING EXPENSE	9,300.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Total	44,738.99	35,000.00	486.88	35,486.88	386.88	386.88	35,100.00
3 OTHER SERVICES & CHARGES Acct Cat Total	44,738.99	35,000.00	486.88	35,486.88	386.88	386.88	35,100.00
JAY CO CEMETERY COMMISSION Dept Total	44,738.99	36,000.00	486.88	36,486.88	386.88	386.88	36,100.00
Expenses Fund Total	44,738.99	36,000.00	486.88	36,486.88	386.88	386.88	36,100.00
Net (Rev/Exp)	44,738.99	36,000.00	486.88	36,486.88	386.88	386.88	36,100.00

Beginning Balance for Fund							
2,534,011.80 *	120,922.85	1,022,847.80 =	1,632,085.86	36,486.88	386.88	386.88	36,100.00
Grand Total for Expenses	44,738.99	36,000.00	486.88	36,486.88	386.88	386.88	36,100.00
Grand Total Net Rev/Exp	44,738.99	36,000.00	486.88	36,486.88	386.88	386.88	36,100.00

RECEIVED  
MAR 14 2004  
ENCLOSURE THREE

ENCLOSURE THREE

Jay County Indiana Cemetery Commission  
President: Paul Pinkerton  
Vice president: Kenny Bosworth  
Secretary/Treasurer: Roy Leverich  
Additional members are Gordon Kesler & Rick Hambrock

RECEIVED

MAR 14 2004

INDIANA HISTORIC  
BUREAU

### SECRETARY'S REPORT

The twenty eighth Cemetery Commission meeting (and 9th of the year 2003) was held at 4:30PM Thursday 4 December 2003 in the Jay County Genealogy spaces, 109 South Commerce Street, Suite E, Portland, Indiana. Absent from this meeting was Kenneth Bosworth and Gordon Kesler

The Secretary distributed copies of the Secretary's Report and the Treasurer's Report from the previous meeting held on Thursday 23 October 2003. The Secretary read allowed the contents of these two reports & called for additions or corrections. There were none forthcoming. The minutes of these two reports will stand as printed and read.

New Business: 1. Discussed various methods used by different cemetery restorers. This covered cleaning, foundation work, sealing methods, bedding material etc. 2. We also spoke of next year's cemetery selections and which restorers may be contacted for cemetery work. 3. Was some talk considering substantial bid differences on Ruple (Union) Cemetery by Matt Campbell of Milton, Indiana and Mark Davis of Hartford City, Indiana. Stone counts by Matt Campbell, Mark Davis and Roy Leverich (Cemetery Commission member) differ greatly. Paul Pinkerton (Cemetery Commission President) stated he would also make a stone count.

Our next scheduled meeting is for Monday 12 January 2004 at 4:30pm in the location described in the opening paragraph of this report. Motion to adjourn made by Roy Leverich and seconded by Paul Pinkerton.

Secretary/ Treasurer

Roy Leverich

### TREASURER'S REPORT

#### SUMMARY OF 2003 EXPENDITURES

Original Funding	Claims Paid	Expenditures Committed	Claims Pending	Funds Remaining
\$36,000.00	33,700.05	0	0	2,299.95

Breakdown:

\$3,597.50 paid to I & B for partial work on Flesher Cemetery

\$3,597.50 (2nd half) paid to I & B as final payment on Flesher Cemetery

\$5,500.00 paid to Matt Campbell for completed work on Finch Cemetery

\$2,865.00 paid to Mark Davis for completed work on Bost Cemetery

\$4,800.00 paid to Gabbard Fence for fence construction at Bost Cemetery

\$960.00 paid to Mark Davis for stone cleaning at Winters Cemetery

\$12,000.00 paid to Matt Campbell for completed work of Mt. Pleasant Cemetery

\$380.05 total travel pay (encumbered) for Paul Pinkerton, Gordon Kesler & Roy Leverich

Total paid expenses for 2003. \$33,700.05

Total funds remaining in 2003. \$2,299.95

Secretary/Treasurer

Roy Leverich

ADDITIONAL ACTIVITIES SINCE ABOVE MEETING

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Monday 8 December: Mailed minutes of the 27th Jay County, Indiana Cemetery Commission meeting held on 23 October 2003 to Gordon Kesler 11559W SR26 Dunkirk, Indiana 47336 and Kenneth Glen Bosworth 8808S 200E Ridgeville, Indiana 47380

Hand carried a memorandum to the Commercial Review Newspaper 309 West Main Street Portland, Indiana stating our next scheduled meeting will be Monday 12 January 2004 4:30pm in the Jay County Genealogy Spaces 109 South Commerce Street Portland, Indiana

Also this date (8 December), Jerry D. Monroe donated \$100.00 to the Cemetery Commission for use on any cemetery for restoration purposes.

Tuesday 9 December: Encumbered mileage claims for Paul Pinkerton, Gordon Kesler and Roy Leverich for a total of \$380.05.

Wednesday 10 December: Secretary met with Jay County Council for approval to use Simeon Bell's \$100.00 donation on Mt. Pleasant Cemetery.

Secretary/Treasurer

Roy Leverich