

Jay County Indiana Cemetery Commission
President: Paul Pinkerton
Vice President: Gordon Kesler
Secretary/Treasurer: Rick Hambrock
Additional Members: Roy Leverich & Kenny Bosworth
Clerical Secretary: Kathy Selman

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Annual Report to Indiana Historical Bureau

This fifth annual report is for the calendar year of 2005. It was prepared by The Jay County Cemetery Commission's 2005 Clerical Secretary, in compliance with IC23-14-67-3.5. This report is being sent to the Indiana Historical Bureau (Attn: Pamela Bennett), 140 North Senate Avenue, Indianapolis, Indiana 46204-2296. This report will also be presented to the Jay County Commission and the Jay County Council as required by IC 23-14-67-4.

This Cemetery Commission, at the direction of the Jay County Commissioner's, was formed on Thursday 22 March 2001.

This paragraph begins coverage of the 2005 calendar year. Contents of this paragraph comply with subparagraph (6), items (1), (2) & (3) of the IC identified in the second sentence of this report. Officers of this five (5) member commission, as displayed in the above letterhead, were nominated and voted for during our first meeting of the year held Tuesday 22 March 2005. These positions are for one year. Seven (7) public and no private meetings were conducted during the calendar year 2005, all convening in the Jay County Genealogy Office, 109 South Commerce Street, Portland, Indiana 473771. All meetings were announced in the local newspaper, The Commercial Review, which is published at 309 West Main Street in Portland, Indiana. All meetings were conducted by President Paul Pinkerton.

Our annual budget for 2005 was \$40,000.00. Expenditures were as follows:

1. \$700.00 paid to Matt Campbell of Cemetery Restoration Professionals of Connersville, Indiana for completed work on Morehous Cemetery, Noble Township.
2. \$4,370.00 paid to Matt Campbell of Cemetery Restoration Professionals of Connersville, Indiana for completed work on Stevenson Cemetery, Wabash Township.
3. \$5,470.00 paid to Matt Campbell of Cemetery Restoration Professionals of Connersville, Indiana for completed work on North Salem Cemetery, Madison Township.
4. \$3,285.00 paid to Matt Campbell of Cemetery Restoration Professionals of Connersville, Indiana for completed work on Lotz Cemetery, Madison Township.
5. \$12,915.00 paid to Matt Campbell of Cemetery Restoration Professionals of Connersville, Indiana for completed work on Zoar Cemetery, Pike Township.
6. \$5,100.00 paid to Matt Campbell of Cemetery Restoration Professionals of Connersville, Indiana for completed work on Reed Cemetery, Wayne Township.
7. \$5,525.00 paid to Matt Campbell of Pioneer Cemetery Preservation of Connersville, Indiana for completed work on Whicker Cemetery in Greene Township. Note that Matt Campbell changed the name of his business from

Cemetery Restoration Professionals to Pioneer Cemetery Preservation during late 2005.

8. \$534.13 for travel pays for Cemetery Commission members.
9. \$212.58 for pay to the Clerical Secretary.
10. \$115.18 for office supplies.
11. \$113.80 for pipe across the ditch at Stevenson Cemetery, Wabash Township.

Total Expenditures: \$38,340.69

Funds remaining: \$1,659.31 (This amount does not carry over to next year).

All members of this Cemetery Commission donate their time except for Kathy Selman, Clerical Secretary who is paid, see Clerical in budget.

This paragraph depicts the Cemetery Commission's proposed activities for the year of 2006 in accordance with subparagraph (6), item (4) of the IC identified in the second sentence of this report. Solicitation's for bid letters were sent to cemetery restoration professionals targeting the following three (3) cemeteries: Pleasant Hill Cemetery, Wayne Township; Kunce Cemetery, Pike Township; Kinsey Cemetery, Greene Township. They have until 11 February 2006 to respond with their bids. We are also planning on limited restoration of Hillside/Quaker Cemetery in Penn Township, bids have not been sent out for this cemetery as of this report. Or budget for 2006 is \$40,000.00.

As noted in the third paragraph, the letterhead shows members and positions for 2005. Elections for 2006 were held 10 January 2006 with the results as follows:

President: Paul Pinkerton
Vice-President: Gordon Kesler
Secretary/Treasurer: Rick Hambrock
Additional Members: Kenny Bosworth & Mike Leonhard
Clerical Secretary: Kathy Selman

These positions are for one year, but are subject to change with the exceptions of the Clerical position, which is paid out of the budget.

(Enclosures)

1. IC Codes 23-24-75.35 & 23-14-67-4
2. Last budget status of 2005
3. First budget status of 2006
4. Minutes of our seventh (and final) meeting of 2005

Respectfully Submitted



Rick Hambrock
Secretary/Treasurer

A handwritten signature in black ink, reading "Kathy Selman". The signature is written in a cursive style with a large, looped initial "S" for Selman.

Kathy Selman
Clerical Secretary

IC 23-14-67-3.5

Sec. 3.5. (a) Before March 1 of each year, a county cemetery commission shall file an annual report with the Indiana historical bureau established by IC 4-23-7-3.

(b) An annual report filed under this section must include information on the following:

- (1) The budget of the county cemetery commission for the preceding calendar year.
- (2) Expenditures made by the county cemetery commission during the preceding calendar year.
- (3) Activities of the county cemetery commission during the preceding calendar year.
- (4) Plans of the county cemetery commission for the calendar year during which the report is

filed.

(c) The Indiana historical bureau shall make reports filed under this section available for public inspection under IC 5-14-3.

As added by P.L.2-1998, SEC.64.

IC 23-14-67-4

Sec. 4. A county cemetery commission established under this chapter shall:

- (1) present an annual plan and budget; and
- (2) make an annual report;

to the board of county commissioners and the county council for approval.

As added by P.L.52-1997, SEC.41.

Run date: 12/16/2005 @ 11:22
Bus date: 12/16/2005

Jay County
Departmental Budget Status

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0101-0544 GF\Jay County Cemetery Commiss

Fiscal year thru period ending 12/31/2005

X Account # & Description	Year to Date Actual	Original Budget	Additional Budget Items	Total Budget	Over/Under Budget
01-412.030 Clerical	212.58	800.00	.00	800.00	587.42
02-421.010 Office Supplies	54.00	1,000.00	.00	1,000.00	946.00
03-432.010 Travel/Mileage	534.13	3,000.00	(2,053.64)	946.36	412.23
03-433.020 Printing/Advertising	.00	2,000.00	(2,000.00)	.00	.00
03-435.010 Telephone	.00	1,000.00	(910.00)	90.00	90.00
03-439.030 POSTAGE	1.80	.00	10.00	10.00	8.20
03-439.450 Maintenance of Cemetery Stones	23,683.80	32,200.00	6,450.00	38,650.00	14,966.20
03 OTHER SERVICES & CHARGES	24,219.73	38,200.00	1,496.36	39,696.36	15,476.63
Total Expenditure	24,486.31	40,000.00	1,496.36	41,496.36	17,010.05

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Fiscal year thru period ending 01/31/2006

X

Account # & Description	Year to Date Actual	Original Budget	Additional Budget Items	Total Budget	Over/Under Budget
01-412.030 Clerical	.00	800.00	.00	800.00	800.00
02-421.010 Office Supplies	98.70	500.00	98.70	598.70	500.00
03-432.010 Travel/Mileage	216.65	1,000.00	216.65	1,216.65	1,000.00
03-433.020 Printing/Advertising	.00	500.00	.00	500.00	500.00
03-435.010 Telephone	.00	100.00	.00	100.00	100.00
03-439.450 Maintenance of Cemetery Stones	14,995.00	37,100.00	14,966.20	52,066.20	37,071.20
03 OTHER SERVICES & CHARGES	15,211.65	38,700.00	15,182.85	53,882.85	38,671.20
Total Expenditure	15,310.35	40,000.00	15,281.55	55,281.55	39,971.20

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Secretary's Report

The forty-fourth Cemetery Commission (and the 17th of the year 2005) was held at 4:30 P.M. Tuesday 2 November 2005 at the offices of The Jay County Genealogy Society, 109 South Commerce Street, Portland, Indiana. All members were present except for Gordon Kesler.

The Secretary's Report of Tuesday 18 October 2005 meeting was read and motion made to approve by Kenny Bosworth and seconded by Roy Leverich. Paul Pinkerton called the meeting to order.

Old Business: 1. The fence at the infirmary was turned downed by the County Commissioners. They want to use the old wrought iron fence. 2. Talked about doing a culvert for Reed Cemetery in Wayne Township. Motion was made by Kenny Bosworth and seconded by Roy Leverich, motion approved.

New Business: 1. Received from Matt Campbell of Pioneer Cemetery Restoration of Connersville, Indiana an estimate of \$5,525 for Whicker Cemetery in Greene Township. The cemetery had between 65-70 stones and would encumber \$4,760 for the job. Motion to accept the bid was made by Rick Hambrock and seconded by Kenny Bosworth, motion carried. 2. In Lotz Cemetery in Madison Township talked about the bad tree that needs to be taken care of. 3. Talked about doing Hillside Cemetery in Penn Township in sections, a little every year till done and about doing Pleasant Hill Cemetery in Wayne Township for next year. 4. Request the every member be present at the 12 December 2005 County Commissioner's meeting at 9:00 A.M.

The next meeting will be held Tuesday 10 January 2006 at 4:30 P.M. at the Jay County Genealogy Office, 109 South Commerce Street, Portland, Indiana. Motion to adjourn was made by Kenny Bosworth and seconded by Rick Hambrock.

Additions: 1. At the 12 December 2005 County Commissioner's Meeting, Roy Leverich was given a plaque to honor his service with the Jay County Cemetery Commission. 2. Several bills were turned in the first week of December 2005 including the bills for Stevenson Cemetery of Wabash Township and Reed Cemetery

of Wayne Township from Matt Campbell of Pioneer Cemetery Preservation of
Connersville, Indiana to be encumbered.

Clerical Secretary
Kathy Selman