Local Health Department Name:	Uı	← Local Health Department Name Selection: Click on the cell with "Adams County" listed in it. An arrow in a white box will appear on the right hand side of the cell. Click the arrow. A list of local health department names will appear. Select your local health department from the list provided.		
Health First Indiana Funding Amount:	\$			
Total Budget Breakdown				
Section Number and Name	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	← Total Budget Breakdown (Rows 5-10): Will automatically add and populate from the Sub-Section below. Please do not enter anything into the Total Budget Breakdown table. If you click	
1. Personnel Services		\$177,592.37	\$69,796.00	on it, you will get a pop-up telling you this
2. Supplies		\$13,336.25	\$404.00	section is locked. The only place you can enter information is in the LHD Request rows in the
3. Other Services and Charges		\$0.00	\$0.00	additional tabs.
4. Capital Outlays Up to 10% of Total	\$28,996.68 Remaining Capital Balance \$1,049.05	\$27,947.63	\$0.00	additional tabs.
	*SUBTOTAL	\$218,876.25	\$70,200.00	
	Combined Total	\$2	289,076.25	
	Total core service funding available	\$173 980 09	\$115,986.73	*You must spend at least the minimum preventive amount
		*Minimum Preventive Available	**Maximum Regulatory Available	**You <u>do not</u> have to spend the maximum regulatory amount
	*CURRENT BUDGETED	\$218,876.25	\$70,200.00	
	**Remainin	g Regulatory Balance:	\$45,786.73	<u></u>
	TOTAL REMAINING HFI FUNDING BALANCE	\$890.57		Version 1.2

Personnel Services											
1. Salaries and Wages: Local Position/Title Description	Position Category (Primary Role(s))	Part Time/ Full Time	New or Existing Position	# of Positions	Salary or Hourly Rate	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget	Are the Core Services Evenly Distributed?	% Spent on Each Core Service -	Justification (How does this fit in the Core Service Selected)
Public Health Nurse	Registered Nurse Administrator	Full Time	2024 - Existing Position Moved to HFI (Previously County Funded)	1	\$50,913.50	50,913.50		Immunization Infectious Disease Surveillance and Prevention Tuberculosis (TB) Control and Case Management Tobacco Prevention and Cessation Chronic Disease Prevention Trauma and Injury Prevention Fatality Review & Prevention Maternal and Child Health Lead Case Management and Risk Assessment Access to and Linkage to Clinical Care Health-Related Areas during Emergencies/Disasters	No	20/5/5/10/20/20/5/4/5/4/2	
Office Manager/Vital Registrar	Grant Manager Medical Coding/Billing	Full Time	2025 - Existing Position Moving to HFI (Previously County Funded)	1	\$26,299.87	26,299.87		Vital Records Immunization Fatality Review & Prevention Health-Related Areas during Emergencies/Disasters	No	20/30/30/20	
Medical Assistant	Certified Medical Assistant	Full Time	New Position for 2025	1	45,500.00	45,500.00		Immunization Trauma and Injury Prevention Chronic Disease Prevention	No	20/40/40	
Environmental Specialist	Specialist	Full Time	2024 - Existing Position Moved to HFI (Previously County Funded)	1	\$46,200.00			Food Protection Tattoo, Body Piercing, Eyelash Safety and Sanitation Environmental Public Health	No	40/20/35	
2. Employee Benefits: Local Position/Title Description		Type of Bene	efit	#	of Positions	\$ 122,713.37 60% to 100% on Preventive Core Services	\$ 46,200.00 Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget	Are the Core Services Evenly Distributed?	% Spent on Each Core Service -	Justification (How does this fit in the Core Service Selected)
Public Health Nurse	FICA Health Insurance PEI	RF			1	\$ 24,625.00		Immunization Infectious Disease Surveillance and Prevention Tuberculosis (TB) Control and Case Management Tobacco Prevention and Cessation Chronic Disease Prevention Trauma and Injury Prevention Fatality Review & Prevention Maternal and Child Health Lead Case Management and Risk Assessment Access to and Linkage to Clinical Care Health-Related Areas during Emergencies/Disasters	No	20/5/5/10/20/20/5/4/5/4/2	
Office Manager/Vital Registrar	FICA Health Insurance				1	\$ 6,812.00		Vital Records Immunization Fatality Review & Prevention Health-Related Areas during Emergencies/Disasters	No	20/30/30/20	
Medical Assistant	FICA Health Insurance PEI	RF			1	\$ 23,442.00		Immunization Trauma and Injury Prevention Chronic Disease Prevention	No	20/40/40	
Environmental Specialist	FICA Health Insurance PEI	RF			1		\$ 23,596.00	Food Protection Tattoo, Body Piercing, Eyelash Safety and Sanitation Environmental Public Health	No	40/20/35	
3. Additional Payroll Areas	Subto	tal will total auto	matically. Please do not enter any		2. Employee Benefits Subtotal: of Positions	60% to 100% on	\$ 23,596.00 Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
4. Contract Personnel Services: Local Position/Title Description	Position Category (Primary Role(s))	Part time/ Full time	New or Existing Position			60% to 100% on	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget	Are the Core Services Evenly Distributed?	% Spent on Each Core Service -	Justification (How does this fit in the Core Service Selected)
	Subtotal wil	l total automatica	lly. Please do not enter anything i	nto this row. 4. Oth	er Personnel Services Subtotal:	\$ -	\$ -				

th	er Personnel Services Subtotal:	\$	\$	-
	Personnel & Benefits Total	\$ 177,592.37		69,796.00
	Total core service funding available:	\$173,980.09		\$115,986.73
		Minimum Preventive		Maximum Regulatory
		Available		Available
	Remaining Regul	atory Balance:		\$45,786.73
	Total Allocated HFI	\$289,966.82		
	Total Remaining HFI Funding Balance	\$890.57		

Supplies						
5. Office Supplies:	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Technology - Software	\$ 5,000.00		Immunization	Yes		Aprima (Electronic Medical Records)
General Office Supplies (Pens, Binder Clips, Sticky Notes, Folders Etc)		\$ 304.00	Food Protection	Yes		
Subtotal will total automatically. Please do not enter anything into this row. 5. Office Supplies Subtotal:	\$ 5,000.00	\$ 304.00				
6. Operating Supplies: LHD Item(s)	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Environmental & Food Safety Supplies		\$ 100.00	Food Protection	Yes		
Other (Enter Details in Justification)	\$ 1,500.00		Case Management	Yes		Biologicals for TB Testing
Subtotal will total automatically. Please do not enter anything into this row.						
6. Operating Supplies Subtotal:	\$ 1,500.00	\$ 100.00				
7. Repair and Maintenance Supplies	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 7. Repair and Maintenance Supplies Subtotal:	\$ -	\$ -				
8. Program/Partner Support Supplies	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Cribs	\$ 600.00		Trauma and Injury Prevention	Yes		
Incentive Supplies (ie gift cards)	\$ 400.00		Immunization	Yes		
Helmets/Pads	\$ 750.00		Trauma and Injury Prevention	Yes		
Car Seats	\$ 2,000.00		Trauma and Injury Prevention	Yes		
Other - Enter in Justification Area	\$ 576.00		Trauma and Injury Prevention	Yes		Gun Lock
Other - Enter in Justification Area	\$ 2,510.25		Trauma and Injury Prevention	Yes		Phone Holders for Students 16+
Subtotal will total automatically. Please do not enter anything into this row. 8. Other Supplies Subtotal:	\$ 6,836.25	-				

404.00

\$115,986.73

Maximum Regulatory Available

\$45,786.73

13,336.25 \$

\$173,980.09 Minimum Preventative

Available

\$289,966.82

\$890.57

Remaining Regulatory Balance:

Supplies Total

Total Allocated

Total Remaining HFI Funding

HFI

Balance

Other Services and Charges						
9. Professional Services	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 9. Professional Services Subtotal:	· \$	\$ -				
10. Communication, Transportation and Professional Development	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 10. Communication and Transportation Subtotal:	-	\$ -				
11. Printing and Advertising	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 11. Printing and Advertising Subtotal:	: \$	\$				
12. Insurance	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 12. Insurances Subtotal:	-	-				
13. Utility Services	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	Oro Sartaca -	Justification (How does this fit in the Core Service Selected)
				<u> </u>		
Subtotal will total automatically. Places do not enter anything into this ray. 12 Hillity Samines Subtotal	· ¢	¢.				
Subtotal will total automatically. Please do not enter anything into this row. 13. Utility Services Subtotal: 14. Repairs and Maintenance	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 14. Repairs and Maintenace Subtotal:	-	\$ -				
15. Rentals	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 15. Rentals Subtotal:	-	\$ -				
16. Debt Services	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 16. Debt Service Subtotal:	-	\$ -				
17. Community Grants/Partnerships (MOU/Contract)	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification*** Required Area (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 17. Other Services and Charges Subtotal:	-	\$ -				
Other Services and Charges Remaining Regulator	\$173,980.09 Minimum Preventative Available	\$ - \$115,986.73 Maximum Regulatory Available \$45,786.73				

Remaining Regulatory Balance:
Total Allocated HFI \$2

Total Remaining HFI Funding Balance

\$289,966.82

\$890.57

Capital Outlays Up to 10% of Total \$28,996.68	Remaining Balance:	\$1,049.05	< Sections 18, 20, 23 & 24 (Combined			
18. Land*** Goes towards 10%	Remaining Daranee.	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation		Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into t	his row. 18. Land Subtotal:	\$ -	\$ -				
19. Infrastructure		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not e	enter anything into this row						
	19. Infrastructure Subtotal:	_	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Purchase of building		\$ 27,947.63		Health-Related Areas during Emergencies/Disasters	Yes		Removal of current storage buildings and placing new building
Subtotal will total automatically. Please do not enter anything into this r 21. Improvements Other Than Buildings	ow. 20. Buildings Subtotal:	\$ 27,947.63 60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not e	enter anything into this row.	\$ -	\$ -				
21. Improvements Other 22. Machinery and Equipment (No Vehicles)	er Than Buildings Subtotal: Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not e	enter anything into this row.	¢	¢				
	ent (No Vehicles) Subtotal: Quantity		Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not e	enter anything into this row.	¢	¢				
23. Machinery and Equ 24. Future Capital Outlays*** Goes towards 10%	ipment (Vehicles) Subtotal:	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	% Spent on Each Core Service (Enter the Acronym + % for each Core Service)	Justification
Subtotal will total automatically. Please do not e	enter anything into this row. er Capital Outlays Subtotal:	\$ -	\$ -				

16	er Capital Outlays Subtotal:)	¥
	Capital Outlays	\$ 27,947.63	\$ -
		\$173,980.09	\$115,986.73
		Minimum Preventative Available	Maximum Regulatory Available
	Remaining Regu	ulatory Balance:	\$45,786.73
	Total Allocated HFI	\$289,966.82	
	Total Remaining HFI Funding Balance	7	