

Local Health Department Name:		Putnam County			← Local Health Department Name Selection: Click on the cell with "Adams County" listed in it. An arrow in a white box will appear on the right hand side of the cell. Click the arrow. A list of local health department names will appear. Select your local health department from the list provided.		
Local Public Health Funding Amount:					\$371,696.16		
Total Budget Breakdown					TOTAL FUNDING REMAINING (UNSPENT):	\$0.00	
Section Number and Name				60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	← Total Budget Breakdown (Rows 5-8): Will automatically add and populate from the Sub-Section below. Please do not enter anything into the Total Budget Breakdown table. If you click on it, you will get a pop-up telling you this section is locked. The only place you can enter information is in the LHD Request rows in the Sub-Section below. ↓	
1. Personnel Services				\$239,250.00	\$0.00		
2. Supplies				\$5,500.00	\$7,000.00		
3. Other Services and Charges				\$53,076.54	\$14,600.00		
4. Capital Outlays Up to 10% of Total		\$37,169.62	Remaining Balance	\$0.00	\$29,862.62	\$22,407.00	
				*TOTAL	\$327,689.16	\$44,007.00	
				Total funding available:	\$223,017.70	\$148,678.46	
				Remaining Balance:	\$0.00	\$104,671.46	
					\$223,017.70	60% of Total	
					\$148,678.46	40% of Total	
Sub-Section							
Personnel Services							
1. Salaries and Wages: Position/Title		# of Positions	Salary or Hourly Rate/Range	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Health Officer		1 FTE	\$40,000.00	\$40,000.00		Vital Records, Fatality Review, Access to and Linkage to Clinical Care, Immunization	Provide oversight of the LHD, provide clinical services, and fatality review member
Registrar		1 FTE	\$19,500.00	\$19,500.00		Vital Records	Provide direct services to the public for vital record issuance. Maintain trained registrar in rules, policies, and
Registered Nurse		1 FTE	\$63,000.00	\$63,000.00		Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management, Maternal and Child Health, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care, Trauma and Injury Prevention	Provide services to clients to increase immunizations given, monitor infectious disease and educate on prevention, and oversee TB control and case management. Partner with agencies for maternal and child health care and provide clients with help linking them to clinical care.
Licensed Practical Nurse		1 FTE	\$54,000.00	\$54,000.00		Immunization, Tuberculosis (TB) Control and Case Management, Lead Case Management and Risk Assessment, Tobacco Prevention and Cessation	Provide services to clients to increase immunizations given. Offer safe sleep program, TB testing, Lead testing and provide access to linkage to clinical care. Partner with local agencies to build a comprehensive program to address youth tobacco and addictive nicotine prevention.
Subtotal will total automatically. Please do not enter anything into this row. 1. Salaries and Wages Subtotal:				\$176,500.00	\$0.00		
2. Employee Benefits: Position/Title		Benefits Covered		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Health Officer		Social Security, Medicare, PERF, Health/Life Insurance		\$7,800.00		Vital Records, Fatality Review, Access to and Linkage to Clinical Care	Provide oversight of the LHD, provide clinical services, and fatality review member
Registrar		Social Security, Medicare, PERF, Health/Life Insurance		\$3,950.00		Vital Records	Provide direct services to the public for vital record issuance. Maintain trained registrar in rules, policies, and
RN		Social Security, Medicare, PERF, Health/Life Insurance		\$38,000.00		Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management, Trauma and Injury Prevention, Maternal and Child Health, Lead Case Management and Risk Assessment	Provide services to clients to increase immunizations given, monitor infectious disease and educate on prevention, and oversee TB control and case management. Partner with agencies for maternal and child health care and provide clients with help linking them to clinical care.
LPN		Social Security, Medicare, PERF, Health/Life Insurance		\$10,500.00		Immunization, Tuberculosis (TB) Control and Case Management, Lead Case Management and Risk Assessment, Tobacco Prevention and Cessation	Provide services to clients to increase immunizations given. Offer safe sleep program, TB testing, Lead testing and provide access to linkage to clinical care. Partner with local agencies to build a comprehensive program to address youth tobacco and addictive nicotine prevention.
Subtotal will total automatically. Please do not enter anything into this row. 2. Employee Benefits Subtotal:				\$60,250.00	\$0.00		
3. Other Personnel Services Position/Title		# of Positions	Salary or Hourly Rate/Range	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Contracted Preparedness Services		1	\$2,500.00	\$2,500.00		Health-Related Areas during Emergencies/Disasters	Provide services to maintain public health emergency response plans and build partnerships with county partners to link public health and public safety.

Subtotal will total automatically. Please do not enter anything into this row. 3. Other Personnel Services Subtotal:			\$2,500.00	\$0.00		
Supplies						
4. Office Supplies:	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
office supplies		\$3,000.00	\$2,000.00	Food Protection, Vital Records, Environmental Public Health, Immunization	General Office Supplies for all department staff	
Subtotal will total automatically. Please do not enter anything into this row. 4. Office Supplies Subtotal:			\$3,000.00	\$2,000.00		
5. Operating Supplies: Item(s)	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Vector Control Supplies and Chemicals			\$3,000.00	Infectious Disease Surveillance and Prevention, Environmental Public Health	Develop program to engage in vector control to prevent disease.	
Uniforms and PPE for staff		\$1,000.00	\$2,000.00	Food Protection, Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management	Identifying uniforms and PPE for all staff to wear for safety and compliance while doing their required job duties.	
Subtotal will total automatically. Please do not enter anything into this row. 5. Operating Supplies Subtotal:			\$1,000.00	\$5,000.00		
6. Repair and Maintenance Supplies	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Subtotal will total automatically. Please do not enter anything into this row. 6. Repair and Maintenance Supplies Subtotal:			\$0.00	\$0.00		
7. Other Supplies	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Bleeding Control Kits	150	\$1,500.00		Trauma and Injury Prevention	LHD will partner with other agencies and community members to bleeding control training. Graduates will	
Subtotal will total automatically. Please do not enter anything into this row. 7. Other Supplies Subtotal:			\$1,500.00	\$0.00		
Other Services and Charges						

8. Professional Services	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Indiana Health Information Exchange annual membership	\$1,500.00		Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and Case Management	LHD will maintain an annual membership of the IHIE to have access to state wide records to improve disease investigations.
Preventative Health Screenings for Public	\$12,000.00		Chronic Disease Prevention	LHD will partner with local agencies to cover the cost of lung, skin and other screenings.
Contract for Transit Services for Public	\$7,500.00		Maternal and Child Health	LHD will partner with local agencies to reduce the cost of rural transit to and from medical appointments,
Subtotal will total automatically. Please do not enter anything into this row. 8. Professional Services Subtotal:	\$21,000.00	\$0.00		
9. Communication and Transportation	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Travel for training, overnight accomidations and per diem	\$6,000.00	\$3,000.00	Immunization, Vital Records, Environmental Public Health, Health-Related Areas during Emergencies/Disasters	Provide staff required training to remain up to date on all state codes, rules, policies and software required to successfully meet the core public health services guidelines.
Fuel	\$5,000.00	\$5,000.00	Food Protection, Tuberculosis (TB) Control and Case Management	Fuel costs for the Enviornmental Health Specialists, Public Health Nurses, and Preparedness Vehicle in an event.
Subtotal will total automatically. Please do not enter anything into this row. 9. Communication and Transportation Subtotal:	\$11,000.00	\$8,000.00		
10. Printing and Advertising	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Advertising in Paper, Radio, Web based, Social Media Marketing	\$13,500.00	\$3,000.00	Immunization, Food Protection, Tobacco Prevention and Cessation , Tattoo, Body Piercing, Eyelash Safety and Sanitation, Environmental Public Health, Maternal and Child Health, School Health Liaison	Advertising to promote and educate on safe sleep, vaping, smoking, vector control, local ordinances, inspection reports, and vaccinations.
Vehicle wrap for advertising services and identification of LHD	\$2,500.00		Vital Records, Food Protection, Immunization, School Health Liaison	Advertising to promote and educate on vaccinaitions, school liaison, and enviromental food protection.
Subtotal will total automatically. Please do not enter anything into this row. 10. Printing and Advertising Subtotal:	\$16,000.00	\$3,000.00		
11. Insurance	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 11. Insurances Subtotal:	\$0.00	\$0.00		
12. Utility Services	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)

Subtotal will total automatically. Please do not enter anything into this row. 12. Utility Services Subtotal:				\$0.00	\$0.00		
13. Repairs and Maintenance		60% to 100% on Preventive Core Services		Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Vehicle maintenance and protection services		\$4,476.54		\$3,000.00	Immunization, Food Protection, Health-Related Areas during Emergencies/Disasters	Maintenance, repairs and protection costs for the Environmental Health Specialists, Public Health Nurses, and Preparedness Vehicles.	
Subtotal will total automatically. Please do not enter anything into this row. 13. Repairs and Maintenance Subtotal:				\$4,476.54	\$3,000.00		
14. Rentals		60% to 100% on Preventive Core Services		Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Subtotal will total automatically. Please do not enter anything into this row. 14. Rentals Subtotal:				\$0.00	\$0.00		
15. Debt Service		60% to 100% on Preventive Core Services		Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Subtotal will total automatically. Please do not enter anything into this row. 15. Debt Service Subtotal:				\$0.00	\$0.00		
16. Other Services and Charges		60% to 100% on Preventive Core Services		Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Cognito Software		\$600.00		\$600.00	Immunization, Food Protection, Health-Related Areas during Emergencies/Disasters, Vital Records	Monthly subscription to Cognito online platform to create forms for public health services.	
Subtotal will total automatically. Please do not enter anything into this row. 16. Other Services and Charges Subtotal:				\$600.00	\$600.00		
Capital Outlays		Up to 10% of Total	\$37,169.62	Remaining Balance:	\$0.00		
17. Land		60% to 100% on Preventive Core Services		Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	

Subtotal will total automatically. Please do not enter anything into this row. 17. Land Subtotal:		\$0.00	\$0.00		
18. Infrastructure		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 18. Infrastructure Subtotal:		\$0.00	\$0.00		
19. Buildings		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 19. Buildings Subtotal:		\$0.00	\$0.00		
20. Improvements Other Than Buildings		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 20. Improvements Other Than Buildings Subtotal:		\$0.00	\$0.00		
21a. Machinery and Equipment (No Vehicles)	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
desktop computers		\$7,000.00	\$4,000.00	Environmental Public Health, Infectious Disease Surveillance and Prevention, Immunization, Food Protection, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care, Health-Related Areas during Emergencies/Disasters	Provide up to date equipment for staff to be able to deliver core public health services and maintain records of the services provided. Also used for training, insurance of records, permits, and reports.
computer monitors	6		\$600.00	Environmental Public Health	Provide up to date equipment for staff to be able to deliver core public health services and maintain records of
scanner/printer	2	\$1,000.00		Environmental Public Health, Infectious Disease Surveillance and Prevention, Immunization, Food Protection, Lead Case Management and Risk Assessment, Access to and Linkage to Clinical Care, Health-Related Areas during Emergencies/Disasters	Provide up to date equipment for staff to be able to deliver core public health services and maintain records of the services provided. Also used for training, insurance of records, permits, and reports.
chair	1	\$500.00		Immunization	Adequate office equipment for staff to do their jobs to add data to the required state system to document
trailer for vector control equipment	1		\$2,000.00	Infectious Disease Surveillance and Prevention, Environmental Public Health	Develop program to engage in vector control to prevent disease.
Subtotal will total automatically. Please do not enter anything into this row. 21a. Machinery and Equipment (No Vehicles) Subtotal:		\$8,500.00	\$6,600.00		

21b. Machinery and Equipment (Vehicles Only)	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Future Capital Expenses/Vehicle Purchases	1	\$21,362.62	\$15,807.00	Environmental Public Health, Health-Related Areas during Emergencies/Disasters	LHD plans to save this money for future capital purchases
Subtotal will total automatically. Please do not enter anything into this row. 21b. Machinery and Equipment (Vehicles) Subtotal:		\$21,362.62	\$15,807.00		
22. Other Capital Outlays	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Subtotal will total automatically. Please do not enter anything into this row. 22. Other Capital Outlays Subtotal:		\$0.00	\$0.00		