

Per Diem Rates-Must have an overnight to be eligible for Per Diem.

	IN-STATE	OUT-OF-STATE
Departure before 12:00 PM	\$41.00	\$52.00
Departure between 12:00 PM and 4:30 PM	\$20.50	\$26.00
Departure after 4:30 PM	NONE	NONE
Return before 12:00 PM but after 7:30 AM	\$20.50	\$26.00
Return after 12:00 PM	\$41.00	\$52.00

- If a conference/seminar registration fee includes a meal, the provided meal must be deducted from the traveler's per diem. Traveler must deduct any meal included in the registration from their per diem regardless if the traveler ate that meal.

	IN-STATE	OUT-OF-STATE
Breakfast	\$10.25	\$13.00
Lunch	\$10.25	\$13.00
Dinner	\$20.50	\$26.00

Hotel Rates

In State Travel-Must travel more than 50 miles from home and station. Rates are determined by the actual address of the hotel.

Indianapolis and Carmel \$133.00 per night
 Lafayette and West Lafayette \$123.00 per night
 The rest of the State \$110.00 per night

**There isn't an Out of State hotel rates. IDOA will determine if the rate is acceptable from the Travel Authorization.