

DEPARTMENT OF HEALTH AND HUMAN SERVICES
CENTERS FOR MEDICARE & MEDICAID SERVICES

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTIONS		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:		(X2) MULTIPLE CONSTRUCTION A. BUILDING B. WING		(X3) DATE SURVEY COMPLETED 05/07/2025	
NAME OF PROVIDER OR SUPPLIER LINCOLNSHIRE PLACE - MUNCIE		STREET ADDRESS, CITY, STATE, ZIP CODE 1600 N MORRISON ROAD, MUNCIE, , 47304					
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES...	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION...			(X5) COMPLETION DATE	
R 0000	INITIAL COMMENTS This visit was for the Investigation of Complaints IN00458477, IN00453983, and IN00454066. Complaint IN00458477 - State deficiencies related to the allegations are cited at R0088. Complaint IN00453983 - No deficiencies related to the allegations are cited. Complaint IN00454066 - No deficiencies related to the allegations are cited. Survey date: May 7, 2025 Facility number: 014463 Residential Census: 41 This State Residential Finding is cited in accordance with 410 IAC 16.2-5. Quality review completed May 13, 2025.	R 0000					

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R 0088	Administration and Management - Noncompliance 410 IAC 16.2-5-1.3(c)(1-2)(d)(1-2) c) The licensee shall: (1) appoint an administrator with either a: (A) comprehensive care facility administrator license as required by IC 25-19-1-5(c); or (B) residential care facility administrator license as required by IC 25-19-1-5(d); and (2) delegate to that administrator the authority to organize and implement the day-to-day operations of the facility. (d) The licensee shall notify the director: (1) within three (3) working days of a vacancy in the administrator's position; and (2) of the name and license number of the replacement administrator Based on interview and record review, the facility failed to employ a licensed administrator to manage day-to-day facility operations. This deficient practice had the potential to affect 41 of 41 residents residing in the facility. Findings include:	R 0088	1 The corrective action that will be accomplished for those residents found to have been affected by the deficient practice will be to employ a licensed administrator to manage the day-to-day facility operations. RN 2, as referenced in the survey, has taken her residential care administrator test and has passed. RN 2 is now licensed as of May 8th 2025 (License number: 16002880A) 2 The facility will identify other residents having the potential to be affected by the same deficient practice by acknowledging that every resident in the building can be affected by this issue. Lincolnshire will ensure that there is always a licensed residential care administrator employed, to manage the building. The corrective action that has been taken is, RN 2 gaining her RCA license. 3 The measure that will be put into place to ensure the deficient	05/08/2025
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During an interview on 5/7/25 at 10:50 a.m., the acting Administrator, RN 2, indicated she was not licensed as a Residential Care Administrator (RCA), but was a Registered Nurse. She took her test on 5/6/25 and was awaiting the results of the test. The former Administrator left the position approximately three weeks prior, but was still available for phone calls, emails, and texts whenever RN 2 needed help. RN 2 was receiving RN pay and the former Administrator was still on the payroll as the Administrator. The former Administrator had not been onsite since she left the position.

The former Administrator was unavailable for interview during the survey on 5/7/25.

A current, undated, facility policy, titled "Administrator", provided by RN 2 on 5/7/25 at 4:10 p.m., indicated the following: "... (The Facility) will employ an Indiana Licensed Administrator...2. The Administrator will be responsible for the overall management of the facility...."

A current facility policy, titled "Community Director Job Description", dated 9/2013, provided by RN 2 on 5/7/25 at 4:10 p.m., indicated the following: "...Summary -

practice does not recur is that Lincolnshire will always have a licensed administrator on staff and corporate office will monitor this.

4 Corporate office will ensure an administrator is available to run the day-to-day operations as stated in the regulations. This change was completed immediately on May 8th 2025. Administrator change form was sent in to IDOH.

Manages the day-to-day operations of the facility and coordinates a multidisciplinary team to ensure quality services and resident satisfaction...Essential Duties and Responsibilities: 1. Manage the day-to-day administration of services and programs. Plan, develop, and implement the expansion or improvement in program services...."

This citation relates to Complaint IN00458477.

Based on interview and record review, the facility failed to employ a licensed administrator to manage day-to-day facility operations. This deficient practice had the potential to affect 41 of 41 residents residing in the facility.

Findings include:

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Any deficiency statement ending with an asterisk (*) denotes a deficiency which the institution may be excused from correcting provided it is determined that other safeguards provide sufficient protection to the patients. (See instructions.)			
LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE	TITLE	(X6) DATE	