

Memoranda of the
Certified Health Care Professions Commission

Tuesday, July 21, 2026 at 12:00 PM
Indiana Government Center
Conference Center, Conference Room A
402 West Washington Street
Indianapolis, Indiana, 46204

Governor Appointed Commission Members Present In-Person:

Kelly Parker, Registered Nurse, Term 9/1/25-8/31/29
Rebecca Bartle, Registered Nurse with Experience Training Nurse Aides, Term 9/1/25-8/31/29
James Sizemore, Nurse Aide/QMA/HHA, Term 9/1/25-8/31/29
Lisa Kelley, Consumer, Term 2/19/26-10/31/29
Janet Terrill, Registered Nurse, Term 9/1/2025 – 8/31/2029

Governor Appointed Commission Members Present Virtually:

Shannon Harris, Nurse Aide/QMA/HHA, Term 9/1/25-8/31/29

Governor Appointed Commission Members Absent:

Jill Dirbas, Health Facility Administrator, Term 9/1/2025 – 8/31/2029

Indiana Department of Health (IDOH) Staff Present:

Jessica Krug, Assistant Commissioner of Consumer Services & Health Care Regulation
Nicole Tipton, Division Director
Sara Caudell, Nurse Aide Training Supervisor
Arron Caquelin, Nurse Aide Training Surveyor
Michael Sheron, Registry Director

1. Call to Order and Establishment of Quorum

Meeting commenced at 12:00 PM by chairman, Rebecca Bartle. All appointed commission members were present in person to establish a quorum.

2. Adoption of the Agenda

A motion was made by Jill Dirbas and seconded by Kelly Parker to approve the agenda as presented. Motion passed 6-0.

3. Adoption of the Memoranda

A motion was made by Kelly Parker and seconded by Janet Terrill to approve adoption of the memoranda as presented. Motion passed 6-0.

4. IDOH Quarterly Report – 2nd Quarter 2026

5. Request for Finding Removal

- a. In the Matter of the Certification of Angel Smith Mead, Stricken From Agenda

6. Investigations for Commission Review

- a. In the Matter of the Certification of Christina Rhum, CNA1103220, HHA1200501, a motion for a *finding* of Abuse was made by Kelly Parker seconded by James Sizemore. Motion passed 6-0.
- b. In the Matter of the Certification of MaNya Adams, CNA2504627, a motion for a

finding of Abuse was made by James Sizemore and seconded by Janet Terrill. Motion passed 6-0.

7. Sub-Committee Reports

a. HHA Training Curriculum & Process

The subcommittee's proposal was shared with the commission. The commission members did not have any feedback on the proposal. IDOH will attempt to obtain available curriculum for review and consideration.

b. Testing

The subcommittee did not have anything new to share. IDOH shared the concern reporting mechanism has been developed and is now active. The form will allow training programs and students to formally report concerns related to training programs, field proctor conduct, testing conditions, or inconsistencies in how examinations are administered. Submissions help ensure timely review and support continuous improvement in the overall testing process.

c. Inservice Audits

The subcommittee did not have anything new to share. IDOH continues to explore platforms and will report any new information as it becomes available. Additionally, IDOH shared effective November 1, 2026, if a QMA is selected for a random audit and the documentation submitted at renewal is incomplete or insufficient, then IDOH will contact the aide to request clarification and updated materials. Aides will have thirty (30) days from the date of IDOH's request to provide accurate and approved documentation. Failure to submit the required materials within the 30-day period will result in non-renewal of the QMA certification.

8. Adjournment

A motion was made by James Sizemore and seconded by Lisa Kelley to adjourn the meeting. Motion passed 6-0.