

**ISDH Long Term Care Newsletter**  
**Issue 2020-13**  
**March 28, 2020**

**Today's Issue:**

- **On-Boarding Employees Fingerprinting**
  - **Clarifying Guidance for Comprehensive Care Facilities**
- **Personal Care Aide - Procedure Card**
- **COVID-19 Webinar**
  - **March 31, 2020 - 11:00AM EST**

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## **On-Boarding Employees Fingerprinting - Clarifying Guidance for Comprehensive Care Facilities**

IC § 16-28-13-4(a) (“Criminal History of Nurse Aides and Other Unlicensed Employees”) provides:

- (a) Except as provided in subsection (b), a person who:
- (1) operates or administers a health care facility; or
  - (2) operates an entity in the business of contracting to provide nurse aides or other unlicensed employees for a health care facility;
- shall apply within three (3) business days from the date a person is employed as nurse aide or other unlicensed employee for a copy of the person's state nurse aide registry report from the state department and a limited criminal history from the Indiana central repository for criminal history information under IC 10-13-3 or another source allowed by law.

This statute requires that the facility owner or staffing agency “apply” for the limited criminal history, but not that the requested report actually be obtained. All ISDH requires as proof of compliance is documentation that a facility has applied for either the limited criminal history or the more extensive fingerprint-based history available through the Indiana State Police.

This guidance does not affect or relax the requirements of IC 16-28-13-3 (“Crimes barring employment at certain health care facilities”) or 42 CFR §483.12(a) (“Freedom from abuse, neglect, and exploitation”).

## Personal Care Aide - Procedure Card

The Personal Care Aide (PCA) position provides staff that are trained in specific duties. The [PCA PROCEDURE CARD](#) has been developed to assist the PCA and other staff in identifying the procedures the PCA is trained to perform.

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## COVID-19 Infection Control Webinar

**Tuesday, March 31, 2020 at 11:00AM EST**

Assisted Living and Home-Based Residential Groups

Join ISDH presenters for a one-hour education and Q&A session on infection control practices for professionals in home-based, residential settings that serve all age groups.

Presented by: Indiana State Department of Health COVID-19 Response Team Members

Jennifer Spivey, MSN, RN, CNOR, CIC®, FAPIC  
Infection Preventionist, ISDH

Deanna Paddack, RN  
Chief Nurse Consultant, ISDH

Dan Rusyniak, MD  
Chief Medical Officer, Indiana FSSA

**Please join this video meeting at:**

<https://meet.starleaf.com/7784985>

**Join with audio only:**

Phone Number: (669) 800-5335

Passcode: 778 4985

[COVID-19 Infection Control Webinar Flyer](#)