

April 2025

Lead & Healthy Homes

# ABATEMENT NOTIFICATION User Manual



Indiana  
Department  
of  
Health



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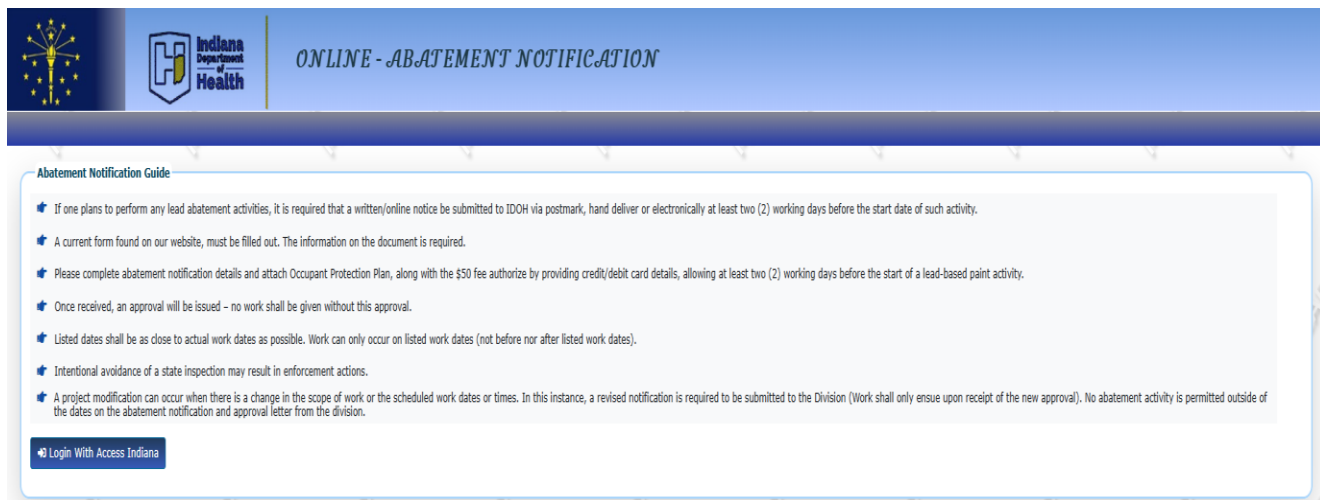


# (I-LEAD) Abatement Notification

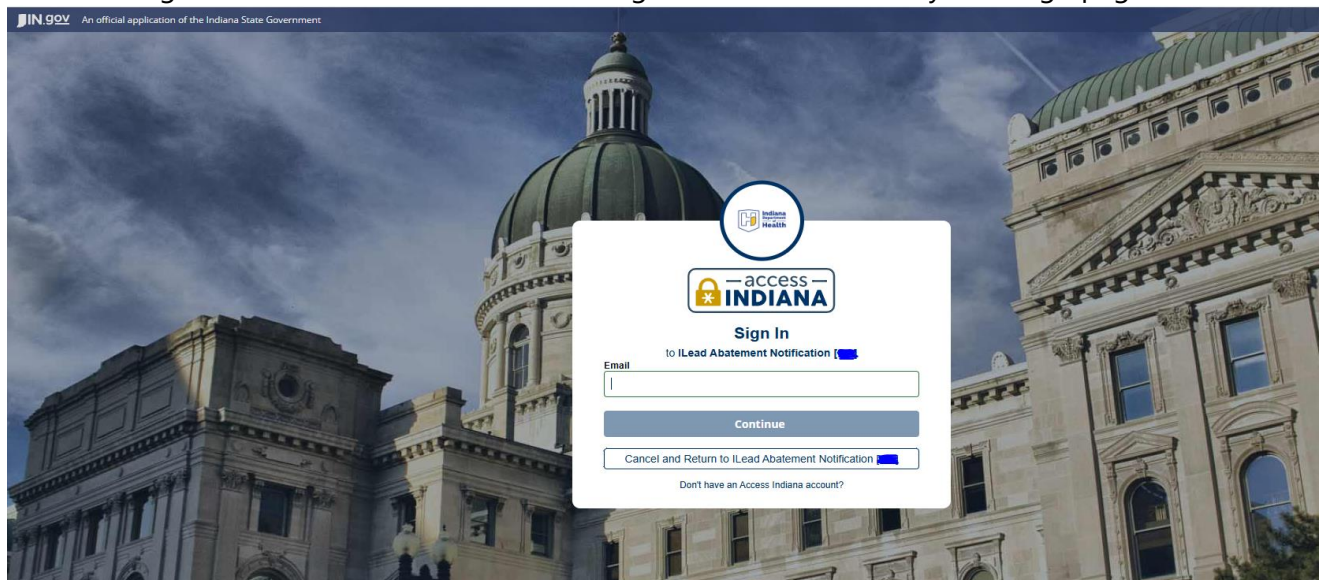
Abatement Notification (Payment Portal) is an application to keep track of payment details for Abatement Notifications.

## Getting Started:

- 1) To log into Abatement Notification portal first access ISDH E-Portal  
<https://eportal.isdh.in.gov/ILEADABN/> and login with your Access Indiana account.



- 2) Click on “Login with Access Indiana” button to sign in and this will take you to sign page.



3) Once You logged in, you will be navigated to Abatement Notification Portal Home Page.

## Home Page:

Lead Abatement Notification

Search Notification

Search By\*  
-Select-

Type a Keyword\*

Search Clear

+ Add Notification

Notification List

Notification Number	Company Name	Unit Address	Risk Assessor	Notification Status	Payment Status	Action
ABTMNT0001748	Accurate General Contractors, LLC	Test,Indy,IN,46204	SarahStanley	Documents Uploaded	CAPTURED	
ABTMNT0001747	Abatement and Contracting services LLC.	Work Site Address,Goshen,IN,46526	SarahStanley	Notification Updated	AUTHORIZED	
ABTMNT0001746	B & E Remodeling, Inc.	6720 WEST 25TH AVENUE,GARY,IN,46406	SarahStanley	Notification Updated	REFUNDED	
	AMG CONSTRUCTION	ASDFS 550 W 16TH ST,NEW CASTLE,IN,46521	SarahStanley	Notification Updated	CAPTURED	

1 - 4 of 4 items

Notifications Home page by default displays list of All Notifications associated with login user, and you also search for specific Notification.

Users can perform the following functions on Home page:

- 1) Search notifications.
- 2) Add New Notifications.
- 3) Edit individual Notification from list of Notifications shown in table. (**Only Admins can edit notifications**)
- 4) View individual Notification details.
- 5) Delete individual Notification. (**Only Admins can delete Notifications**)
- 6) Upload individual Notification Attachments.
- 7) Payment Capture. (**Only Admins can capture payment**)



- Edit Notification



- View Notification Details



- Delete Notification



- Upload Attachments



- Capture Payment

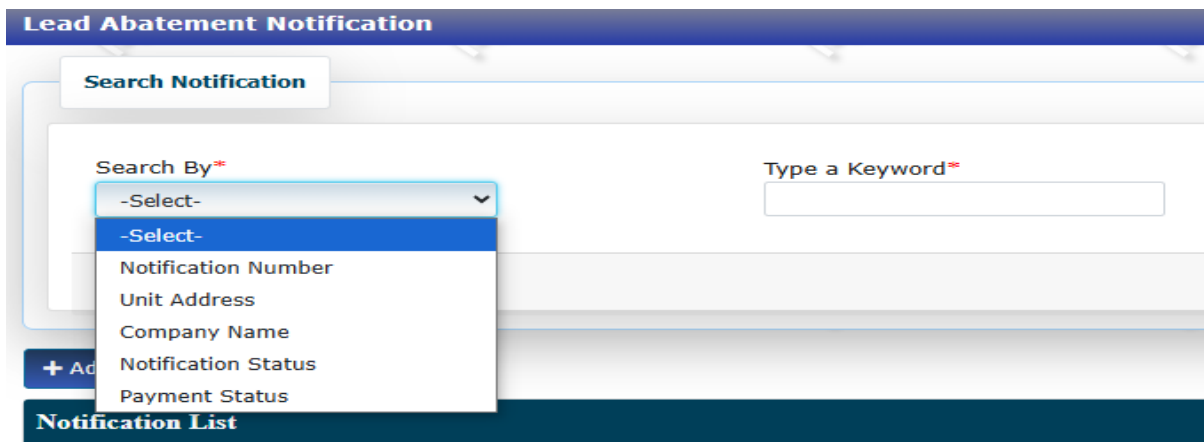


## Search Notifications:

You can search for the notifications by following search options:

- Notification Number
- Unit Address
- Company Name
- Notification Status
- Payment Status

**Search By** dropdown will display all search options. Users need to select one of the search options and enter the corresponding value in the "Keyword" and click on the "Search" button to see the notification search results.





The screenshot shows a web interface for searching notifications. At the top is a blue header bar with the text "Lead Abatement Notification". Below this is a white box labeled "Search Notification". Inside this box, there is a "Search By\*" dropdown menu with a list of options: "-Select-", "-Select-", "Notification Number", "Unit Address", "Company Name", "Notification Status", and "Payment Status". To the right of the dropdown is a text input field labeled "Type a Keyword\*". Below the search box is a blue bar with the text "Notification List".

## Add New Notification:

**Note:** Revisions to and cancellations of notifications must be entered into as new notifications through this system.

Users can add new notification by clicking the "Add Notification" button on Home Page. Below is the Add Notification screen. Users can enter notification details on this screen and save the notification. All mandatory fields are indicated with red asterisk (\*) symbol, user must enter values in these fields.



ONLINE - ABATEMENT NOTIFICATION

[Home](#)
[Back](#)

Add - Lead Abatement Notification

Notification Type

Type of Notification (check one)\*  
☐ Original
☐ Revised
☐ Cancelled
☐ Courtesy  
REMEMBER : EPA Renovator Certification is required for all non-abatement renovation activities in target housing and/or child-occupied facilities [40 CFR 745]

General Information

Property Owners First Name

Property Owners Last Name

Property Owners Address

Property Owners City

State,Zip

Contact Name

Phone Nbr.

Abatement Contractor

Abatement contractor\*

Address

City

State,Zip

Contact Name

Phone Number

Contractor License Number

Expiration Date

Fax

Email

☐ Check here if you want a copy of the abatement notice letter mailed to you instead of faxed or sent by e-mail.

IDOH Staff Information

IDOH Staff Name\*

Address

City

State,Zip

License Number

Phone Number

Clearance Inspector Information

License Number

Clearance Inspector Name

Address

City

State,Zip

Phone Number

Expiration Date

Operation Types

Type of Operation to be used on this site (check all that apply)\*  
☐ Interior
☐ Wet Stripping
☐ Encapsulation
☐ Exterior
☐ Dry stripping
☐ Enclosure
☐ Emergency

Procedures

Procedures used to detect the Presence and Amount of Lead\*  
☐ XRF Report
☐ Paint Chip Analysis
☐ Other

Approximate amount of lead-based paint affected

Linear Feet

Surface Area (square feet)

Scheduled dates of lead-based paint removal

Start Date\*

Completion Date\*

Property Description

Choose Property Description\*  
☐ Child-occupied Facility
☐ Target Housing
☐ Other

Work Site Address

City

State,Zip

Affected component or portion of facility :

Exact activity location(s) :

Number of floors

Age of structure

Present use

6

Description of planned activity work to be performed and methods to be used :

Description of work practices and engineering controls to be used to comply with this rule :

Description of procedures to be followed in the event that unexpected lead-based paint becomes a lead hazard and warrants immediate action :

☐ I hereby certify that the information in this notification is correct and that I will only use Indiana-licensed workers and project supervisors, to implement this lead abatement activity, which have been trained under 410 IAC 32; 40 CFR 745. The trained individual(s) along with evidence that the required training was accomplished shall be available at the job site during actual work hours.

[Save Abatement Notification](#)

## Edit Notification: (Only Admins)

Only Admins can Edit Notification details. Edit Notification feature on Home page will not be available to normal users.

**Edit - Lead Abatement Notification - ABTMNT0001748** [Back](#)

**Notification Type**

Type of Notification (check one)\*

☒ Original ☐ Revised ☐ Cancelled ☐ Courtesy

**REMEMBER :** EPA Renovator Certification is required for all non-abatement renovation activities in target housing and/or child-occupied facilities [40 CFR 745]

**General Information**

Property Owners First Name:

Property Owners Last Name:

Property Owners Address:

Property Owners City:

State, Zip:

Contact Name:

Phone Nbr.:

**Abatement Contractor**

Abatement contractor\*:

Address:

City:

State, Zip:

Contact Name:

Phone Number:

Contractor License Number:

Expiration Date:

Fax:

Email:

☐ Check here if you want a copy of the abatement notice letter mailed to you instead of faxed or sent by e-mail.



IDOH Staff Information			
IDOH Staff Name* Sarah Stanley			
Address 2 N Meridian St	City Indianapolis	State, Zip IN 46204	License Number IND002094
Phone Number (463) 271-5738			

Clearance Inspector Information			
License Number IND002009			
Clearance Inspector Name Test Test	Address Test	City Indy	State, Zip IN 46201
Phone Number (317) 500-1234		Expiration Date mm/dd/yyyy	

Operation Types	
Type of Operation to be used on this site (check all that apply)*	
<input checked="" type="checkbox"/> Interior <input checked="" type="checkbox"/> Wet Stripping <input checked="" type="checkbox"/> Encapsulation <input checked="" type="checkbox"/> Exterior <input type="checkbox"/> Dry stripping <input checked="" type="checkbox"/> Enclosure <input type="checkbox"/> Emergency	

Procedures	
Procedures used to detect the Presence and Amount of Lead*	
<input checked="" type="checkbox"/> XRF Report <input type="checkbox"/> Paint Chip Analysis <input type="checkbox"/> Other	

Approximate amount of lead-based paint affected	
Linear Feet	Surface Area (square feet) 500

Scheduled dates of lead-based paint removal	
Start Date* 04/10/2025	Completion Date* 05/10/2025

Property Description	
Choose Property Description*	
<input type="checkbox"/> Child-occupied Facility <input checked="" type="checkbox"/> Target Housing <input type="checkbox"/> Other	
Work Site Address Test	City Indy
State, Zip IN 46204	
Affected component or portion of facility : Interior and exterior, rooms 1,2,3 and side CD, windows and fascia	
Exact activity location(s) : Interior and exterior, rooms 1,2,3 and side CD	
Number of floors 2	Age of structure 1950
Present use Residence	
Description of planned activity work to be performed and methods to be used : encapsulation and enclosure of affected components	
Description of work practices and engineering controls to be used to comply with this rule :	



Description of work practices and engineering controls to be used to comply with this rule :

containment, daily cleaning, clean to clearance

Description of procedures to be followed in the event that unexpected lead-based paint becomes a lead hazard and warrants immediate action :


call IDOH immediately

☒ I hereby certify that the information in this notification is correct and that I will only use Indiana-licensed workers and project supervisors, to implement this lead abatement activity, which have been trained under 410 IAC 32; 40 CFR 745. The trained individual(s) along with evidence that the required training was accomplished shall be available at the job site during actual work hours.

Update Abatement Notification

## Delete Notification: (Only Admins)

Only Admins can delete a Notification, Delete Notification feature on Home page will not be available to normal users.



Indiana  
Department  
of  
Health

ONLINE - ABATEMENT M

Login : S

Lead Abatement Notification

Search Notification

Search By\*

















-Select-

Type a Keyword\*

Search
Clear

Add Notification

Notification List

Notification Number	Company Name	Unit Address	Risk Assessor	Notification Status	Payment Status	Action
ABTMNT0001748	Accurate General Contractors, LLC	Test,Indy,IN,46204	SarahStanley	Documents Uploaded	CAPTURED	   
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	AMG CONSTRUCTION	ASDFS 550 W 16TH ST,NEW CASTLE,MU,46521	SarahStanley	Notification Updated	CAPTURED	   

1
5
items per page

Notification Delete Confirmation

Are you sure you want to delete Notification?

Close
Delete



## Upload Attachments:

You can upload attachments (documents) for each notification from the notifications list on Home Page. Users can upload multiple attachments for each notification. Uploaded attachments (documents) are shown in the table as below. Users must upload at least one document to proceed with notification payment. "Proceed to Payment" button will be disabled.

If no documents are uploaded for the notification. Users can download and delete the uploaded documents.

You should download "Occupant Protection Plan" document from this upload attachment page. A download link is provided to download the document.

Attachment Id	Attachment Desc	Attachment Name	Created Date	Created By	Action
5		50747 fill-in (1).pdf	04/07/2025	SarahStanley	

## Payment Authorization:

You should authorize your payment on this screen. You can select your payment type like "credit card" or "e-check". This page will display the notification details in read only mode. You must select the confirm check box, before clicking the "Authorize Payment" button. You will be navigated to Payment gateway page, where you need to enter Payment and address details and submit payment. Once the payment is submitted, the user will be navigated back to the payment authorization page below.



### Abatement Notification Details

Notification Type:

Original

Property Owner Name:

Test Test

Property Owner Address:

Test , Indy , IN , 46201

Contractor Name:

Accurate General Contractors, LLC

WorkSite Address:

Test , Indy , IN , 46204

Operations Executed:

Interior , Wet Stripping , Encapsulation , Exterior , Enclosure

Procedures Used:

XRF Report

Application Fees:

\$ 50.00

Payment Type:

Credit Card

☐
I confirm that the above furnished details are true.

Authorize Payment


Provide your Credit/Debit card details for authorization of payment. Your card won't be charged until your application is approved.

## Payment Gateway:

← → ↺

securecheckout-uat.cdc.nicusa.com/Checkout/?token=501be4b6-a2eb-441d-a817-6c24860ca914

☆



1 Payment Type

2 Customer Info

3 Payment Information

4 Submit Payment

Transaction Detail

SKU	Description	Unit Price	Quantity	Amount
1	IDOH ILEAD Abatement Fee	\$50.00	1	\$50.00
Total				\$50.00

Payment

Payment Type

✓

Transaction Summary

IDOH ILEAD Abatement Fee	\$50.00
Service Fee	\$1.39
<b>Total amount due</b>	<b>\$51.39</b>

Need Help?

Please complete the Customer Information Section.





## Credit/Debit Card

### Customer Information

Complete all required fields [ \* ]

Country \*

United States



Full Name \*

MORGAN M.L. GILL

Company Name

Accurate General Contractors, LLC

Address \*

7131 Virginia St

Address 2

City \*

Merrillville

State \*

IN - Indiana




ZIP/Postal Code \*

46410

Phone Number \*

219-775-9347

Email \* 



SMARGANI@HEALTH.IN.GOV

Next >



Payment Information

Verification

Cancel

## Capture Payment: (Only Admins)

Payment Capture page is accessible only to Admins, Admins can Capture, Refund or Cancel the Payment. Admins can Approve or Deney a Notification on this page.

ONLINE - ABATEMENT NOTIFICATION

Login : Siva Margani Logout

Capture Payment - Lead Abatement Notification
Home

Abatement Notification Status/Payment Action

Abatement Notification Number: ABTMNT0001748

WorkSite Address: Test , Indy , IN , 46204

Order Number: 74252964

Payment Action\*: Capture

Notification Status: Approved

Submit Cancel and Go Home

