

Lead & Healthy Homes

April 2025

ABATEMENT NOTIFICATION User Manual



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(I-LEAD) Abatement Notification

Abatement Notification (Payment Portal) is an application to keep track of payment details for Abatement Notifications.

Getting Started:

- 1) To log into Abatement Notification portal first access ISDH E-Portal <https://eportal.isdh.in.gov/ILEADABN/> and login with your Access Indiana account.



- 2) Click on "Login with Access Indiana" button to sign in and this will take you to sign page.



- 3) Once You logged in, you will be navigated to Abatement Notification Portal Home Page.

Home Page:

Notification Number	Company Name	Unit Address	Risk Assessor	Notification Status	Payment Status	Action
ABTMNT0001748	Accurate General Contractors, LLC	Test,Indy,IN,46204	SarahStanley	Documents Uploaded	CAPTURED	
ABTMNT0001747	Abatement and Contracting services LLC.	Work Site Address,Goshen,IN,46526	SarahStanley	Notification Updated	AUTHORIZED	
ABTMNT0001746	B & E Remodeling, Inc.	6720 WEST 25TH AVENUE,GARY,MU,46406	SarahStanley	Notification Updated	REFUNDED	
	AMG CONSTRUCTION	ASDFS 550 W 16TH ST,NEW CASTLE,MU,46521	SarahStanley	Notification Updated	CAPTURED	

Notifications Home page by default displays list of All Notifications associated with login user, and you also search for specific Notification.

Users can perform the following functions on Home page:

- 1) Search notifications.
- 2) Add New Notifications.
- 3) Edit individual Notification from list of Notifications shown in table. (**Only Admins can edit notifications**)
- 4) View individual Notification details.
- 5) Delete individual Notification. (**Only Admins can delete Notifications**)
- 6) Upload individual Notification Attachments.
- 7) Payment Capture. (**Only Admins can capture payment**)



- Edit Notification



- View Notification Details



- Delete Notification



- Upload Attachments



- Capture Payment

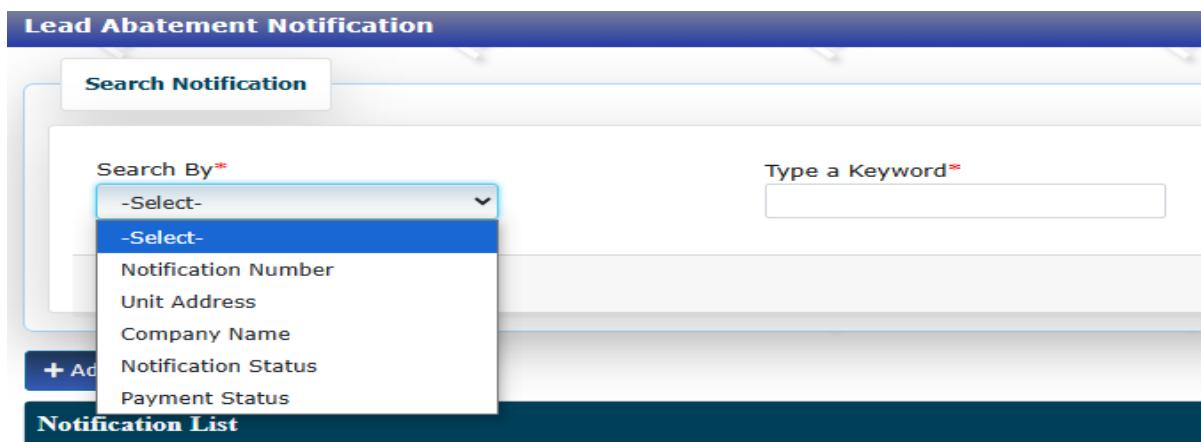


Search Notifications:

You can search for the notifications by following search options:

- Notification Number
- Unit Address
- Company Name
- Notification Status
- Payment Status

Search By dropdown will display all search options. Users need to select one of the search options and enter the corresponding value in the "Keyword" and click on the "Search" button to see the notification search results.



The screenshot shows a search interface for 'Lead Abatement Notification'. At the top, there is a blue header bar with the title 'Lead Abatement Notification'. Below it, a white search box is labeled 'Search Notification'. Inside the search box, a dropdown menu is open under the label 'Search By*'. The dropdown menu has a blue header 'Search By*' and a sub-header '-Select-'. It lists six options: 'Notification Number', 'Unit Address', 'Company Name', 'Notification Status', and 'Payment Status'. The 'Notification Number' option is highlighted with a blue background. To the right of the dropdown, there is a text input field with a red asterisk next to the placeholder 'Type a Keyword*'. At the bottom of the search box, there is a dark blue footer bar with the text 'Notification List'.

Add New Notification:

Note: Revisions to and cancellations of notifications must be entered into as new notifications through this system.

Users can add new notification by clicking the "Add Notification" button on Home Page. Below is the Add Notification screen. Users can enter notification details on this screen and save the notification. All mandatory fields are indicated with red asterisk (*) symbol, user must enter values in these fields.





ONLINE - ABATEMENT NOTIFICATION

Add - Lead Abatement Notification

Notification Type

Type of Notification (check one)*

Original Revised Cancelled Courtesy

REMEMBER : EPA Renovator Certification is required for all non-abatement renovation activities in target housing and/or child-occupied facilities [40 CFR 745]

General Information

Property Owners First Name	Property Owners Last Name	Property Owners Address	Property Owners City
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
State,Zip	Contact Name	Phone Nbr.	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Abatement Contractor

Abatement contractor*	<input type="text"/>		
-Select-	<input type="text"/>		
Address	City	State,Zip	Contact Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone Number	Contractor License Number	Expiration Date	Fax
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Email			
<input type="text"/>			

Check here if you want a copy of the abatement notice letter mailed to you instead of faxed or sent by e-mail.

IDOH Staff Information

IDOH Staff Name*	<input type="text"/>		
-Select-	<input type="text"/>		
Address	City	State,Zip	License Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone Number			
<input type="text"/>			

Clearance Inspector Information

License Number	Address	City	State,Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Clearance Inspector Name			
<input type="text"/>			
Phone Number	Expiration Date		
<input type="text"/>	<input type="text"/>		

Operation Types

Type of Operation to be used on this site (check all that apply)*

Interior Wet Stripping Encapsulation Exterior Dry stripping Enclosure Emergency

Procedures

Procedures used to detect the Presence and Amount of Lead*

XRF Report Paint Chip Analysis Other

Approximate amount of lead-based paint affected

Linear Feet	Surface Area (square feet)
<input type="text"/>	<input type="text"/>

Scheduled dates of lead-based paint removal

Start Date*	Completion Date*
<input type="text"/>	<input type="text"/>

Property Description

Choose Property Description*

Child-occupied Facility Target Housing Other

Work Site Address	City	State,Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>

Affected component or portion of facility :

Exact activity location(s) :

Number of floors	Age of structure	Present use
<input type="text"/>	<input type="text"/>	<input type="text"/>



Description of planned activity work to be performed and methods to be used :

Description of work practices and engineering controls to be used to comply with this rule :

Description of procedures to be followed in the event that unexpected lead-based paint becomes a lead hazard and warrants immediate action :

I hereby certify that the information in this notification is correct and that I will only use Indiana-licensed workers and project supervisors, to implement this lead abatement activity, which have been trained under 410 IAC 32; 40 CFR 745. The trained individual(s) along with evidence that the required training was accomplished shall be available at the job site during actual work hours.

Save Abatement Notification

Edit Notification: (Only Admins)

Only Admins can Edit Notification details. Edit Notification feature on Home page will not be available to normal users.

Edit - Lead Abatement Notification - ABTMNT0001748 [Back](#)

Notification Type

Type of Notification (check one)*

Original Revised Cancelled Courtesy

REMEMBER : EPA Renovator Certification is required for all non-abatement renovation activities in target housing and/or child-occupied facilities [40 CFR 745]

General Information

Property Owners First Name <input type="text"/> Test	Property Owners Last Name <input type="text"/> Test	Property Owners Address <input type="text"/> Test	Property Owners City <input type="text"/> Indy
State,Zip <input type="text"/> IN ' 46201	Contact Name <input type="text"/> Test Test	Phone Nbr. <input type="text"/> (317) 555-1234	

Abatement Contractor

Abatement contractor*

Address <input type="text"/> 7131 Virginia St	City <input type="text"/> Merrillville	State,Zip <input type="text"/> IN ' 46410	Contact Name <input type="text"/> MORGAN M.L. GILL
Phone Number <input type="text"/> (219) 775-9347	Contractor License Number <input type="text"/> IND000755	Expiration Date <input type="text"/> 02/04/2014	Fax <input type="text"/>
Email <input type="text"/> accurategeneralcontractor@live.com	<input type="checkbox"/> Check here if you want a copy of the abatement notice letter mailed to you instead of faxed or sent by e-mail.		



IDOH Staff Information

IDOH Staff Name*
Sarah Stanley

Address
2 N Meridian St
City
Indianapolis
State,Zip
IN 46204
License Number
IND002094

Phone Number
(463) 271-5738

Clearance Inspector Information

License Number
IND002009

Clearance Inspector Name
Test
Address
Test
City
Indy
State,Zip
IN 46201

Phone Number
(317) 500-1234
Expiration Date
mm/dd/yyyy

Operation Types

Type of Operation to be used on this site (check all that apply)*
 Interior Wet Stripping Encapsulation Exterior Dry stripping Enclosure Emergency

Procedures

Procedures used to detect the Presence and Amount of Lead*
 XRF Report Paint Chip Analysis Other

Approximate amount of lead-based paint affected

Linear Feet
500
Surface Area (square feet)
500

Scheduled dates of lead-based paint removal

Start Date*
04/10/2025
Completion Date*
05/10/2025

Property Description

Choose Property Description*
 Child-occupied Facility Target Housing Other

Work Site Address
Test
City
Indy
State,Zip
IN 46204

Affected component or portion of facility :
interior and exterior, rooms 1,2,3 and side CD, windows and fascia

Exact activity location(s) :
interior and exterior, rooms 1,2,3 and side CD

Number of floors
2
Age of structure
1950
Present use
Residence

Description of planned activity work to be performed and methods to be used :
encapsulation and enclosure of affected components

Description of work practices and engineering controls to be used to comply with this rule :



Description of work practices and engineering controls to be used to comply with this rule :
containment, daily cleaning, clean to clearance

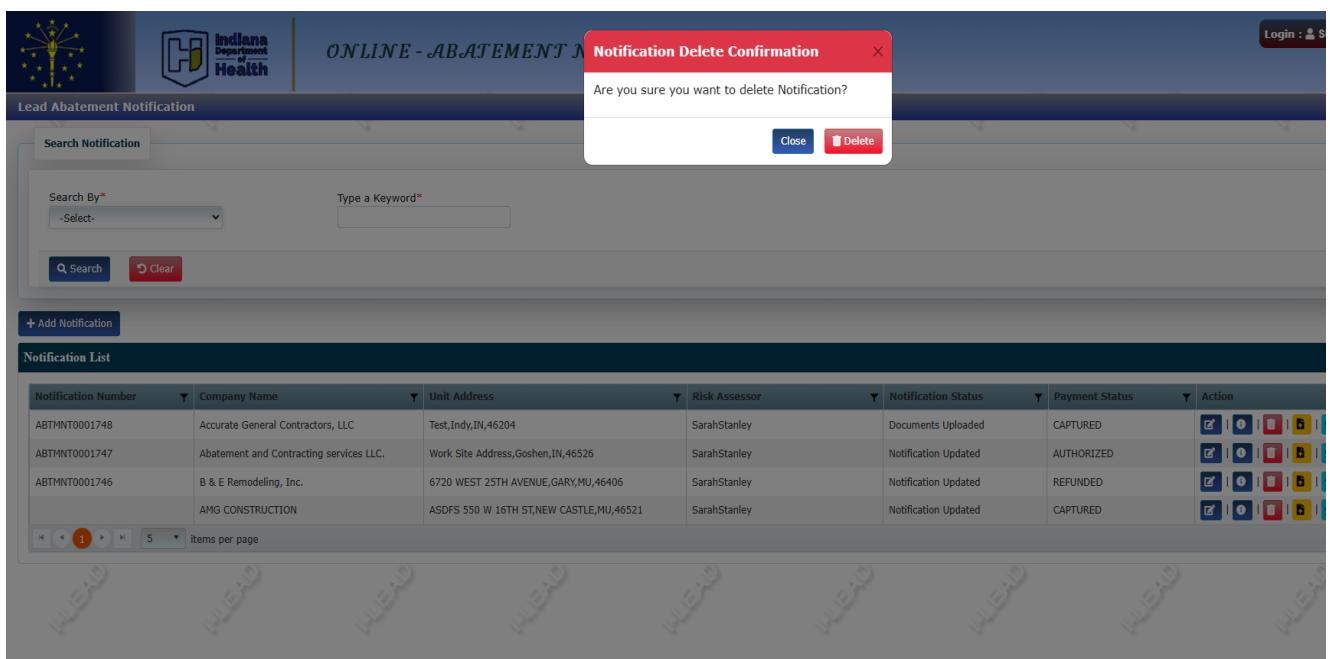
Description of procedures to be followed in the event that unexpected lead-based paint becomes a lead hazard and warrants immediate action :
call IDOH immediately

I hereby certify that the information in this notification is correct and that I will only use Indiana-licensed workers and project supervisors, to implement this lead abatement activity, which have been trained under 410 IAC 32; 40 CFR 745. The trained individual(s) along with evidence that the required training was accomplished shall be available at the job site during actual work hours.



Delete Notification: (Only Admins)

Only Admins can delete a Notification, Delete Notification feature on Home page will not be available to normal users.



The screenshot shows a web application for managing lead abatement notifications. At the top, there are logos for the Indiana Department of Health and the Indiana State Department of Education. The main title is "ONLINE - ABATEMENT NOTIFICATION". A sub-header says "Lead Abatement Notification". Below this is a search bar with fields for "Search By" (dropdown menu with "Select" option) and "Type a Keyword". There are "Search" and "Clear" buttons. A "Add Notification" button is also visible. The main area is titled "Notification List" and contains a table with columns: Notification Number, Company Name, Unit Address, Risk Assessor, Notification Status, Payment Status, and Action. The table lists four notifications with details like "ABTMNT0001748", "Accurate General Contractors, LLC", "Test.Indy,IN,46204", "SarahStanley", "Documents Uploaded", "CAPTURED", and icons for edit, delete, and other actions. A "Notification Delete Confirmation" dialog box is overlaid on the page, asking "Are you sure you want to delete Notification?". It has "Close" and "Delete" buttons. The bottom of the page shows pagination with "1" and "5" items per page.

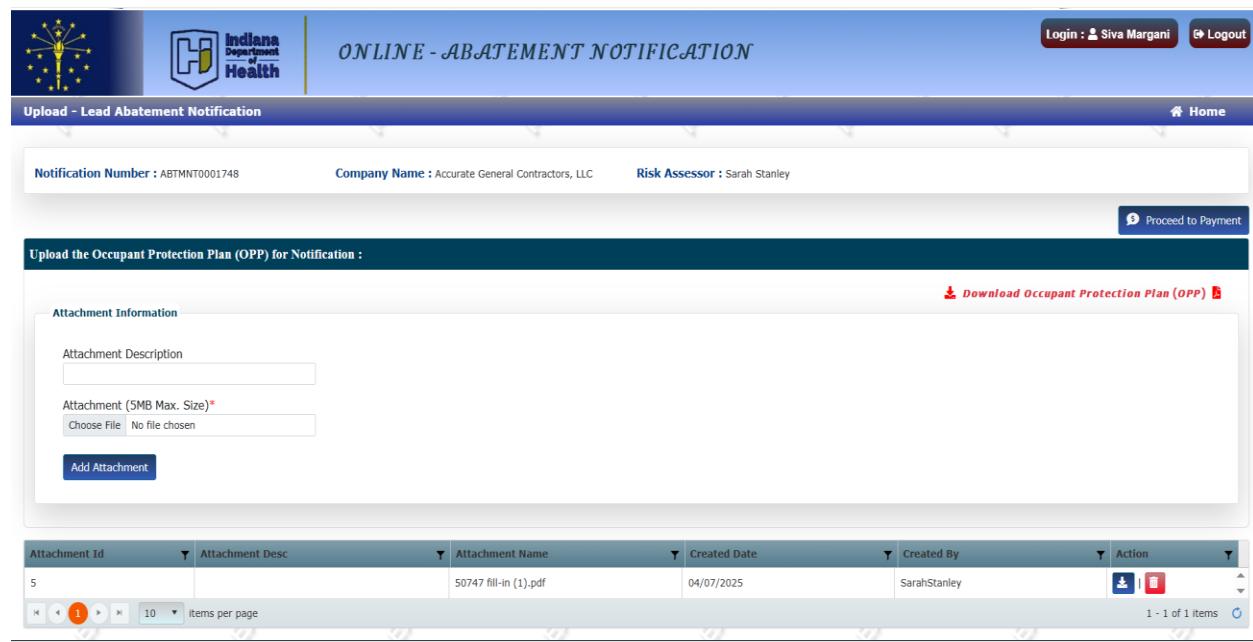


Upload Attachments:

You can upload attachments (documents) for each notification from the notifications list on Home Page. Users can upload multiple attachments for each notification. Uploaded attachments (documents) are shown in the table as below. Users must upload at least one document to proceed with notification payment. "Proceed to Payment" button will be disabled.

If no documents are uploaded for the notification. Users can download and delete the uploaded documents.

You should download "Occupant Protection Plan" document from this upload attachment page. A download link is provided to download the document.



The screenshot shows the Indiana Department of Health's Online Abatement Notification system. The top navigation bar includes the Indiana State Seal, the Indiana Department of Health logo, and links for 'Login', 'Logout', and 'Home'. The main page title is 'ONLINE - ABATEMENT NOTIFICATION'. Below the title, it says 'Upload - Lead Abatement Notification'. The page displays notification details: 'Notification Number : ABTMNT0001748', 'Company Name : Accurate General Contractors, LLC', and 'Risk Assessor : Sarah Stanley'. A 'Proceed to Payment' button is visible. A section for uploading the 'Occupant Protection Plan (OPP)' is shown, with a 'Download Occupant Protection Plan (OPP)' link. Below this is an 'Attachment Information' form with fields for 'Attachment Description' (a text input box), 'Attachment (5MB Max. Size)*' (a file upload input box showing 'No file chosen'), and an 'Add Attachment' button. At the bottom is a table showing a single attachment entry:

Attachment Id	Attachment Desc	Attachment Name	Created Date	Created By	Action
5		50747 fill-in (1).pdf	04/07/2025	SarahStanley	

Page navigation controls and a '1 - 1 of 1 items' indicator are at the bottom of the table.

Payment Authorization:

You should authorize your payment on this screen. You can select your payment type like "credit card" or "e-check". This page will display the notification details in read only mode. You must select the confirm check box, before clicking the "Authorize Payment" button. You will be navigated to Payment gateway page, where you need to enter Payment and address details and submit payment. Once the payment is submitted, the user will be navigated back to the payment authorization page below.



 **ONLINE - ABATEMENT NOTIFICATION**

Login :  Siva Margani 

Payment - Lead Abatement Notification 

Abatement Notification Details

Notification Type: Original
 Property Owner Name: Test, Test
 Property Owner Address: Test, Indy, IN, 46201
 Contractor Name: Accurate General Contractors, LLC
 WorkSite Address: Test, Indy, IN, 46204
 Operations Executed: Interior, Wet Stripping, Encapsulation, Exterior, Enclosure
 Procedures Used: XRF Report
 Application Fees: \$ 50.00
 Payment Type: 

I confirm that the above furnished details are true.

Authorize Payment *Provide your Credit/Debit card details for authorization of payment. Your card won't be charged until your application is approved.*

Payment Gateway:



1 Payment Type **2 Customer Info** **3 Payment Information** **4 Submit Payment**

Transaction Detail

SKU	Description	Unit Price	Quantity	Amount
1	IDOH ILEAD Abatement Fee	\$50.00	1	\$50.00
Total				\$50.00

Transaction Summary

IDOH ILEAD Abatement Fee	\$50.00
Service Fee	\$1.39
Total amount due	\$51.39

Need Help?

Please complete the Customer Information Section.

Payment

Payment Type 





Credit/Debit Card

Customer Information

Complete all required fields [*]

Country *

United States

Full Name *

MORGAN M.L. GILL

Company Name

Accurate General Contractors, LLC

Address *

7131 Virginia St

Address 2

City *

Merrillville

State *

IN - Indiana



ZIP/Postal Code *

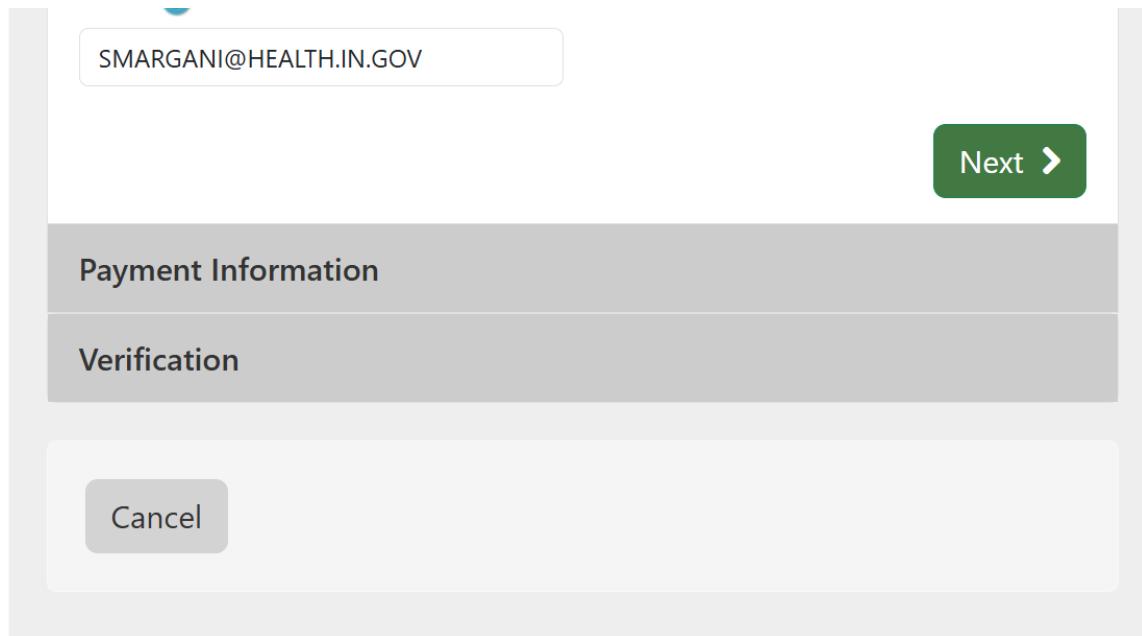
46410

Phone Number *

219-775-9347

Email * 





Capture Payment: (Only Admins)

Payment Capture page is accessible only to Admins, Admins can Capture, Refund or Cancel the Payment. Admins can Approve or Deney a Notification on this page.

Abatement Notification Status/Payment Action

Abatement Notification Number: ABTMNT0001748

WorkSite Address: Test, Indy, IN, 46204

Order Number: 74252964

Payment Action*: Capture

Notification Status: Approved

Submit Cancel and Go Home

