

Indiana Department of Health HIV Services Program Psychosocial Support Services Service Standard

HRSA Service Definition:

Psychosocial Support Services provide group or individual support and counseling services to assist HRSA RWHAP-eligible PLWH to address behavioral and physical health concerns. Activities provided under the Psychosocial Support Services may include:

- Bereavement counseling
- Caregiver/respite support (HRSA RWHAP Part D)
- Child abuse and neglect counseling
- HIV support groups
- Nutrition counseling provided by a non-registered dietitian (see Medical Nutrition Therapy Services)
- Pastoral care/counseling services

Program Guidance:

- Funds under this service category may not be used to provide nutritional supplements (See Food Bank/Home Delivered Meals or Medical Nutrition Therapy).
- HRSA RWHAP-funded pastoral counseling must be available to all eligible clients regardless of their religious denominational affiliation.
- HRSA RWHAP Funds may not be used for social/recreational activities or to pay for a client's gym membership.
- For HRSA RWHAP Part D recipients, outpatient mental health services provided to affected clients (people not identified with HIV) should be reported as Psychosocial Support Services; this is generally only a permissible expense under HRSA RWHAP Part D.

Key Service Components and Activities:

Key service components and activities are noted in the Service Standards below.

HIV Services Program Service Standards:

Standard	Documentation
1. Personnel Qualifications	
1. Services are provided by trained staff according to personnel policy or procedures set by Sub-recipient. a. Individuals who possess a comprehensive knowledge of, or professional experience in, community health, direct patient healthcare, public health, or social work.	1. Documentation of applicable experience and qualifications are in personnel files available for review by IDOH upon request.
2. Eligibility Criteria	

<p>1. Sub-recipients must have established criteria for the provision of Psychosocial Support Services that includes, at minimum:</p> <ol style="list-style-type: none"> a. Eligibility verification consistent with recipient requirements. 	<ol style="list-style-type: none"> 1. Established criteria for the provision of Psychosocial Support Services. 2. Service providers and sub-recipients must maintain documentation of current eligibility if providing HIV services reimbursable under the RWHAP Part B Program. 3. Documentation must be made available for review by IDOH upon request.
<p>3. Assessment</p>	
<p>1. Sub-recipients should establish criteria for assessment relevant to services provided.</p>	<ol style="list-style-type: none"> 1. Policies and procedures. 2. If assessment is conducted, then assessment should be documented in client file.
<p>4. Service Delivery</p>	
<p>1. Sub-recipients should establish criteria for service delivery relevant to services provided.</p>	<ol style="list-style-type: none"> 1. Policies and procedures. 2. Services provided must be recorded in CAREWare service tracking system no later than 20 days after the end of each month in which services were provided.

Subservices:

- PSS – Support Group
- PSS – Intake
- PSS – Psychosocial Support Services
- PSS – Discharge

Service Unit Definition:

- Unit = 1 contact