

Applications: Applying for Initial Licensure or Change of Ownership



Initial Application

To apply for an initial license to operate a personal services agency complete the [Application for License to Operate A Personal Services Agency \(SF 53391\)](#) and submit with policies and procedures, \$250.00 licensure fee and other required information to the Indiana Department of Health.

Change of Ownership Application

To apply for a change of ownership for an existing agency complete the [Application for License To Operate A Personal Services Agency \(SF 53391\)](#) and submit with the policies and procedures, \$250.00 licensure fee, applicable purchase agreement, and other required information to the Indiana Department of Health.

Licensure Renewals

To renew the agency's license to operate a personal services agency complete the renewal application and submit with the \$250.00 licensure fee to the Indiana Department of Health. Click on the applicable topic below for the instruction letter and application form to complete the licensure renewal process.

- [Renewal Application for License to Operate a Personal Services Agency](#)
- [Instruction Letter](#)

Topics

Click on the applicable topic below for the instruction letter, forms, information, laws and rules for initial licensure or change of ownership application process. Review all applicable information prior to submission of application to the Department.

Instruction Letters

- [Initial Licensure Application Instruction Letter](#)
- [Change of Ownership Application Instruction Letter](#)

Initial or Change of Ownership Application Form

- [Application for License to Operate a Personal Services Agency](#)

Laws and Regulations

- [Personal Services Agency State Statute \(Law\) IC 16-27-4](#)
- [Criminal History State Statute \(Law\) IC 16-27-2](#)
- [Tuberculosis State Rules/Administrative Code 410 IAC 17-12-1 Sec.1\(h\)](#)

Information

- [Contact Information](#)
- [Criminal History Check Information](#)
- [Legal and Doing Business As \(DBA\) Names](#)
- [Policy and Procedure Example](#)

Links

- [Indiana Association for Home Health and Hospice \(PSA 101 Training\)](#)
- [Indiana Secretary of State \(SOS\)](#)
- [Indiana State Police](#)
- [U.S. Small Business Administration](#)

