

MEMORANDA OF THE MEETING OF
THE HB 1577 WORKGROUP
SEPTEMBER 3, 2025

The in-person meeting of the HB 1577 Workgroup occurred from 10:05 am to 2:05 pm in Conference Room 5-T of the Indiana Department of Health building at 2 North Meridian St, Indianapolis, IN 46204.

Governing Body representatives of the following Indiana congressional districts were present for all or part of the meeting:

District 1: James Gardner;

District 2: Matthew Bottoms; Karen Teague (Absent); Karla Kreczmer;

District 3: Kayla Whitehead; Steve Schumm (participating virtually);

District 4: Lisa Chandler

District 5: Dan Stuart; Amy Ayers;

District 6: Aaron Sanders;

District 7: Janelle Kaufman; Kelli Whiting; Juan Bravo;

District 8: Carol Coudret (Absent); JoAnna Beck; (Absent)

District 9: Drew Roudenbush; Alyssa Underwood;

Business Conducted and Matters Discussed:

- Attendance taken. All districts in attendance. District 3 representatives participating virtually.
- Adoption of previous meeting minutes with typo corrected.
- Results of MRFE surveys.
 - 81 LHDs responded. Minimum of 4500 MRFEs in the state, not counting LHDs that did not respond.
 - 23 LHDs post inspection reports online.
 - 54 LHDs utilize a single tier permit schedule.
- Discussion of proposed amendments to HB 1577.

- Clarification of inspection requirements and LHD authority and obligation to inspect MRFEs that did not originate from their county.
- Modifications to the fee structure for smaller MRFEs. Modification of remittance requirement from monthly to annually.
- Creation of a limited duration license.
- Establishment of revocation authority and system.
 - Possible differentiation between suspension of a license and revocation of a license.
- Clarification of the license period. Is it 12 months from date of application or calendar year?
- Add an obligation to the owner of the MRFE to ensure that all fines are paid before renewing their license, or paid within 10 days, whichever is sooner.
- Add an obligation for a MRFE to comply with all local laws.
- Add an obligation for a MRFE to notify an LHD of their intent to operate in the jurisdiction.
- Discuss implementation and system for new statewide license.
 - Clarification needed on whether plan review fees are separate from the license fees under HB 1577.
 - Can data be exported from the proposed system?
 - Can the LHD be notified if there is a change in the commissary?
 - Will the system be able to create a new profile per vehicle?

Votes Taken:

- Vote on Adoption of the August 11, 2025, meeting minutes with corrected name (Approved 9-0-0)

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Business Conducted and Matters Discussed:

- Attendance taken. All districts in attendance. District 3 representatives participating virtually.
- Adoption of previous meeting minutes with typo corrected.
- Results of Mobile Retail Food Establishment survey to Local Health Departments discussed.
- Discussion of proposed amendments to HB 1577.