

Technical Review Panel
Environmental Public Health Division
Indiana Department of Health
Meeting Notes from June 20, 2023
10:00am – 12:00pm, Yoho Conference Room, IDOH

Panel Members Present in Person:

Mike Mettler, IDOH	Dick Blazer, IBA	John Hack, OSS contractor
Mark McClain, IRSS	Jeff Healy, PE, ACEC	Amanda Lahners, LHD EHS
Jason Ravenscroft, academia		

Mike Mettler called the meeting to order, and introductions were made.

Alice Quinn, IDOH, presented a brief overview of HEA 1402 and SEA 414 as they pertain to residential OSS.

A draft of the proposed revisions to Rule 410 IAC 6-8.3 was distributed, reviewed, and discussed by panel members in attendance. Mark McClain made a motion to approve the rule revisions as presented. Jason Ravenscroft seconded the motion. The motion passed with unanimous support.

The TRP members were provided with copies of The Application for Technology New to Indiana (TNI) Onsite Sewage Systems, The Indiana Standards for Aerobic Treatment Units (ATU), and The Indiana Standards for Subsurface Drip Systems. The process for review and approval of TNI was briefly discussed.

The TRP Attendance Guidelines and Electronic Communications Meeting Policy was discussed as attached hereto. A motion was made by Jeff Healy, PE, to accept the Policy. Amanda Lahners seconded the motion. The motion passed with unanimous support.

Plans for future meetings were discussed. The next meeting will be in August of 2023. TRP review of local OSS ordinances may begin on Oct. 1, 2023. Submitted ordinances will be shared with the TRP prior to that date, and all ordinances will be reviewed by IDOH first. An application form will be developed for ordinance submittal. Ordinances will be reviewed on a first come, first served basis. IDOH will be drafting a model OSS ordinance as guidance for LHDs.

Mark McClain made a motion to adjourn the meeting which was seconded by Jason Ravenscroft. The motion passed unanimously.

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Attendance Guidelines and Electronic Communications Meeting Policy

- Technical Review Panel (TRP) members are encouraged to attend all meetings in person.
- These guidelines apply only to those TRP members that have been appointed and have the authority to vote.
- TRP members will notify the TRP chairperson that the TRP members want to participate electronically at least three (3) days before the meeting.
- A TRP member may participate by electronic communications, including telephone, computer, or video conferencing, so long as the electronic communications allows for simultaneous communications with other TRP members participating electronically, the TRP members physically present at the meeting and the public physically present at the meeting.
- Members who participate in a meeting of the TRP by permitted electronic communications and in accordance with these guidelines:
 - Shall be counted as present at the meeting;
 - Shall be counted for quorum purposes; and
 - May vote at the meeting.
 - A member participating in a meeting by electronic communication will confirm in writing the votes cast by the member during the meeting within three (3) days after the date of the meeting.
- At least one-third (1/3) of TRP members must be physically present at the meeting in order for another TRP member or members to participate by electronic communications.
- Votes of the TRP shall be taken through roll call when a TRP member or members are participating by electronic communications.
- TRP members must physically attend at least one (1) meeting in a calendar year.

A copy of this policy can be found on the TRP website at: www.eph.in.gov.

Approved: June 20, 2023