



*Environmental Public Health Division
2 N. Meridian St. 2D
Indianapolis, IN 46204*

IAQ Coordinator / Committee

410 IAC 33 requires all schools to have an IAQ Coordinator. Having an IAQ coordinator and committee is a valuable resource for any school. These individuals can identify IAQ issues and help eliminate their sources before any complaints have been made to the school (or state).

An Indoor Air Quality Coordinator can be appointed at the school or corporate level but for bigger corporations having both is an advantage. These individuals are to serve as the lead contact point for parents, staff, students, and state IAQ inspectors, when there is a concern regarding IAQ. It is not expected that this individual be an expert on indoor air quality. When an issue is brought to their attention, they should know who to notify to see that the issue is addressed. If the school has an IAQ committee, they would be an active participant in the committee. The coordinator position should not require a large time commitment. For the individual to be effective they must have ready access to the School Nurse, Head of Maintenance, Principal, and Superintendent.

Schools wishing to start an IAQ committee should look at EPA's (U.S. Environmental Protection Agency's) "Tools for Schools" program. It will provide guidance in establishing a new program or expanding on an existing program. The committee works with the school to help establish guidelines that will improve air quality at the school. They can help educate all members of the school, both students and staff, on the risks from poor air quality and steps that can be taken to improve air quality both at school and at home. The EPA's "Tools for Schools" information can be found at: <http://www.epa.gov/iaq/schools/>

Schools with additional questions may contact the below representative with the Indiana Department of Education:

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