

Installing ISCR FTP Program

(Standard Configuration)

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These instructions tell you how to download and install the Indiana State Cancer Registry (ISCR) FTP Program from the Indiana State Health Department Web site. These instructions are for facilities that use any cancer registry software except Rocky Mountain Cancer Data Systems (RMCDS). If you use RMCDS, do not try to install this software. Instead contact ISCR. Contact information appears at the end of these instructions.

Administrative privileges may be required to install this software. If you do not have administrative rights on your computer, contact your helpdesk to have the appropriate person install this software for you. In any event, be sure to follow your facility's policies on installing new software.

You will need a password and a facility list file to install this software. To obtain the password and the file, contact ISCR. Contact information appears at the end of these instructions.

Brief Instructions

Installing is straightforward. Just follow these simple instructions. You can refer to the detailed instructions if you need more information for any step.

1. If you're not already there, go to <https://www.in.gov/health/cdpc/cancer-registry/iscr-software> in your browser.
2. Under ISCR Software, click the **Download** link for the **Standard** configuration.
3. Right click on the downloaded zip file and select **Extract All**.
4. Provide a path to extract the files and enter the password obtained from ISCR and click OK. **Note:** Remember this path as you will need to go to this folder to complete the next steps.
5. Go to the extracted **ISCR FTP Standard** folder where the files were extracted and find and run the **Setup.exe** file.
6. Enter the pathname of the facility list file (xencrml) you received from ISCR and click the **Next** button.
7. Change the installation location, if desired, and click the **Next** button.
8. Change the shortcut and user options, if desired, and click the **Next** button.
9. Change the transport options, if desired, and click the **Next** button.
10. Review the installation options and click the **Install** button.
11. Give full permissions to the appropriate users on the installation folder.

12. The version on the FTP Program should now read 7.0

Detailed Instructions

Each step in the brief instructions has a corresponding step in this section giving more details about how to perform that step.

1. If you opened this document by clicking the **Installation Instructions** link, then you're already at the Web page (but in a different window or a different tab of the same window) and you're done with this step. If you opened a saved copy of this document, click on this link: <https://www.in.gov/health/cdpc/cancer-registry/iscr-software/> to go to the Web page. Otherwise open your browser, type (or copy and paste) the link in the address bar, and press Enter.
2. On the Web page you opened in Step 1, under ISCR Software, click the **Download** link for the Standard configuration. This link is in the table in the row labeled **Standard** and the column labeled **Download**.
3. If you see the *Security Warning* dialog shown in Figure 1, click the **Run** button. Depending on your browser, the dialog may look very different. The important thing is to choose to run the file rather than save it.



Figure 1: Security Warning Dialog

If you see the *Additional Securing Warning* dialog shown in Figure 2, click **Run** button.

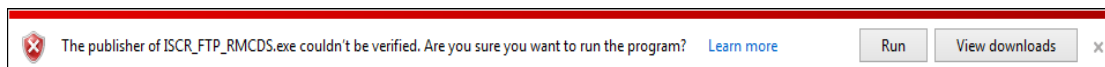


Figure 2: Additional Security Warning Dialog

4. In the *Self-Extractor* window shown in Figure 3, provide a path for extracting the contents of the zip file and provide the password obtained from ISCR and click OK.
Note: Remember this path as you will need to go to this folder to complete the next steps.

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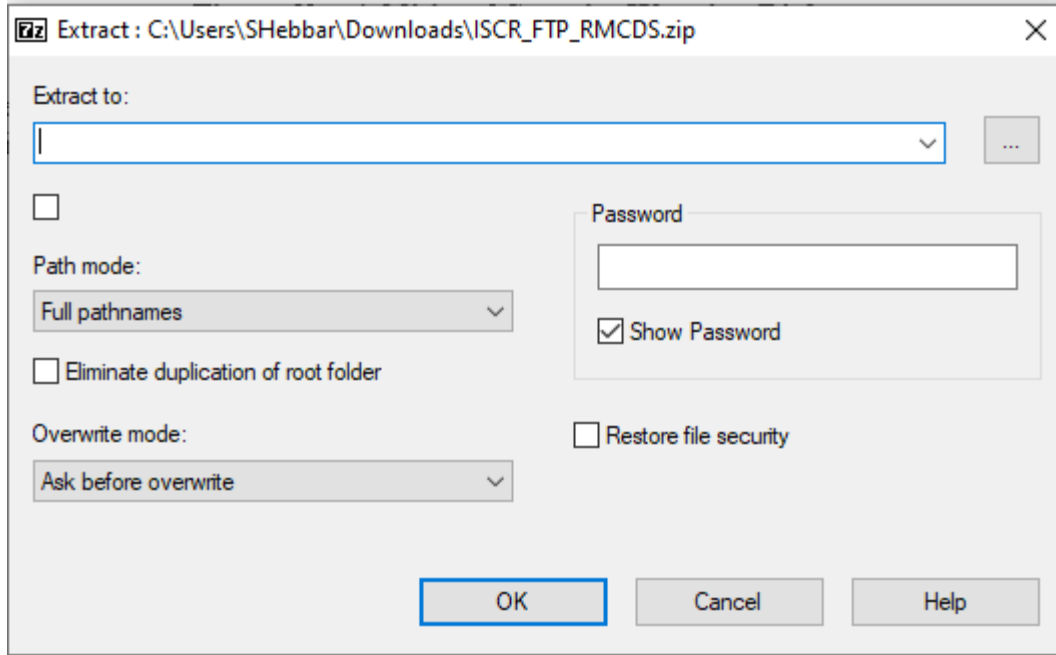


Figure 3: FTP Self-Extractor Window

5. In the File Explorer, go the extracted folder **ISCR FTP Standard** and find the **Setup** application file shown in Figure 4a or 4b. Double click on the file name to run it.

PreOKP.exe	10/10/2019 1:22 PM	Application
Setup.exe	9/5/2019 1:44 PM	Application
Setup.xml	9/25/2015 11:52 AM	XML File
StandardStaticData.xml	11/13/2019 12:08 ...	XML File

Figure 4a: Setup file

PreOKP	10/10/2019 1:22 PM	Application
Setup	9/5/2019 1:44 PM	Application
Setup	9/25/2015 11:52 AM	XML File
StandardStaticData	11/13/2019 12:08 ...	XML File

Figure 4b: Setup file

6. In Page 1 of the *Install FTP Program* window shown in **Figure 5**, enter the pathname of the facility list file (xencrml) you received from ISCR or click the **Browse** button to select it. Then click the **Next** button.

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Figure 5: Install FTP Program Window, Page 1

In Page 2 of the *Install FTP Program* window shown in Figure 6, change the installation location, if desired. This location must be a folder that already exists. It will be the parent of the folder named in the second text box, which is where the program will be installed.



Figure 6: Install FTP Program Window, Page 2

7. In Page 3 of the *Install FTP Program* window shown in Figure 7, uncheck the box if you don't want a shortcut created on the user's desktop. A shortcut will always be created in the Start menu. By default, the program is installed for anyone who uses the computer. To install the program only for the current user, check the second radio button.

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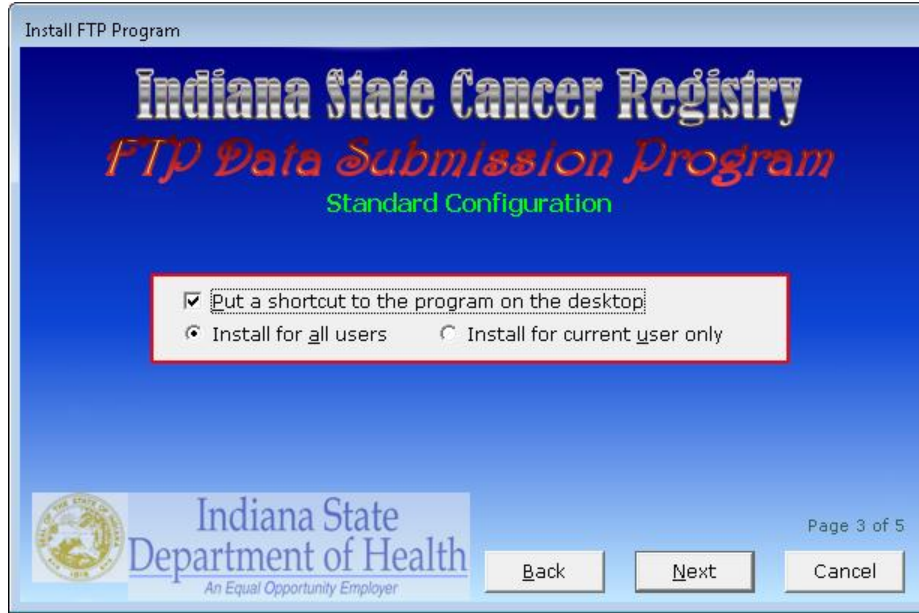


Figure 7: Install FTP Program Window, Page 3

8. In Page 4 of the *Install FTP Program* window shown in Figure , select the transport methods to use when the program communicates with ISCR. Regardless of the transportation method used, confidential data is always encrypted before being transferred.

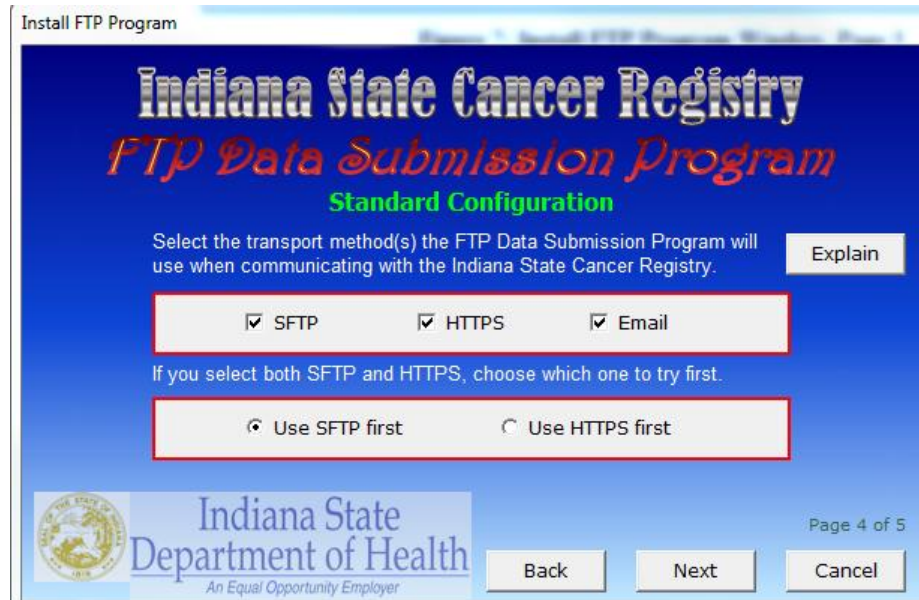


Figure 8: Install FTP Program Window, Page 4

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9. In Page 5 of the *Install FTP Program* window shown in Figure , review the options you selected in the previous pages. Click the **Back** button to make any changes. Once you're satisfied with the selected options, click the **Install** button to begin the installation.

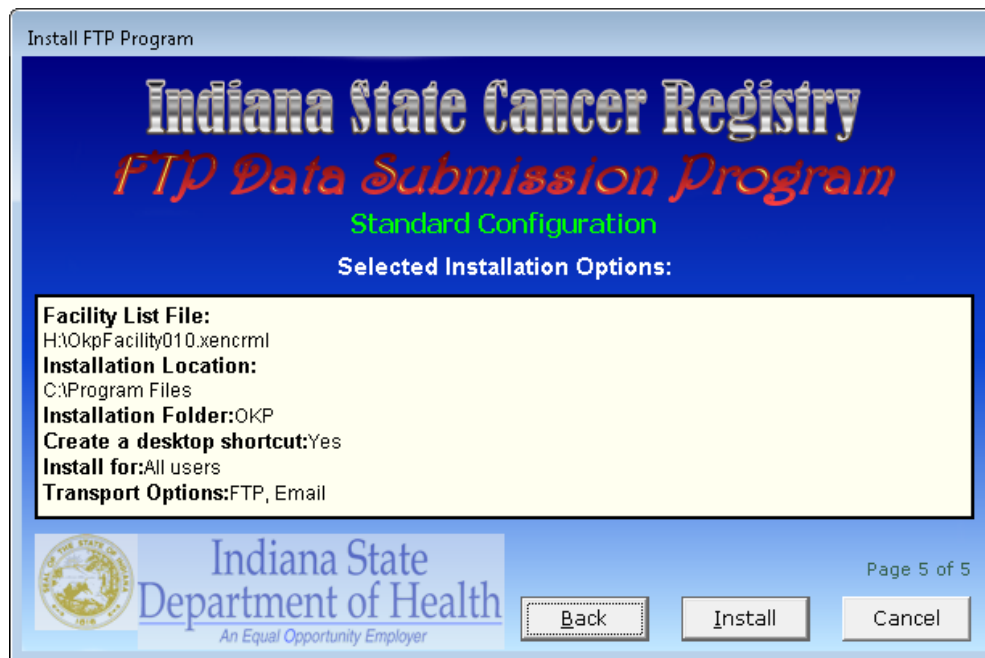


Figure 9: Install FTP Program Window, Page 5

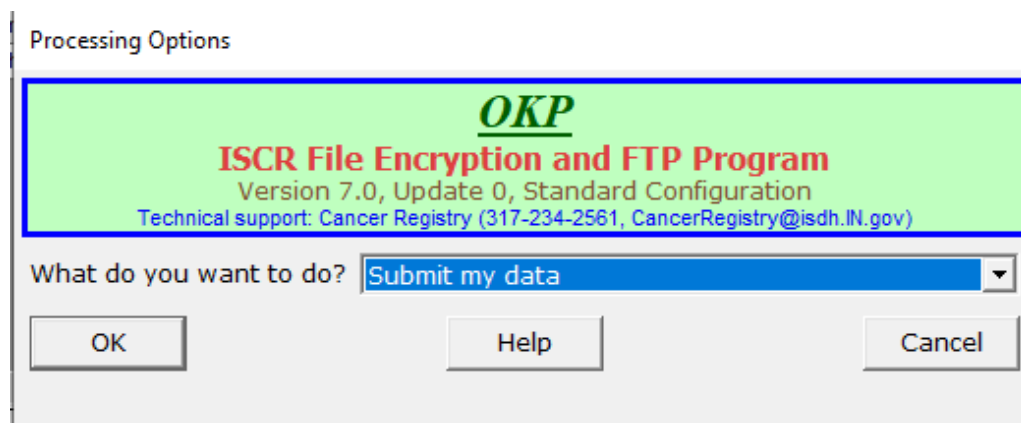
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When the installation is complete, the message shown in Figure 10 is displayed. Click the **Finish** button to close the installer.



Figure 10: Setup Complete Message

10. Give full permissions (read, write, and execute) to the appropriate users on the folder where the program is installed.
11. The version of the OKP application should now be 7.0 as shown below.



Contact Information

If you have any problems or questions, please contact the following person at the Indiana State Cancer Registry for technical assistance.

<u>Name</u>	<u>Phone</u>	<u>E-mail</u>
Sneha Hebbar	317-234-2561	CancerRegistry@isdh.in.gov