

# HARTFORD CITY PUBLIC LIBRARY

## Board of Trustees

January 21, 2026 Minutes - Regular Meeting

Musser Meeting Room

Meeting was called to order by Vice-President Dave Bowman.

### ROLL CALL:

PRESENT IN PERSON: Members Dave Bowman, Kari Crouse, Morgan Massey, Camille Mealy, Victoria Morones, Judy Sodders; Director Michele Risinger, Admin/Recording Sec Jen Holst

ELECTRONIC ATTENDANCE (ZOOM):

ABSENT: Beth Jones (E)

### ANNUAL FINANCIAL BOARD MEETING:

1. The following officers were elected:
  - a. Pres: Dave Bowman
  - b. Sec: Judy Sodders
  - c. Treas: Victoria Morones
2. Question was brought forth whether to move the Rainy Day fund and the Flatter fund to TrustIndiana. Judy made a motion to move the entire balance of each fund, seconded by Camille; motion carried 6-0. Once we test the ease of retrieving funds, the possibility of transferring a portion of the General fund will also be considered in the future.
3. Financial meeting adjourned.

MINUTES for December, 2025 were approved as presented upon a motion by Camille and seconded by Kari, which carried 5-0-1.

### FINANCIAL REPORTS:

1. Received confirmation earlier in the day for the bench order.
2. Michele reported progress on the Butterfly Garden Walk; work will hopefully resume soon.

CIRCULATION REPORT: Roku sticks have been a popular addition, and digitals keep climbing!

PROGRAMS: A total of 79 programs were presented over the year with 1,626 in attendance.

### DIRECTOR'S REPORT:

1. Heat needed for elevator. Board advocated for calling in a service company to examine the problem and gave several suggestions of reputable HVAC companies.
2. Park – the butterfly hill has been seeded. The design was tweaked and will now feature a handicap-accessible path.

**ACTION/ DISCUSSION ITEMS**

1. Judy moved to nominate the following as officers for 2026; Camille seconded, and motion carried 6-0:
  - a. President – Dave Bowman
  - b. VP – Kari Crouse
  - c. Treasurer – Victoria Morones
  - d. Deputy Treasurer – Beth Jones
  - e. Secretary – Judy Sodders
  - f. Deputy Secretary – Camille Mealy
2. PLAC quarterly report was signed.
3. Staff requested work days, closed to the public; Michele offered three suggestions, state holidays that are not currently taken here, and the board settled on M/2-16 Presidents’ Day and M/10-12 Columbus Day. Camille moved to approve, Kari seconded, and motion carried 6-0.

**CLAIMS & CHECKS**

Claims were presented in the amount of Citizens – \$34,105.51 and Via – \$0. After review by the board, Judy moved to approve the payment of claims and Morgan seconded; motion carried 6-0.

Being no further business to come before the board, meeting adjourned.

The next regular board meeting will be Feb 18, 2026 in the Musser Meeting Room at 5 p.m.

Respectfully submitted by Jen Holst, recording secretary.

Approved this 18th day of February, 2026:

David A Bowman  
Camille Mealy  
Kari Crouse  
Victoria Morones

Morgan Massey  
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# HARTFORD CITY PUBLIC LIBRARY

## Board of Trustees

February 18, 2026 Minutes - Regular Meeting

Musser Meeting Room

Meeting was called to order by President Dave Bowman.

### ROLL CALL:

PRESENT IN PERSON: Members Dave Bowman, Kari Crouse, Beth Jones, Morgan Massey, Camille Mealy; Director Michele Risinger, Admin/Recording Sec Jen Holst

ELECTRONIC ATTENDANCE (ZOOM): 0

ABSENT: Judy Sodders; Victoria Morones - E

MINUTES were approved as presented upon a motion by Camille and seconded by Kari, which carried 5-0.

FINANCIAL REPORTS: Victoria registered on investment account and state portal. Bkpr to double-check 54-dues category; otherwise all good.

CIRCULATION REPORT: Holding steady from last month and year ago. Digital circs passed 1200 for the month.

PROGRAMS: No numbers as yet.

### DIRECTOR'S REPORT:

1. HVAC – Michele called Alaska Heating/Cooling, but they have a lengthy waitlist at this time.
2. Call contractor to caulk new windows installed in the addition.
3. Michele has finished the YA project.
4. Libraries cannot purchase state park passes for circulation, but DNR has made a laminated letter available for purchase to include in a backpack for littles which can be checked out for nature exploration. Michele collated a bag to include binoculars, magnifying glass, nature books and guides, and a scavenger hunt.
5. Young folks have been enjoying the park in the unseasonably warm weather, using paints on the easels.
6. Members discussed gates for treehouse.
7. Our insurance representative is retiring, and introduced her replacement to Michele.

ACTION/ DISCUSSION ITEMS – None.

### CLAIMS & CHECKS

Claims were presented in the amount of Citizens – \$28,401.04 (Feb) + 1,238.13 (Mar batch) and Via – \$0. After review by the board, Beth-Feb and Camille-Mar moved to approve the payment of claims; Camille-Feb and Beth-Mar seconded; motions carried 5-0.

Being no further business to come before the board, meeting adjourned.

The next regular board meeting will be March 18, 2026 in the Musser Meeting Room at 5 p.m.

Respectfully submitted by Jen Holst, recording secretary.

Approved this 18th day of March, 2026:

Camille Mealy

Victoria Morones

Elizabeth Jones

Morgan Massey

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# HARTFORD CITY PUBLIC LIBRARY

## Board of Trustees

March 18, 2026 Minutes - Regular Meeting

Musser Meeting Room

Meeting was called to order by Michele Risinger.

### ROLL CALL:

PRESENT IN PERSON: Members Beth Jones, Morgan Massey, Camille Mealy, Victoria Morones; Director Michele Risinger, Admin/Recording Sec Jen Holst

ELECTRONIC ATTENDANCE (ZOOM): 0

ABSENT: Dave Bowman, Kari Crouse, Judy Sodders (ALL excused)

MINUTES were approved as presented upon a motion by Camille and seconded by Morgan, which carried 4-0.

FINANCIAL REPORTS: LIT changes have been delayed until 2029.

### CIRCULATION REPORT:

### PROGRAMS:

### DIRECTOR'S REPORT:

1. HVAC project should begin next week.
2. Internet service provider...
3. New leak in the western window of the magazine room.
4. Park: There is a push to finish this year!

### ACTION/ DISCUSSION ITEMS

1. Michele presented a PTO Policy Update to address and account for new hours, changing the 8-hr workday to 8.5 hours. Camille moved to approve, Beth seconded, motion carried 4-0.
2. The time has come to replace the copy machine, so Michele presented a quote and specs from ICC Business Products. Camille moved to approve the purchase of a new machine at \$3,500 to include delivery, installation, and training. Victoria seconded; motion carried 4-0.
3. Michele asked the board members to consider how to recognize holiday observance for a 4 day workweek. It was suggested that she inquire of her fellow regional directors for guidance.
4. Camille commended Michele and staff providing library services for the work they are doing, particularly in regard to recent state legislation frustrations.

### CLAIMS & CHECKS

Claims were presented in the amount of Citizens – \$43,978.55 and Via – \$0. After review by the board, Morgan moved to approve the payment of claims and Beth seconded; motion carried 4-0.

Being no further business to come before the board, meeting adjourned.

The next regular board meeting will be April 15, 2026 in the Musser Meeting Room at 5 p.m.

Respectfully submitted by Jen Holst, recording secretary.

Approved this DATE day of April, 2026:

David A. Brown

Camille Mealy

Kari Course

Morgan Massey