

MINUTES
HAMILTON COUNTY REGIONAL UTILITY DISTRICT
BOARD OF TRUSTEES
July 14, 2025

Hamilton County Government & Judicial Center
Commissioners Courtroom
One Hamilton County Square
Noblesville, Indiana

President Mark Heirbrandt called the meeting to order at 10:18 a.m. declaring a quorum present of Christine Altman and Mark Heirbrandt. Absent; Steve Dillinger.

Approval of Executive Session Memoranda July 14, 2025

Altman made a motion to approve. Heirbrandt second. Motion carried unanimously.

Approval of Minutes

Altman moved to approve the minutes of the June 9, 2025, meeting. Heirbrandt second. Motion carried unanimously.

Approval of Claims

Altman made a motion to approve. Heirbrandt second. Motion carried unanimously.

Ordinance Consideration

Heirbrandt, seeking approval of the proposed Sewer Use Ordinance.

Connor Sullivan, we have Chris Janak here today to help answer the tough questions. Today you have a Sewer Use Ordinance before you that talks about everything from discharge to different amounts of what is to be acceptable for use. This is separate from what you adopted previously for the water rates and the sewer rates. This is more of the scientific way of saying it from an engineering standpoint.

Chris Janak, Bose McKinney, this sets the rules for using the sewer system. It does provide how day-to-day it will be administered and how people can access the system. It does not as of yet, because we have not talked about, assign any responsibility to the general manager or anybody else. At this point, it will be administered by the board. If there are any questions that arise in the future, the customer can ask for a hearing. It will come back before you, you can hear it and decide whether they violated the rules or not. It does set up penalties if they do not use it. It allows you to disconnect. It states which facility is ours, which one are the customers. If you do, at some point get some customers that are non-residential, industrial, it will require them to pretreat so it doesn't overwhelm your system...that is the ordinance from "a 10,000-foot level", we can "get down in the weeds" if you want to.

Altman moved to suspend the rules to adopt on the first reading. Heirbrandt second. Motion carried unanimously.

Altman made a motion to adopt such said ordinance. Heirbrandt second. Motion carried unanimously.

General Manager's Report

C.J. Taylor, I have provided you a copy of the proposed budget and that budget was based on some software costs that I was anticipating that we would have but since we figured out we won't have so my suggestion would be that I change that back to the original amount of last year's budget and ask for the same amount, which is 2.078 million dollars for this annual upcoming budget. I think we should be okay

with that proposed cost without asking for that additional \$100,000 because I don't think we will have nearly the software costs that I initially thought. The only thing that I do need to clarify that wasn't clarified before is that since we likely won't spend all of our operating budget this year, does that stay in our account...

Altman, I was going to ask whether it's non-reverting.

Taylor, since it's borrowed money, I would assume it would stay in our funds and when I talked to the auditor, he assumed the same thing, but I don't know whether it was ever clarified.

Altman, we may need to take action to create a non-reverting fund because technically if it is county fund, it will go back to general unless it's non-reverting.

Sullivan, trustee, I agree with you entirely. We can work with the auditor to get that set up.

Altman, it may need to be an ordinance form.

Sullivan, yes, a quick ordinance that talks about that. It's a simple process.

Taylor, I would like it to be non-reverting if they would agree to that.

Altman, you have to over budget if it's not non-reverting.

Taylor, we don't know what next year is going to look like, honestly.

Taylor, that's all for the budget. The seeking the approval for the security camera. We have had some new information come to light so I would ask that you table that.

Altman, moved to approve. Heirbrandt second. Motion carried unanimously.

Taylor, and the same with seeking the approval to purchase the OpenGov software, I would like you to consider tabling that for now.

Altman, moved to approve. Heirbrandt second. Motion carried unanimously.

Taylor, and then the billing and processing payments updates. Those details have been worked out with TriCo, so we are good to go with the original agreement.

Heirbrandt, good because that was troubling.

Altman, I think there was a misunderstanding.

Taylor, there was, there was a misunderstanding. They stepped up to the plate, they are a great partner for us, they have been and I'm sure they will continue to be. There is no update, we are back to the original process.

Altman, is it your recommendation that we should adopt the contract?

Taylor, yes, absolutely it is.

Altman, moved to approve. Heirbrandt second. Motion carried unanimously.

Engineer Report

Katie Castro Jackson, Wessler Engineering, everything is moving along as we are at almost 90% built for both Phase 1 & 2. We are working on getting power to the lift stations with Duke. Lift station #4 which is by the armory, will have power set by Duke for July 29, 2025. Lift station #6 which is by Reynolds Farm Equipment, they are starting to accept deliveries for that. Lift station #1 is ongoing in construction. TriCo has been attending a lot of the start-ups at the waste water treatment plant and Citizens Energy Group has been working through operations for the water system. We are ready for customers this Fall.

Attorney's Report

Connor Sullivan, the sewer use ordinance and the contract for operations of wastewater have already been taken care of earlier. The last item I have for you is the Memorandum of Understanding between Hamilton County, Hamilton County Regional Utility District and Beck's Hybrids. They are in the process of donating a substantial piece of land for the Phase 2 of the construction project. It outlines 10 EDU's provided back to Beck's in return for that. The value that Hamilton County and Hamilton County Regional Utility District far outweighs the benefit that Beck's Hybrids would have received. I want to memorialize that and to be signed by you and you later as the Board of Commissioners of Hamilton County.

Altman, I would like to acknowledge and thank Beck's for their cooperation and generosity. It's really helped move this project forward.

Heirbrandt, acknowledged the same as Altman. They have been great partners.

Altman made a motion to approve. Heirbrandt second. Motion carried unanimously.

Public Comment as per IC 13-26-4-8

None... public portion closed at 10:27 am

Next Meeting Date

August 11, 2025, at 10:00 a.m.

Adjournment

Altman made a motion to approve. Heirbrandt second. Motion carried unanimously.


Present

Mark Heirbrandt, Trustee
Christine Altman, Trustee
Connor Sullivan, Attorney
David Boyer, Assistant Attorney
Adam Willfond, Assistant Attorney
Andrew Upchurch, Assistant Attorney
Chis Janak, Bose McKinney & Evans LLP
Katie Castro Jackson, Wessler Engineering
Drew Williams, TriCo Regional Sewer Utility
Steve Wood, Buildings and Grounds Superintendent
C.J. Taylor, General Manager
Annette Harlow, Secretary

HAMILTON COUNTY REGIONAL UTILITY DISTRICT BOARD OF TRUSTEES



Mark Heirbrandt, President



Christine Altman, Vice President

Steven C. Dillinger, Secretary

Date Approved: 08/11/2025

ATTEST:

Annette Harlow