

MINUTES
HAMILTON COUNTY REGIONAL UTILITY DISTRICT
BOARD OF TRUSTEES
March 10, 2025

Hamilton County Government & Judicial Center
Commissioner's Courtroom
One Hamilton County Square
Noblesville, Indiana

President Mark Heirbrandt called the meeting to order at 10:10 a.m. declaring a quorum present of Christine Altman, Steven C. Dillinger and Mark Heirbrandt.

Approval of Executive Session Memoranda

No executive session.

Approval of Minutes

Trustee Altman - moved to approve the minutes of the February 10, 2025, meeting. Heirbrandt seconded. Dillinger abstained. Vote 2 yes, 1 abstain motion carries.

General Manager's Report

Mr. C.J. Taylor - Good morning, everyone. Before you today, we have some forms that we are going to ask you to approve and adopt for use in the utility district. Before we get into that, I would just like to give you an update that the checking account for the district has been established. The county council approved the funding for the budget. We are working with ISS and the State to establish the new district website, and that will be going live fairly soon. I want to thank the auditor's office and ISS and legal and Steve Wood and Shelby Clayton and Annette Harlow, as we get through all this process. There has been a lot of work behind the scenes to bring us to this point. We have a way to go, but everybody has been very helpful. So, before you this morning there are six different forms that we would like you to adopt if you so choose for use in the district. The first one is the Hamilton County Regional Utility District Application for Connection to Utilities. Then the second one is the Utility Service Agreement. The third one is the Water Service Connection Fee Calculation Worksheet. The next one is the Sanitary Sewer Lateral Connection Fee Worksheet. The last one is the Will Serve Format Letter that we will use with potential customers.

Trustee Dillinger - is there any reason we would not approve these?

Mr. Taylor - no, they were formed by Wessler and me, and we went over them.

Trustee Altman - Are they based on similar forms within the county?

Mr. Taylor - Yes. And other utility districts because we have taken the information from other utility districts and pulled it together.

Trustee Dillinger - Motion to approve, Altman seconded, vote 3/0 motion carried.

Engineer Report

Mr. Marty Wessler, Wessler Engineering - From the engineer's perspective, really thank Mr. Steve Wood. We got water from Indiana American finally last week. Steve was instrumental in that and doing the flushing and the pressure testing and chlorination and working through that. Reynolds was out on Saturday and starting to get that and so I just want to thank him personally for everything he has done. So, the current update is Reynolds is working on a 20-inch main from the booster station to the

wastewater plant. The line should go hot or be live by the end of the week. They are working on flushing and pressure testing the 16-inch water main up US 31 up to 276th Street. They are also working for the rest of this month on lift stations 4 and 5. Those are the lift stations at 276th and 256th that will then take the sewage back to the wastewater plant. The goal is still to keep our commitment to have water to the armory by April 1st. As of right now, we are still on track for that. That has been the main push in the last month is to get the water main's pressure tested, flushed, and in service, and that will be continued work on the wastewater plant. Also, I think Katie mentioned last month that we did work through the review of McClure's. You will see they are under construction now, and we will be using these forms, which were just approved to work with McClure's on their connection.

Trustee Heirbrandt - Congratulations to Katie, too.

Mr. Wessler - Yes, she had her baby Saturday morning, so you will not see her for three months. Neither will I, unfortunately.

Trustee Heirbrandt - Anything else, any questions to Mr. Wessler?

Trustee Altman - So the testing was done under our specs, we did not have to reduce volumes or anything else?

Mr. Wessler - Correct.

Trustee Altman - Was there any adverse effect from them?

Trustee Heirbrandt - Mr. Wood, do you have anything else that you would like to add? I know that you were really busy on Saturday, and I really appreciate some of the things that you did kind of behind the scenes to push some people to get to what we needed, and we got there, and it was successful.

Mr. Steve Wood - I will say Reynolds and Wessler came together to make this happen. Saturday's deal was a big deal to get this to where we needed to be. We had the volume water as requested from Indiana American Water...Finally. The tower is now full. So, we are good to move forward. We are ready for the Armory for the most part, and we will be doing the lift station testing as well coming up. Everything is back on track, and we are good to go. I will tell you that I will be bringing to the commissioners today the request to move forward and have the contract that Mr. Sullivan has been working on for lift station 6. We have the funds that are available for that, and so that is another phase we would like to get done. Instead of demobilizing and remobilizing, we will get it done in one time. Thank you very much. Everybody has been working together on this. C.J. has been doing a great job as well.

Trustee Altman - So what is the status of the Armory construction?

Mr. Wood - Armory construction, they are a little bit behind, but not much.

Trustee Heirbrandt - Anything else? Any questions? Okay, thank you very much. Moving on, attorney's report.

Attorney's Report

Mr. Connor Sullivan - We have a few things. The first one is Resolution No. HCRUD031025-1. That is the interlocal agreement between the Hamilton County Regional Utility District and Hamilton County. As Mr. Taylor said, the money has been appropriated by the County Council. So, the agreement outlines the funds that will be used to help the Utility District 2025 operational expenses, as well as lists a few other county agencies that will be providing services pursuant to the interlocal agreement. It will be one that I am sure we will have to come back and visit, because some of them we will have to assign dollar amounts to, but for today, we do not need to do that. We just need to do it sometime before 2026. I have that for your approval today. Today, the Board of Commissioners will have a substantially similar resolution and interlocal agreement to sign today, too, so it will be official, and then we will go to

the County Council for approval, but that will allow Mr. Taylor to start paying for the expenses. I think Mr. Wood's department has been paying for a few of them, but this will make it so that he can stand alone now going forward. So, any questions, comments, or concerns for that?

Trustee Altman - Motion to approve, Dillinger seconded, vote 3/0 motion carried.

Mr. Sullivan - presented the resolution and interlocal agreement for signatures.

Trustee Altman - clarified that her motion was to approve both documents.

Mr. Sullivan - confirmed that is correct.

Mr. Sullivan - The next two items are Ordinance No. 2025-1 and Ordinance No. 2025-2. They are ordinances to establish the rates for water and sewer services. Mr. Chris Janak from Bose McKinney and Evans is here if you have any questions about that. Mr. Oscar Gutierrez from Bondry is also here if you have any financial questions. Today is just the introductory hearing. We would need to schedule an actual public hearing and if you are available either March 28th or March 31st, we can try to get that notice out today. It would be, and Chris please correct me, but it would be just the public hearing to officially adopt the rates. It would be a rather quick meeting.

Trustee Altman - I move to introduce Ordinance 2025-1 and Ordinance 2025-2, the first being rates for water service by the Hamilton County Regional Utility District and the second being the rates for the Hamilton County Regional Sewer District for sewer service. Dillinger seconded the motion, vote 3/0 motion carried.

Discussion of possible public hearing date. The date chosen was Friday March 28, 2025, at 11:00 am.

Mr. Sullivan - We will get the public hearing notice out today.

Trustee Altman - C.J. will you send out a calendar invite?

Mr. Taylor - Yes.

Mr. Sullivan - The last item I have, and once we have the budget in place, I am sure we will have claims approval just as you do in the Commissioner meetings. Now that the budget's been approved, I have invoices for Bose McKinney & Evans, for their monthly retainer. I have that for your approval today as well. Again, this will be part of the monthly claims that C.J. will provide, and I am sure there will be other claims coming forward, but I wanted to get these to you after the budget was approved.

Trustee Dillinger - Motion to approve claims, Altman seconded. Vote 3/0 motion carried.

Public Comment as per IC 13-26-4-8

None

Next Meeting Date

March 28, 2025, at 11:00 a.m.

Adjournment

Altman moved to adjourn. Dillinger seconded. Motion carried unanimously.

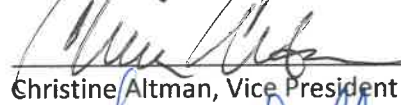
Present

Christine Altman, Trustee
Steven C. Dillinger, Trustee
Mark Heirbrandt, Trustee
Connor Sullivan, Attorney
Marty Wessler, Wessler Engineering
Chris Janak, Attorney from Bose McKinney and Evans
Oscar Gutierrez, Bondry
Lee Buckingham, Director of Administration
Steve Wood, Buildings & Grounds Superintendent
C.J. Taylor, General Manager
Annette Harlow, Secretary

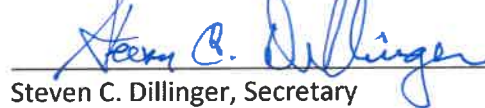
HAMILTON COUNTY REGIONAL UTILITY DISTRICT BOARD OF TRUSTEES



Mark Heirbrandt, President



Christine Altman, Vice President



Steven C. Dillinger, Secretary

Date Approved: 04/14/2025

ATTEST:



Annette Harlow