

MEMORANDUM

To: Superintendents, Principals, and CTE Directors

From: Stefany Deckard, State CTE Director
Workforce & STEM Alliances Division, IDOE

Date: March 2, 2018

Re: IDOE 2018 Career & Technical Education (CTE) Summer Expansion Grant Opportunity

**2018 CTE Summer Expansion Grant
Deadline for Applications: March 23, 2018**

Introduction/Background

The Indiana Department of Education (IDOE) is pleased to announce the 2018 CTE Summer Expansion Grant opportunity. These funds are to be used for providing extended CTE summer opportunities aligned to high-wage/high-demand occupations for students in grades 9-12 that support preparedness for the new graduation pathway requirements. Made possible through federal Carl D. Perkins funding, these grants will help to address local, regional, or statewide workforce development needs in high skill, high wage, or high demand occupations in critical or emerging industries. Additionally, these grants may provide resources for Indiana public and charter schools to develop plans toward the development of strategic partnerships with business and industry that will support the real world connection CTE courses provide students.

Through this opportunity, the Indiana Department of Education (IDOE) will enhance the success of our students by expanding CTE program offerings into the summer months. This will provide an opportunity for CTE Districts and schools to creatively design summer career exploration and training programs for students in grades 9-12 that will assist them in meeting the new graduation requirements.

Program Description

CTE Summer Expansion Grants will be awarded to Perkins LEA's eligible recipients (CTE Districts), per the requirements set forth in the federal Carl D. Perkins. **Public school districts or charter schools interested in accessing CTE Summer Expansion Grant funding will need to inquire about a sub-recipient grant opportunity that may be offered by your local CTE District.** If available, details regarding sub-recipient Summer CTE Expansion grant opportunities for schools served by the CTE District will be provided by your local CTE

Director. School districts will be notified of the CTE Districts awarded funds from this grant as well as those that are electing to provide sub-recipient grant opportunities to their partner schools.

CTE Summer Expansion program costs funded by this grant may include but are not limited to:

- Engaging parents, businesses, and labor organizations as appropriate, in the design, implementation, and evaluation of CTE programs, including establishing effective programs and procedures to enable informed and effective participation in such programs.
- Providing career guidance and academic counseling for students participating in CTE programs, that improves graduation rates and provides information on postsecondary and high-wage/high-demand (HWHD) career options;
- Developing local education and business partnerships to support:
 - work-related experiences for students, such as internships, cooperative education, school-based enterprises, entrepreneurship, and job shadowing that is related to CTE Summer Expansion programs;
 - industry experience/externships for CTE teachers and faculty;
 - programs for special populations;
 - mentoring and support services for the CTE Summer Expansion program;
- Improving or developing new CTE courses, including:
 - the development of new proposed career and technical pathways/programs of study for consideration by IDOE, that prepare individuals academically and technically for high-skill, high-wage, or high-demand occupations and dual or concurrent enrollment opportunities by which CTE students at the secondary level could obtain postsecondary credit to count towards an associate or baccalaureate degree;
 - the development and support of small, personalized career themed learning communities;
 - or to support training and activities (such as mentoring and outreach) in nontraditional fields.

Amount of Grant Program Support

Based on grant committee review, CTE Summer Expansion grants will be awarded to Perkins LEA's eligible recipients (CTE Districts). Public school districts or charter schools interested in accessing CTE Summer Expansion grant funding will be required to submit a sub-recipient grant application through their CTE District. See formula allocation worksheet attached for estimated amounts of available funding by eligible recipient (CTE District).

Schools who requested State reimbursement for summer school offerings in 2017 may not use CTE Summer Expansion grant funds for the same purposes. Schools that are awarded CTE Summer Expansion grant funds may not request summer school reimbursement for the same staff. No funds received under this grant shall be used to supplant funds normally budgeted for activities of the same type.

Priorities for Funding

Based on committee review, priority in awarding grant funding shall be given to public school districts, public schools and charters:

- Serving students in grades 9-12;
- With adequate technological resources and supports already in place;
- Who partner with other schools in the CTE District's area of service in order to expand their impact;
- Who ensure equitable access to all students;
- That provides extended CTE opportunities aligned to high-wage/high-demand occupations in their region as identified by the Indiana Department of Workforce Development (IDWD); and
- That align to the new graduation pathway requirements within the Learn and Demonstrate Employability Skills and Postsecondary-Ready Competencies sections of the final Graduation Pathway requirements.

Proposal Submission and Review

Applicants must submit a signed copy of the full proposal to the IDOE.

The copy must include signatures of the authorized officials.

To be considered for funding, completed online proposals must be submitted to the IDOE no later than **1:00 p.m. on March 23, 2018**.

Proposals must be submitted online at <https://form.jotform.com/80503944929969>.

Paper copies of grant applications will not be accepted.

Review Process

All applications will be evaluated using an internal and external expert review panel. The expert team of reviewers will be selected from IDOE staff and external experts as needed. Their backgrounds and expertise in training, identification, curriculum, instruction, and research in CTE programming will directly relate to the priorities of the CTE Summer Extension program. The award selections will be based on merit and quality, as determined by points awarded for the criteria section and all relevant information. **This is a formula grant in which funds will be awarded to Perkins LEA's eligible recipients (CTE Districts) with proposals that show promise for successful, effective and sustainable implementation consistent with the goals of the CTE Summer Extension Grant.**

Section	Required Elements	Maximum Length	Points Possible	Criteria
I	Applicant Information	NA	5 pts.	None or few points: Lacks detail, clarity and/or specificity,
II	Students to be Served	NA	5 pts.	

III	Describe Plan to Expand Your CTE Offerings	200 Words	20 pts.	<p>or does not align with intent of the CTE Summer Extension Grant and/or does not provide evidence of grant focus.</p> <p>Partial number of points: Gives detail, clarity and/or specificity; aligns somewhat with intent of the CTE Summer Extension Grant but does not provide strong evidence of grant focus.</p> <p>Most or all of points: Gives detail, clarity and/or specificity with strong evidence; clearly aligns with the intent of the CTE Summer Extension Grant.</p>
IV	Describe SMART Goals	100 Words	20 pts.	
V	Budget Narrative	150 Words	20 pts.	
VI	Strategic Partnerships	150 Words	20 pts.	
VII	District Commitments & Assurances		10 pts.	
Total Points Possible			100 pts.	

Award Administration

NOTIFICATION AND AWARD CONDITIONS: Within 10 days of completion of the review process, the superintendent and/or principal/administrator will be notified of the status of the proposal.

REPORTING REQUIREMENTS: Each eligible recipient receiving a grant will be required to report data to the IDOE regarding progress in meeting the objectives and targets described in the proposal. If sub-recipient grants are allocated at the local level, these awardees will also be required to submit data reports to the IDOE regarding the use of the funds and progress in meeting their objectives and targets described in their proposal to their local CTE District. Further information regarding reporting requirements and forms will be made available by the IDOE. School districts or charter schools will be notified of required training and site visits, both on site or desktop monitoring.

For questions regarding the CTE Summer Extension Grant application process, please contact Stefany Deckard, CTE State Director, StDeckard1@doe.in.gov.

2018 CTE Summer Expansion Grant
Formula Allocation Worksheet

This worksheet provides estimated amounts of available 2018 CTE Summer Expansion grant funding by eligible recipient (CTE District). Eligible recipients are defined by federal Carl D. Perkins Career and Technical Education Act.

ER#	Recipient	ACTED	Estimate of Available Allocation for Grant Opportunity
4670	School City of East Chicago	1	\$8,207
4710	School City of Hammond	2	\$29,557
4690	Gary Community School Corporation	3	\$15,039
4600	Merrillville Community school Corp	3B	\$7,099
4645	Tri-Creek School Corp	4	\$7,769
6455	Porter County Education Interlocal	5	\$17,274
4925	Michigan City Area Schools	6	\$14,323
7205	South Bend Community School Corporation	7	\$25,037
2305	Elkhart Community Schools	8	\$35,329
1805	Dekalb County Eastern Community School District	9	\$16,872
8565	Twin Lakes School Corporation	10	\$7,246
5485	Plymouth Community School Corp	11	\$10,037
4415	Warsaw Community Schools	12	\$6,184
4345	Wawasee Community School Corporation	13	\$4,565
0235	Fort Wayne Community Schools	14	\$48,582
0875	Logansport Community School Corporation	16	\$5,466
8065	Heartland Career Center	17	\$5,446
8445	MSD Bluffton-Harrison	18	\$16,760
7865	Tippecanoe School Corporation	19	\$20,954
3500	Kokomo-Center Township Consolidated School Corporation	20	\$11,622
2865	Marion Community Schools	21	\$8,146
1970	Muncie Community Schools	22	\$15,938
5855	Crawfordsville Community Schools	23	\$4,939
5370	MSD Washington Township	24	\$34,132
5350	MSD Pike	24A	\$10,712
5280	Elwood Community School Corporation	25	\$4,417
5275	Anderson Community School Corporation	26	\$14,393

3445	New Castle Community School Corporation	27	\$7,005
8385	Richmond Community School Corporation	28	\$6,906
8020	South Vermillion Community School Corporation	29	\$6,020
6750	Area 30 Interlocal	30	\$4,010
5375	MSD Wayne Township	31	\$35,077
5385	Indianapolis Public Schools	32	\$53,320
5330	MSD Lawrence Township	33	\$13,249
2395	Fayette County School Corporation	34	\$9,098
8030	Vigo County School Corporation	35	\$15,116
5740	Monroe County Community School Corporation	36	\$16,749
4265	Central Nine Career Center	37	\$31,490
7375	Blue River Career Programs	38	\$4,376
5075	North Lawrence Community Schools	40	\$7,542
0365	Bartholomew Consolidated School Corporation	41	\$16,409
6915	Southeastern Career Center	42	\$16,271
1425	Twin Rivers Vocational Area	43	\$14,825
6150	Lost River Career Cooperative	44	\$2,723
2400	New Albany-Floyd County Consolidated School Corporation	45	\$29,528
7995	Evansville-Vanderburgh School Corporation	46	\$31,888
2120	Greater Jasper Consolidated Schools	47	\$7,361
5360	MSD Warren Township	49	\$14,541
8815	Charter Schools USA	32A	\$9,862
8820	Edison Learning	3A	\$5,586
	TOTALS		\$765,000

Notes:

1. These allocations were calculated per Carl D Perkins Act of 2006 Title I Part C Section 131.

Federal Grantor Agency is the U.S. Department of Education
 Funding authority is the Carl D. Perkins Vocational and Technical
 Pass-through Entity is the Indiana Department of Education
 Education Act Amendments of 1998, P.L. 105-332
 UGG and EDGAR regulations as applicable apply