

Indiana Career and Technical Education Awards for Excellence Program

GENERAL INFORMATION

The Indiana Awards for Excellence (AFE) program highlights the outstanding achievement of Career and Technical Education (CTE) students, partners, programs and career advisement programs around the state that exemplify the ideal qualities of Career and Technical Education. The Indiana Department of Education Office of Career and Technical Education and The Indiana Association of Career and Technical Education Districts (IACTED) invite each Indiana secondary CTE District to select and submit a nominee for each of the following awards:

- [CTE Secondary Student Award](#)
- [CTE Secondary Program of Study/Pathway Award](#)
- [CTE Partnership Award](#)
- [CTE Secondary School Counseling/Career Services Award](#)

Use the appropriate website link (above) to enter your CTE District's nominees in any or all of the four award categories. Please note that each district may only submit one nomination per award.

STATE AWARDS FOR EXCELLENCE PROCESS:

Indiana secondary CTE Districts may utilize various processes to select finalist nominees for the state AFE program. All finalist nominations are to be submitted via the online application. Please note that each district may only submit ONE nomination per award category.

2018-19 AWARDS FOR EXCELLENCE TIMELINES

- October – November 2018: Select district nominees for state AFE program
- November 30, 2018 – Deadline for submitting AFE state nominees
- December 2018 – IACTED/AFE selection committees will meet to select state award recipients
- January 2019 – Invitations are sent to state award recipients via email and letter
- February 2019 – CTE Awards for Excellence Ceremony during national CTE month

HOW ARE NOMINATIONS MADE?

One representative from each Indiana CTE District may submit one nomination per award category by completing the online form prior to the deadline. Specific instructions and requirements for each award are detailed on the specific award nomination forms.

- It is best for ONE person to enter nomination details if the information will be entered at different times. Having one person enter the nominations allows you to save partially completed nomination information and enter the rest at a later time.

HOW WILL THE AWARDEES BE SELECTED?

All nominations will be reviewed and rated by a selection committee made up of volunteers representing business, industry, state agencies and education. This committee recommends awardees to the Awards for Excellence Management Team for consideration.

WHEN IS THE DEADLINE TO SUBMIT NOMINATIONS?

Completed nomination packets must be submitted online by November 30, 2018 to be eligible for the 2018-19 Awards for Excellence.

WHEN WILL THE AWARDS BE GIVEN?

The 2018 Awards for Excellence ceremony will be held in Indianapolis in February 2019.

HOW WILL AWARDEES BE NOTIFIED?

Awardees will be notified by email and letter in January 2019.

WHAT CRITERIA WILL BE USED BY THE SELECTION COMMITTEE?

The Selection Committee will recommend awardees on the basis of the following criteria:

CTE SECONDARY STUDENT AWARD

- **Scholarship:** The degree to which the nominee strives to develop high scholastic potential, use job-related academic skills, and demonstrate imagination, ingenuity, creativity and curiosity.
- **Character:** Evidence of character traits such as reliability and interpersonal skills, resourcefulness and creativity, personal integrity, positive attitude and caring for others.
- **Leadership:** Demonstrated leadership in career and technical education activities, community service activities and non-career and technical education activities.
- **Career/Technical Skill Proficiency:** Documented outstanding ability to perform career and technical skills/tasks at a higher level than students not participating in a career program, selection into a post-secondary program, and competencies/skills/tasks the student can perform.

CTE SECONDARY PROGRAM OF STUDY/PATHWAY AWARD:

- **Program Design:** The program includes objectives, expected outcomes, and expected student competencies. The program receives advisory committee input on activities, program design, resource utilization, and program outcomes. Other considerations are program accessibility, program promotion, and enrollment based on current and future student and workplace needs.
- **Resource Utilization:** The program utilizes resources available in a cost-effective and efficient manner. Instructional faculty is qualified and makes unique contributions to program quality. There is accessibility of equipment and facilities based on program objectives and workplace technology and there is community involvement and partnerships, when appropriate, which promote or enhance the program.
- **Program Outcomes:** Student competencies meet workplace standards and result in appropriate placement. Students participate in leadership/development activities. Graduate and employer follow-up studies provide data for program updating and planning.

CTE PARTNERSHIP AWARD:

- The number of entities involved in the partnership. Maximum points will be awarded to partnerships involving three or more entities.
- The partnership expands and/or exemplifies Career and Technical Education.
- Outcomes for the partnership are clearly defined.
- The partnership clearly identifies joint management and decision-making.
- All partners identified benefit from this partnership.
- The partnership is innovative and/or unique.
- The overall value of the partnership to students, programs, and/or Career and Technical Education.

CTE SECONDARY COUNSELOR/CAREER SERVICES AWARD:

- **Program Design:** The program's services have objectives, advisory committee input, activities, and involvement with services' design and resource utilization when applicable. Accessibility, services' promotion, and use are based on current and future student social and workplace needs.
- **Program Implementation:** The program utilizes resources available in a cost-effective and efficient manner. The program provides a unique contribution which directly supports Career and Technical Education goals. When appropriate, the program involves community or establishes partnerships, promotes or enhances services, and cooperates/coordinates with other providers of services.
- **Program Outcomes:** Program results are stated in terms of expected outcomes and explain how the services benefit/meet the needs of individuals and the community.