

# Indiana Career and Technical Education Awards for Excellence Program

## **GENERAL INFORMATION**

The Indiana Awards for Excellence (AFE) program highlights the outstanding achievements of Career and Technical Education (CTE) students, partners, and programs around the state that exemplify the ideal qualities of Career and Technical Education. Recipients of these awards are exceptional individuals who have contributed to the success of CTE through the quality of their work and their involvement in the CTE community.

The Office of Career and Technical Education at the Indiana Governor's Workforce Cabinet invite each approved Indiana postsecondary institution providing CTE programs of study to select and submit nominees for each of the following awards:

- [CTE Postsecondary Student Award](#)
- [CTE Postsecondary Program of Study](#)
- [CTE Postsecondary Partnership Award](#)

Use the appropriate website link (above) to enter your nominees in any or all of the three award categories.

## **STATE AWARDS FOR EXCELLENCE PROCESS:**

Indiana postsecondary CTE institutions may use their own selection process to select finalist nominees for the state AFE program. All finalist nominations are to be submitted via the online application. Due to potentially significant differences in student populations as well as the size and scope of CTE programs between postsecondary campuses, each postsecondary institution may determine the amount of nominees submitted per award category, per campus.

## **2019-20 AWARDS FOR EXCELLENCE TIMELINES**

- October to December 2019 – Select nominees for state AFE program
- December 31, 2019 – Deadline for submitting AFE state nominees
- January 9, 2019 – State selection committee will meet to select state award recipients
- January 2020 – Invitations will be sent to postsecondary representatives and state award recipients both via email and letter
- February 18, 2020 – CTE Awards for Excellence Ceremony during national CTE month

## **HOW ARE NOMINATIONS MADE?**

One representative from each Indiana postsecondary campus may submit nominees for each award category by completing the online form prior to the deadline. Specific instructions and requirements for each award are detailed on the specific award nomination forms.

- It is best for ONE person to enter nomination details if the information will be entered at different times. Having one person enter the nominations allows for partially completed nominations to be saved and completed at a later time.

## **HOW WILL THE AWARDEES BE SELECTED?**

All nominations will be reviewed and rated by a selection committee made up of volunteers

representing business, industry, state agencies, and education. This committee recommends awardees to the Awards for Excellence Selection Committee for consideration.

**WHEN IS THE DEADLINE TO SUBMIT NOMINATIONS?**

Completed nomination packets must be submitted online by December 31, 2019 to be eligible for the 2019-2020 Awards for Excellence.

**WHEN WILL THE AWARDS BE GIVEN?**

The 2019-2020 Awards for Excellence ceremony will be held at the Government Center Auditorium in Indianapolis on February 18, 2020 from 9:00am to 10:30am.

**HOW WILL AWARDEES BE NOTIFIED?**

Awardees will be notified both by email and letter in January 2020.

**WHAT CRITERIA WILL BE USED BY THE SELECTION COMMITTEE?**

The Selection Committee will recommend awardees on the basis of the following criteria:

**CTE POSTSECONDARY STUDENT AWARD**

- Scholarship: The degree to which the nominee strives to achieve high scholastic competence, uses job-related academic skills, and demonstrates imagination, ingenuity, creativity, and curiosity.
- Character: Evidence of character traits such as: reliability and interpersonal skills, resourcefulness and creativity, personal integrity, positive attitude, and caring for others.
- Leadership: Demonstrated leadership in career and technical education activities, community service activities, and non-career and technical education activities.
- Career/Technical Skill Proficiency: Documented outstanding ability to perform career and technical skills/tasks at a higher level than students participating in the same career program.

**CTE POSTSECONDARY PROGRAM OF STUDY/PATHWAY AWARD:**

- Program Design: The program includes objectives, expected outcomes, and expected student competencies. The program receives advisory committee input on activities, program design, resource utilization, and program outcomes. Other considerations are program accessibility, program promotion, and enrollment based on current and future student and workplace needs.
- Resource Utilization: The program utilizes resources available in a cost-effective and efficient manner. Instructional faculty are appropriately credentialed and make unique contributions to program quality. There is accessibility of equipment and facilities based on program objectives and workplace technology and there is community involvement and partnerships, when appropriate, which promote or enhance the program.
- Program Outcomes: Student competencies meet workplace standards and result in appropriate placement. Students participate in leadership/development activities. Graduate and employer follow-up studies provide data for program updating and planning.

**CTE PARTNERSHIP AWARD:**

- The number of entities involved in the partnership. Maximum points will be awarded to partnerships involving three or more entities.
- The partnership expands and/or exemplifies Career and Technical Education.
- Outcomes for the partnership are clearly defined.
- The partnership clearly identifies joint management and decision-making.
- All partners identified benefit from this partnership.

- The partnership is innovative and/or unique.
- The overall value of the partnership to student, programs, and/or Career and Technical Education.