



## Office of CTE Bi-Weekly Update December 16, 2022

This update is provided by the Indiana Office of Career and Technical Education, housed under the Governor's Workforce Cabinet. We welcome your support in encouraging anyone who would benefit from the information to join our listserv. Individuals can [sign up here](#). Questions can be shared with [CTE@gov.IN.gov](mailto:CTE@gov.IN.gov).

**A note from the State Director:** As the semester concludes, we'd like to thank everyone involved in Indiana CTE who is dedicated to providing our students high-quality opportunities in career pathways important to our state's ongoing success. We are so appreciative of the efforts to adapt and adjust to the changes brought on by Next Level Programs of Study and are excited to continue working alongside you to keep improving student outcomes.

During my time as a teacher and a building administrator, I always enjoyed the holiday break. No matter how the first semester had gone, it was a time to rest, relax and reset before starting fresh in the new year. We hope that you have a wonderful holiday season and are able to take some time for yourself. Happy Holidays!

### CTE Course Funding Memo

The CTE funding memo for the 2023-24 school year was approved at the December State Board of Education meeting. The memo is developed annually by the Department of Workforce Development (in consultation with the Office of CTE) and can be [found here](#). A summary of changes to course funding from the prior year is [available here](#).

As previously shared, the OCTE is working to update the Dual Credit Crosswalk for the upcoming school year. Once completed, an updated version of the NLPS Review Document will be shared early in 2023. Prior to updates being made to the Review Document, the CTE section of the [Course Titles and Descriptions](#) are the best reference for course information.

Additional resources are available on [our website](#) to help with planning for next school year, including the NLPS Planning Guide and a Frequently Asked Questions document. A common topic of questions recently has been around Capstone courses. Basic guidance on Capstone courses was shared on [Page 2 here](#) in a newsletter earlier this semester and our team is working on adding additional guidance on Capstone courses to the Planning Guide.

### End of Semester Grading Policies

The following is shared as guidance for handling situations with NLPS courses where a student is moving on to the next course in a program of study, but did not receive a passing grade in their current course. Because pre-requisites and funding are based on fall enrollments, students are eligible to move on to the next course during the same school year, even if they failed a previous course. The student would

need to repeat or be enrolled in the failed course the following school year before taking any additional courses in the program of study. Adjustments have been made in InTERS to allow a student to go back and repeat a full course or a semester of a course. An example is shared below:

- A student is enrolled in a Principles course and a Concentrator A course for the 2022-23 SY. The Principles course content was taught during the fall semester with the Concentrator A content taught in the spring semester (the program enrollment option).
- The student fails the Principles course during the fall semester. The student can move on and take the Concentrator A course during the spring.
- In the 23-24 SY, the student must complete or be re-enrolled in the Principles course in order to move on to the Concentrator B course and be eligible for CTE funding.

While having a student go back and repeat a course or part of a course the following year is possible, the OCTE encourages the school to first determine whether the student plans or desires to continue in the pathway. If not, the student can be removed from the course/program. If they plan to continue, schools are encouraged to work with the student to remediate or make up missed work and then reassess.

Completions of courses are not due in InTERS until the end of the school year and completions for all courses can be submitted at the same time. We realize that you may have local policies regarding incompletes that may make this challenging, but this option should serve students better than having the student repeat that part of the course the following year.

### **2022-2023 CTE Awards for Excellence**

The annual CTE Awards for Excellence will once again be held in May. The event celebrates accomplished secondary and postsecondary students, programs of study, employer partnerships and guidance counselors in CTE throughout the state. All nominees are evaluated on a set of identified criteria following nominations from CTE directors, instructors, postsecondary representatives and other stakeholders across Indiana.

Nominations for the awards are now available and links to each of the forms are shared below. Entities have until March 1 to submit nominations.

- [Secondary Information and Nomination Forms](#)
- [Postsecondary Information and Nomination Forms](#)

### **Locally Created CTE Concentrators and Pathways**

During the December State Board of Education meeting, [3 additional Locally Created Pathways \(LCP's\)](#) were approved for Yorktown, Hammond and The Gary Excel Centers. These 3 LCPs join the previously approved Civics Arts pathway as the current list of active LCPs. Separately, the Office of CTE created a course sequence for Locally Created CTE Concentrators that was included in the [2023-2024 Course Titles and Descriptions](#) released in November. With these recent actions in mind, here are a few reminders or additional clarification regarding these topics.

LCPs and Locally Created CTE Concentrators are two different items and approved by different agencies. LCPs are approved by the State Board (upon recommendation of the Department of Education (DOE))

and monitored by DOE. Locally Created CTE Concentrators are approved and monitored by the Office of CTE at the Governor's Workforce Cabinet.

The Civic Arts Locally Created Pathway includes a requirement that has an option of using NLPS courses. Schools have the option of using Principles of Business Management or Principles of Teaching in place of Introduction to Business or Cadet Teaching. However, both credits of the Principles course must be earned for the course to count toward pathway completion and enrollments in either Principles course will still count towards the quality performance metrics for a school's Business and/or Education Careers pathways.

The Locally Created CTE Concentrator courses provide an additional option for schools to create pathways relevant to their local community when a similar pathway is not already approved. To be considered a concentrator, a student must still complete a concentrator sequence of courses (a Principles, Conc. A, and B course, each for 2 credits). Additionally, the Locally Created CTE Concentrator must be aligned to in-demand careers within a region or community that are high skill and high wage. The pathway must be developed in collaboration with business and industry, postsecondary education, and training providers. The locally created CTE Concentrator pathway must also lead to an industry recognized certification, postsecondary credential, stackable credits for an associate or bachelor's degree, or other meaningful postsecondary education & training or an employment opportunity.

The application for a locally created CTE Concentrator is completed through the nonstandard course waiver process and must be submitted by March 31 to be eligible for the following school year. The funding for a Locally Created CTE Concentrator is set at the Less than Moderate value but is eligible for appeal.

### **Education Readiness Grants**

The Office of CTE is once again partnering with Conexus Indiana to offer [Education Readiness Grants](#) to help schools partner with local employers to develop or expand Industry 4.0 or Automation and Robotics pathways. This year, the Education Readiness Grant program will be expanded to two additional pathways, Cybersecurity and Software Development, in partnership with TechPoint.

Information on how to apply and other details will be shared in early January.

### **Office of CTE Open Positions**

Are you interested in growing your career with the State of Indiana? The Office of CTE currently has two openings for CTE Program Coordinators.

Program Coordinators contribute to the work of the Office of CTE and the Governor's Workforce Cabinet by working closely with school corporations, area CTE districts, higher education, other state agencies, and industry stakeholders to provide support, professional development, and resources related to CTE programs. Program Coordinators will also provide statewide leadership in an area of focus to improve student achievement and CTE program quality. Additionally, coordinators will help to develop, maintain, and implement career pathways and programs of study within an assigned group of career clusters.

If interested, [follow this link](#) to apply.

## **Governor's Workforce Cabinet Recommendations**

In advance of the 2023 Legislative Session, the Governor's Workforce Cabinet released recommendations to tackle employer talent challenges and accelerate the state's economy. Find the recommendations [here](#).

The recommendations are aimed at addressing critical needs in Indiana's economy including helping employers find workers and develop a skilled talent pipeline, removing barriers keeping people out of the labor force, and priorities for preparing Indiana's future workforce. Recommendations of particular interest to the CTE community include scaling Next Level Programs of Study, continued efforts to connect students and employers through work-based learning, and increasing access and incentivizing completion of credentials of value while in high school.